

**OFFICE OF THE DISTRICT PROJECT COORDINATOR,  
RTE-SSA, BALANGIR**

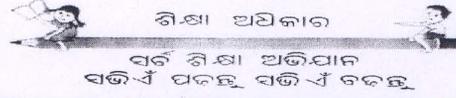
No-5926 //Dt. 11-9-2018

**SHORT TENDER CALL NOTICE**

Sealed Tender are invited from the intending Registered and reputed Firms/ Suppliers having valid GST No for the supply of different items/materials to 13 Nos of **KGBV Hostels** of Balangir District. The tender papers containing the detailed terms and conditions along with the list of items/materials to be supplied can be downloaded from the official website of Balangir District i.e. www.balangir.nic.in from **Dt. 12.09.2018 toDt. 24.09.2018**. The sealed Tender papers completed in all respects along with requisite Earnest Money Deposit enclosed in shape of Bank Draft/Bankers Cheque drawn infavour of respective Head Master/Hostel In charge of concern'd KGBV Hostel of the district, must be submitted by Regd./Speed post only on or before **1.00 P.M. of Dt.25.09.2018** at the KGBV Hostel points.The details for preparation of EMD and address for submission of Tender paper is enclosed in the Tender Paper. The Tender will be opened in presence of the intending Supplier/Firm or authorized representative,H.M / Hostel In charge, SMC President, Accountant of concerned KGBV Hostel ,Block Education Officer of the concerned Block and other members of the District Purchase Committee in the office chamber of the District Project Coordinator,SSA,Balangiras per detail schedule enclosed in the tender paper. The undersigned reserve the right to reject any tender in whole or in part without assigning any reason thereof. Any dispute in the process would be subject to the court jurisdiction of Balangir.

By the order of the  
Collector-cum-Chairman, SSA, Balangir.

*S. K. S. S.*  
10/9/2018  
District Project Coordinator,  
SSA, Balangir



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ବର୍ତ୍ତମାନ ଅଭିଯାନ  
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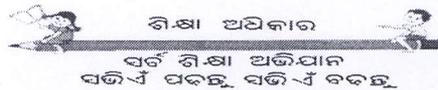
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**TERMS AND CONDITIONS**

- 1 Sealed Tender for supply of different items/ materials shown in the attached statements are inviting from the intending Registered and Reputed firms/suppliers having valid GST No by the undersigned on behalf of the Head Master / Hostel In charge, KGBV, from Dt. 17.09.2018 up to 1.00 of Dt. 25.09.2018. The sealed tender should be sent under strong sealed cover marked as 'TENDER FOR THE SUPPLY OF \_\_\_\_\_ ITEMS/MATERIALS FOR \_\_\_\_\_ KGBV HOSTEL' & not by the name. **The sealed Tender must be sent to the concerned KGBV Hostel through Speed post/Registered post only and the undersigned will not be responsible for any postal delay.** The tender will be opened in the Office of the DPC, SSA, Balangir as per date and time mentioned in the Hostel wise schedule attached herewith.
- 2 The rate quoted should be for the Head Master/Hostel In charge of KGBV \_\_\_\_\_ & should include all taxes and transportation charges to the Hostel point.
- 3 There should not be any overwriting, correction in the Tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature of the party and date. In the absence of the attested signature the tender is liable to be rejected.
- 4 The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one more than one articles in the attached statement as he / she may decide.
- 5 On acceptance of the tender it will become a contract and contractor shall be bound by the terms and conditions of the tender.
- 6 The Tenderer should submit his/her tender form along with Earnest Money as fixed in shape of Bank Draft / Banker Cheque No \_\_\_\_\_ payable at \_\_\_\_\_ (Branch code \_\_\_\_\_) which will be refund in the event of rejection of non-successful of the tender. The Earnest money will be forfeited in the event of failure to comply with the contract. In the event of the Tender being accepted the earnest money will be adjusted towards security deposit. The item/material wise details for EMD are given below-

Sl No	Name of the Items/Materials	EMD Amount
1	Grocery Materials	20000/-
2	Cosmetics (Daily use)	2000/-
3	Educational and Stationary material	5000/-
4	Game and Sport Items	2000/-
5	Bedding and dress materials	10000/-

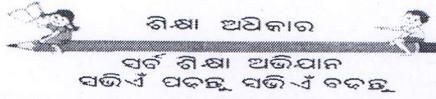
- 7 If the Supplier / Firm fails to supply the articles within the time stipulated in the letter of acceptance / supply order issued by the concerned Head Master/ Hostel In charge of KGBV Hostel, the Hostel shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other supplier or firm and the difference of price, if any, shall be deducted from the Earnest Money / Security deposit and incase any amount in excess of the security deposit is paid by the Hostel, the Supplier / firm shall be liable to pay this amount.
- 8 The rates have to be quoted by the Tender in the Tender Form only attached herewith. The rates quoted in other paper other than the tender form will be rejected.
- 9 Deposit of EMD and Cost of Tender paper are must for all bidders including the registered SSI Units. No exemption certificate will be entertained. No preference will be given to any bidder of class of Bidders, either for the EMD/Security Deposit or for other terms and conditions. This will apply to PSUs, Co-operative Societies and such other categories into the State who will be treated in the same footing as other bidder.



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- 10 It is not compulsory on the part of the Hostel to purchase the items for which the tender is being called. The supply order will be placed by the H.M./Hostel In charge as per requirement. The Supplier / Firm are required to supply the quantity of articles as mentioned in the supply order, as per the approved sample and specifications.
- 11 The Brand /Make other than the specification given in the tender scheduled will not be accepted.
- 12 Prior to acceptance of the tender, the Tender Committee reserves the right to call for sample or demonstration and the supplier /firm shall be liable to supply the sample or give the demonstration on free of cost.
- 13 The approved sample will be kept in the concerned Hostel for verification during the supply of the items/materials and the same is non-refundable.
- 14 The rate quoted by the contractor shall hold good up to Dt-\_\_\_\_\_ (One year). No amount amendment in the rate except increase / decrease in the rate of GST during the period of supplies will be accepted. For the Branded items, if there would be any free gift schemes, the same would be liable to be supplied with the articles of free of cost and also mentioned in the bill. Rates should not be more than the MRP / Company approved rate. If the company price /MRP will be less than the approved rate, the payment will be made as per the MRP /Company Price list only. **Stickers of MRP is not allowed.**
- 15 The performance security deposit is @5% of value of total supply order to be awarded only is to be required to be deposited at the time of execution of Agreement before issue of supply order in shape of Demand Draft /Bankers Cheque in favour of the concerned Head Master / Hostel In charge payable at SBI \_\_\_\_\_ Branch for the entire contract /warranty/ guarantee period failing which the EMD amount will be forfeited. The security deposit is refundable, but shall be forfeited in case any terms and conditions of contract are violated. The security money is non- interest bearing.
- 16 The payment will be made in the shape of A/C Payee Cheque, only after verification of the supplied articles by the quality checking committee of the Hostel, scrutiny of the bill, entry in the stock register and after fully supply as the order placed with the supplier / firm.
- 17 The contract period may be extended with mutual consent of both parties (extra security deposit amount to be deposited by the supplier /firm)
- 18 **The Tenderer may be applied for one or more items and for one or more KGBV Hostel.**
- 19 **The lowest rate of any bidder for any item / material will be applicable for all Hostels and the selected bidder will supply in the lowest rate as finalized by the Committee.**
- 20 The sealed envelope must contain two separate envelopes; one should be marked as Technical Bid and other to be marked as Financial Bid. The Financial Bid will be opened only in case where Technical Bid is to be qualified as per Terms & Conditions of the Tender.
- 21 The sealed Tender containing the Technical Bid should invariably contain the following documents /Certificates-
  - i) Current income Tax, GST and OTHER Tax clearance certificate from the competent Authority.
  - ii) Earnest Money Deposit (EMD) of Rs \_\_\_\_\_/- only be remitted in the shape of D.D/ Bankers Cheque No \_\_\_\_\_ payable at \_\_\_\_\_ (Branch code \_\_\_\_\_).
  - iii) Tender paper cost (Rs 100/-) shape of D.D/ Bankers Cheque, if downloaded from website (D.D /Bankers cheque No \_\_\_\_\_/Dt \_\_\_\_\_). If Tender Paper purchased from the Hostel, then original money receipt must be enclosed (MR No \_\_\_\_\_ DT \_\_\_\_\_)
  - iv) These instructions (Terms and conditions) are to be sealed and signed by the tenderer in all pages and returned in original with the Tender along with other enclosures.
  - v) In case of Authorized Dealers, Authorization letters from the manufacturer / Supplier.
  - vi) Undertaking in the prescribed format must be enclosed.

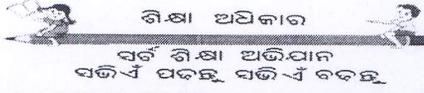


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- 24 The sealed tender containing the Financial Bid should invariable contains the following documents-
- I) Rate must be quoted in the original tender paper supplied by this office; otherwise the tender would be rejected.
  - II) Specification and printed catalogue and other concerned literature of the equipment, if any, to be enclosed.
  - III) Seal and Signature of the Supplier / firm or authorized person on all pages (List of items / materials) with date.
- 25 In the event of selection of tender , an agreement is to be made between the tenderer and the Head Master / Hostel In charge of KGBV within Seven days of selection in non- judicial stamp paper worth Rs.20/- only (to be furnished by the tendered)
- 26 Tendered which do not comply with the above conditions are liable to be rejected.

By the order of the  
Collector-cum-Chairman, SSA, Balangir.

*Gray*  
12/9/18  
District Project Coordinator,  
SSA, Balangir



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**Undertaking by the supplier**

I/We-----  
M/S

\_\_\_\_\_agree  
fully with the Terms and Conditions specified in the Tender Paper and enclose the  
rates of items as per list and specifications in the Tender form given by the District  
Project Office,SSA,Balangir.

Full Signature\_\_\_\_\_

Name of the propiter\_\_\_\_\_

Seal of the Firm\_\_\_\_\_

Telephone No (Land line)\_\_\_\_\_

Mobile No \_\_\_\_\_

Witness (Signature, Name and Address)

1.

2.