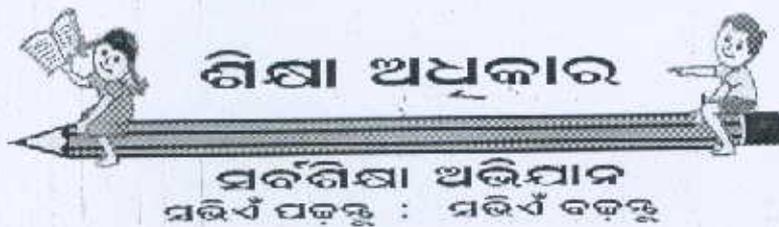


# DISTRICT PROJECT OFFICE

## SAMAGRA SIKSHYA, BOLANGIR



TENDER PAPER FOR SUPPLY OF STATIONARY & COMPUTER ITEMS  
FOR  
DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA, BALANGIR

QUOTATION FORM

1. Name of the firm/supplier:-
2. Owner of the firm/supplier:-
3. Authorized/contact person:-
  - i. Name :
  - ii. Telephone No:
4. Address and details:-
  - i. Office :
  - ii. Firm :
5. VAT clearance certificate (Attested Xerox copy):-
6. PAN card (Attested Xerox Copy):-
7. GST NO:-

Seal & Signature of the Firm/Supplier

**DISTRICT PROJECT OFFICE, SSA, BALANGIR**

NO. 1306 /XVIII/ S&S/ 02/2019/ Date 18.06.2019

**SHORT TENDER CALL NOTICE**

Sealed quotation of rates are invited from Regd. wholesalers/retailers/suppliers having a retail/wholesale shop at Balangir District and valid PAN No., GST NO and VAT clearance certificate for procurement of Stationary for District Project Office, Samagra Sikshya, Balangir. The details of stationary materials, term and conditions can be obtained from the District Project Office, Samagra Sikshya, Balangir, Balangir. The same is also available in the website of OPEPA ([www.opepa.in](http://www.opepa.in)) and NIC, Balangir (<http://balangir.nic.in>). The last date of receipt of filled up tender papers is 26-06-2019 upto 1.00 P.M and the Tender papers will be opened on the same day at 04.00 P.M in the **Collectorate Conference Hall, Balangir**. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

By order of Collector-cum-Chairman,  
Samagra Sikshya, Balangir

  
District Project Co-ordinator,  
Samagra Sikshya, Balangir

Memo No 1307 /XVIII/ S&S/ 02/2019/Date 18.06.2019

Copy to Notice board, Samagra Sikshya, Balangir/Collectorate, Balangir/D.R.D.A, Balangir/D.E.O,  
Balangir/D.S.W.O, Balangir/D.W.O, Balangir/DI & P.R.O, Balangir for wide publicity.

  
District Project Co-ordinator,  
Samagra Sikshya, Balangir

Memo No 1308 /XVIII/ S&S/ 02/2019/Date 18.06.2019

Copy to the District Correspondent, "The SAMBAD" with a request to publish in your daily news paper Sambalpur Edition for one day as per the I & PR rate.

  
District Project Co-ordinator,  
Samagra Sikshya, Balangir

**LIST OF MATERIALS OF DPO, SSA, BALANGIR**

Sl. No.	Name of the Items	Name of the Brand
1	Xerox Paper (A4 size) GREEN	Jk copier
2	Xerox Paper (A4 size) RED	Jk copier
3	Xerox Paper (Legal size)GREEN	Jk copier
4	Xerox Paper (Legal size)RED	Jk copier
5	T-Alpin	Good quality
6	Fly leaf (Printed) As per sample DPO,SSA, Balangir with Logo.	-do-
7	Guard file (288 pages)	-do-
8	Dak issue Register (Big size)	-do-
9	Dak Receive Register (Small size)	-do-
10	Board file	-do-
11	Register (Leather binding) No. 20	EAGLE
12	Stamp pad (camel Plastic Box)	Good quality
13	Calculator	Citizen CT-500
14	Peon Book (Big size)	Good quality
15	Envelope 11" X 5"& A4 SIZE	Good quality
16	Gum (300ml)	Camel
17	Cash Book Big Size Leather Binding.	EAGLE
18	Stock Register 12 Nos	Good quality
19	Vehicle Log Book Big Size	Good quality
20	Cartridge 1020 (12A)	HP laser jet
21	Cartridge 1005 (35A)	HP laser jet
22	Cartridge P-1108 (88 A)	HP laser jet
23	Cartridge (45 A (MFP M 4345)	HP laser jet
24	Cartridge (ML-1119)	HP laser jet
25	External Hard Disk 1TB, 2TB	Good quality
26	Pen drive 32 GB	HP
27	Stapler Pin (Big)	Kangaro
28	Stapler machine (24/6)	Kangaro
29	Steno pad (short hand book)	Good quality
30	Marker Temporary	-do-
31	CELLO TAP CHEQUE SAVER	-do-
32	Fuduni	Good quality
33	Flag mark for Trace out Letter/ Documents	Good quality
34	Stapler Pin (Small)	Kangaro
35	Stapler Machine (Small)	Kangaro
36	Punching machine	Kangaro
37	Anti virus	(NPAV)
38	Cello tap 4"	-do-
39	FAX ROLL (210 mm X 25 mtr)	Kores
40	High Lighter	Good Quality
41	Erazex	Feber Castel

*[Handwritten Signature]*  
12/11/19

42	Taq (White)	Good Quality		
43	Pencil (Apsara)	Good Quality		
44	Dot Pen	Butter Flow (Good Quality)		
45	INVERTER MACHIN (2kva) including fitting charges	Luminous /Microtek		
46	INVERTER MACHIN (5kva) including fitting charges	Luminous / Microtek		
<b>Sl. No.</b>	<b>Name of the Computer Items</b>	<b>Specification</b>		
47	IN42VERTER BATERY (150 MPR) including fitting charges	Luminous		
48	SMPS including fitting charges	HCL / DELL		
49	MOTHER BOARD including fitting charges	core i3	GIGABYTE H81	
		core 2 duo	ASUS-G31	
50	RAM including fitting charges	1 GB	DDR2	ZION/HIMAX
			DDR3	ZION/HIMAX
		2 GB	DDR2	ZION/HIMAX
			DDR3	ZION/HIMAX
4 GB	DDR2	ZION/HIMAX		
	DDR3	ZION/HIMAX		
51	PROCESSOR INTEL including fitting charges	Core i3	SEAGATE	
		Core 2 duo	SEAGATE	
52	MONITOR	19 INCH	HP	DELL
53	Printer hp laser jet 1020 plus	1020 plus	HP	
54	Key board	USB port	(TVS) mechanical	
55	Mouse	Optical	Dell	
56	Dual Bluetooth Wireless Adapter+USBWIFI Dongle&Wireless Network Adapter 2.4GHz	GOOD QUALITY		
57	Baton iB-WRD12EN 1200M Smart Dual Band Wireless AC Router (Black) (MODEM)	iBALL		
58	Blue Star 1.5 Ton 5 Star Inverter Split AC (Alloy, 5CNHW18QATX/IC518QATX, White)	Blue Star		
59	HP 15 Core i5 8th gen 15.6-inch FHD Laptop (8GB/1TB HDD/Windows 10 Home/Sparkling Black /2.04 kg). 15q-ds0010TU	<ul style="list-style-type: none"> <li>Processor: 8th Gen Intel i5-8250U (1.6 GHz base processor speed, 6 MB cache, 4 cores), Max Boost Clock Up to 3.4 GHz</li> <li>Operating system: Windows 10 Home</li> <li>Display: 15.6-inch Full HD SVA BrightView micro-edge WLED Display (1920 x 1080) Brightness: 220 nits</li> <li>Memory and Storage: 8GB DDR4-2400 RAM, expandable to 16 GB, Storage: 1TB 5400 RPM HDD</li> <li>Design and Battery: Thin and light design (Weight: 2.04kg) Average battery life = 7 Hours, Lithium battery   HP Fast Charge Battery: 0 to 50% under 45 minutes</li> <li>Graphics: Intel UHD Graphics 620</li> <li>This genuine HP laptop comes with 1 year onsite domestic warranty from HP covering manufacturing defects and not covering physical damage. For more details, see Warranty section.</li> <li>Ports and CD Drive: 1 HDMI 1.4a, 2 USB 3.1 Gen 1 (Data transfer only), 1 USB 2.0, 1 RJ-45, 1 Headphone/microphone comb, DVD Writer</li> </ul>		

  
 District Project Coordinator  
 SAMAGRA SIKSHYA, BALANGIR

**DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA, BALANGIR**

1. Name of the work: **Supply of Stationary & Computer items for DPO, SSA, Balangir.**
2. Period of availability of tender papers: **19.06.2019 to till 26-06-2019 up to 1 P.M**
3. Last date & time for receipt of tender papers: **26-06-2019 up to 1.00 P.M**
4. Date and time of opening of tender: **26-06-2019 at 4.00 P.M**
5. Place of opening of tender : **Collectorate Conference Hall, Balangir**
6. Authority inviting tender: **Collector-cum-Chairman, SSA, Balangir**

  
District Project Coordinator  
SAMAGRA SIKSHYA, BALANGIR

### TERM & CONDITIONS

1. The sealed filled up tender paper should reach the undersigned on or before dt **26-06-2019 up to 1.00 P.M** the tender will be opened **on the same day at 4.00 P.M** in the presence of the Regd. wholesellor/Suppliers/Authorised agents.
2. The tenderers must have a retail/Whole Sale shop at Balangir.
3. The tenderers should produce the sample materials along with the quotations.
4. The rate of articles offered by the interested parties/suppliers should be mentioned inclusive of all taxes.
5. The parties/suppliers should produce valid VAT clearance certificate and also valid PAN Number & GST No.
6. The suppliers are required to furnish EMD of Rs. 10,000/- (Rupees ten thousand) only in shape of Bank draft in favour of District Project Co-ordinator, Samagra Sikshya, Balangir failing which the offer will be rejected.
7. The Tender papers received without fulfilling the terms and conditions are liable for rejection.
8. The undersigned reserves the right to cancel all or any quotation without assigning any reasons thereof.
9. The selected firm will have to make an agreement with District Project Coordinator, Samagra Sikshya, Balangir soon after the selection and before the placement of order in Non-Judicial stamp paper of Rs. 11/- for supply of stationary materials as per the term and conditions.
10. The decision of the District Purchase Committee is binding and final in selection of item/brand.
11. No request for enhancement of the approved rate shall be entertained for the period once the agreement signed.
12. Stationary materials shall be purchased time to time as per requirement during the year.
13. Attach attested copy of VAT clearance certificate and PAN card with the tender papers.
14. Tender paper should be submitted through Registered post/Speed Post only on or before of Date 26-06-2019 at 1.00 P.M. addressing to the District Project Office, Samagra Sikshya, Balangir AT- Rajendra College Chowk Po/Dist- Balangir, Pin-767001
15. The selected supplier shall supply the material within 15 days from the date of receipt of supply order.

  
District Project Coordinator,  
SSA, Balangir