

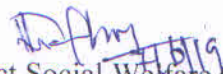
**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE; BALANGIR  
(SOCIAL WELFARE SECTION)**

**TENDER CALL NOTICE FOR ENGAGEMENT OF TRANSPORTING AGENT FOR THE YEAR  
2019-20 UNDER SNP IN BALANGIR DISTRICT**

No. 941 / DSWO Dt. 07.06.2019

1. Tender from intending Firms/ Transport Contractor(s)/Agent(s) eligible as per the conditions specified in the Tender documents, for transportation of food stuff from FCI Godown to different Anganwadi Centre's for the year 2019-20.
2. Tender Papers required for the Tender can be obtained from the office of D.S.W.O., Balangir on payment of Rs.10000/- (non-refundable) in cash on any working day from the date of publication of this notice till 20.6.2019 during office hour or the documents can be down loaded from internet available in our website.
3. Tender documents shall be submitted by Speed post /Registered post /drop box in the DSWO, Balangir on or before 5 PM of 21.6.2019.
4. Tender Papers must be accompanied with the money receipt and other relevant documents as mentioned in the form. Failure to comply the instruction specified there on or non-submission of any of the documents specified, the bid shall summarily be rejected.
5. Tender shall be opened on 22.6.2019 at 11 AM in the office of Collector, Balangir and the bidders are at liberty to attend.
6. Undersigned reserves the right to award the tender and reject any or all the tender documents without assigning any reason thereof.
7. Details of this Tender is also available in the **Notice Board** of official web site <http://balangir.nic.in>.

By Order of Collector, Balangir

  
District Social Welfare Officer  
Balangir

Memo No. 942 /Dt. 07.06.2019

Copy forwarded to the Editor, Sambad / Samaj / Dharitri for information with a request to publish the advertisement in their news paper for one day only at minimum cost.

  
District Social Welfare Officer,  
Balangir.

Memo No. 943 /Dt. 07.06.2019

Copy forwarded to D.I.O, NIC, Balangir for information and necessary action with a request to make it available in website of Balangir District.

  
District Social Welfare Officer,  
Balangir.

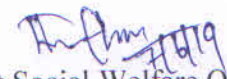
Memo No. 944 /Dt. 07.06.2019

Copy forwarded Notice Board of Collector, Balangir/Project Director, DRDA, Balangir/All Sub-Collectors, Balangir District/All Collectors for information and necessary action with a request to display the tender notice in the Notice Board of their Office.

  
District Social Welfare Officer,  
Balangir.

Memo No. 945 /Dt. 07.06.2019

Copy forwarded to all Block Development Officers/All Child Development Project Officers of Balangir District with a request to display the tender notice in the Notice Board of their Office.

  
District Social Welfare Officer,  
Balangir.

Memo No. 946 /Dt. 07.06.2019

Copy Submitted to the Joint Secretary to Govt. W. & C.D. Deptt. Odisha, Bhubaneswar for kind information and necessary action.

  
District Social Welfare Officer,  
Balangir.

**TENDER FOR**  
**ENGAGEMENT OF TRANSPORTING**  
**AGENT UNDER SNP**  
**BALANGIR DISTRICT**

# **SECTION I**

## **INVITATION FOR BIDS**

## SECTION - 1

### INVITATION FOR BIDS

#### INTRODUCTION:

The Women and Child Development Department, Government of Orissa implements the Supplementary Nutrition Program (SNP) for children 6 month to 6 years, pregnant and lactating mother in decentralize manner. This involves procurement of all foodstuffs except rice & wheat which is supplied by Government of India through FCI godowns.

Sealed Tender in Prescribed forms are invited from the intending registered firms/ authorized licensing transporting contractors/Agents having at least 3 Nos. of Trucks in their own name for undertaking transportation of foodstuffs under SNP in Balangir from the FCI Depot of Balangir district to Anganwadi Centres for the year 2019-20

The approximate quantity & value of foodstuff to be handled in a year/month will be as follows.

(in Quintal & Rs.)

| Programme    | Per Year     | Per month      | Approximate Market Price Para boiled common rice / Wheat | Cost of food stuffs |
|--------------|--------------|----------------|----------------------------------------------------------|---------------------|
| SNP (Rice)   | 16260        | 1381.00        | 2200                                                     | 35772000            |
| SNP (Wheat)  | 40620        | 3363.26        | 2600                                                     | 105612000           |
| <b>Total</b> | <b>56880</b> | <b>4744.26</b> |                                                          | <b>141384000</b>    |

#### Price

The rate of Transportation including the loading, unloading and all other allied charges and taxes from FCI Depot to Anganwadi Centre point/ SHG's THR making point is maximum **Rs.75/-** per quintal irrespective of distance.

## SCHEDULE OF THE TENDER PROCESS:

- **The Tender will have 2 (Two) Parts viz., Technical Bid & Price Bid.**
- The tender document can either be purchased from the office of D.S.W.O., Balangir on payment of Rs.10000/- in cash on proper receipt or be downloaded from the websites <http://Balangir.nic.in> . In case the tender document has been downloaded from the websites, the Tender Document Fee of Rs.10000/- must be deposited along with the Technical Bid in the form of a Demand Draft / Banker Cheque payable at Balangir, in favour of D.S.W.O. Balangir.
- Issue of Tender Papers - Up to during office hour's.
- Receipt of Bids - On or Before up to 1.00 PM IST by speed post only.
- **Opening of Bid – On** *IST in the [Venue in the office of the Collector,*  
Balangir in the presence of bidders.

Notwithstanding anything contained in this tender document, Collector, Balangir reserves the right to cancel / withdraw / modify fully or partially the "Invitation for Bids" or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

### AMENDMENT OF INVITATION:

In case of any seeming discrepancy between the Press Advertisement, other detailed provisions of the Tender print-document and the updated version on the web (up to 2019 till AM), the web-version shall prevail. At any time, prior to the deadline for submission of bids, Collector, Balangir reserves the right to add / modify / delete any portion of this document by issuance of an addendum, which would be published on the web site and will also be made available to all the bidders who have indicated their intention to bid. The addendum shall be binding on all bidders.

# **SECTION -II**

## **TECHNICAL SPECIFICATION & SCHEDULE OF REQUIREMENT**

## Section II: Technical Specification & Schedule of Requirement

### **A) Tender for Engagement of Transporting Agent for the year 2019 -20 under Supplementary Nutrition Programme :**

1. The Tenderer should not be a Rice Miller/ Retailer of P.D.S. Rice/ Wheat. An affidavit to this effect sworn before the Executive Magistrate or, the Notary along with non-involvement and non-pendency of any criminal offences and also about no Govt. dues pending against him must be enclosed with the tender paper.
2. The tenderer should have **minimum three truck standing in his/her own name**. List of Trucks owned by the tenderer with up-to-date documents (Xerox copy duly attested) shall be furnished along with tender papers.
3. The Tender paper must be accompanied with the original **money receipt** issued to the tenderer at the time of purchase of tender paper from the Office of the DSWO, Balangir or Demand Draft for **Rs.10000/-** in case of forms down loaded from the internet and all other relevant documents as specified in the tender form. In case of failure to comply the instruction specified *thereon* or non-submission of any of the documents specified, the tender shall summarily be rejected.
4. The details of tender paper (each page) must be signed by the tenderer as token of acceptance of the terms and conditions.

### **B) SCHEDULE OF REQUIREMENT:**

| <b>Sl. No.</b> | <b>Particulars</b>                                                                                                 |
|----------------|--------------------------------------------------------------------------------------------------------------------|
| 1              | Original Tender Documents                                                                                          |
|                | Money receipt(Original) in support of purchase of Tender Papers                                                    |
| 2              | <b>OR</b><br>D.D. of Rs.10,000/- payable at Balangir in favour of DSWO, Balangir towards cost of Tender Papers     |
| 3              | Affidavit (in Original) as required in para -I of Section-II of tender notice paper.                               |
| 4              | Valid registration certificate of the trucks owned by the bidder certifying the on road condition of the vehicles. |
| 5              | Self attested copy of GST Registration certificate and copy of the GST return filed.                               |

- 6 Self attested copy of Income tax clearance certificate.
- 7 Self attested copy of PAN card
- 8 EMD of Rs.5,00,000/- in shape of NSC or TDR pledged in favour of DSWO, Balangir.(Original).
- 9 Solvency Certificate of Rs.20,000,00/- from Revenue Authority (Attested Xerox copy)
- 10 Agent License under OMV (License of Agent) Rules 1990 (Self attested Xerox copy)
- 11 Experience certificate if any. (Self attested Xerox copy) if any,

# **SECTION -III**

## **INSTRUCTIONS TO BIDDERS**

### Section III: INSTRUCTIONS TO BIDDERS

#### **GENERAL INFORMATION:**

- There are **two parts** of this Tender Document namely, **Technical Bid** and **Price Bid**. The bidders are required to fill out all the two parts of Tender Document and place them in **two** separate sealed envelopes, which should be superscribed as "**Tender for Engagement of Transporting Agent SNP - Technical Bid**" and "**Tender for Engagement of Transporting Agent SNP - Price Bid**" respectively. These **inner** envelopes should be placed in another **outer** sealed envelope and addressed to **D.S.W.O, Balangir**. The **outer** envelope must show the name of the Bidder, address and should be superscribed as "**Tender for Engagement of Transporting Agent SNP**" on top of the envelope. Envelope should reach to District Social Welfare Officer, Balanir.
- The bidders may either purchase bidding form from the office of Collector, Balangir (D.S.W.O. Section) on payment of **Rs.10000/-** on proper receipt or may download the tender document from the Notice Board of district website (<http://balangir.nic.in>). In case the bidder submits bidding form downloaded from the website, he must furnish the tender fee of **Rs. 10,000/-** along with the **Technical Bid** in the shape of Demand Draft payable at Balangir in favour of D.S.W.O, Balangir towards the cost of tender paper. Cheques are not acceptable and the tender documents shall be rejected in such cases on deficiency of of requied document. Apart from this **EMD (to be enclosed in the Technical Bid)** as per the amount mentioned in the Schedule of Requirement.
- The sealed covers containing bids will be opened in the presence of tenderers / their representatives as per scheduled of the Tender Process. One representative per tenderer in absentia would be permitted to be present at the time of opening the tender. The **Price Bids** of only the bidders short-listed on scrutiny of from the Technical bids as per the eligibility required in the Technical Bid shall be opened. The bids shall be opened on the scheduled date and time even in case of absence of the tenderers.

- Tenders shall be fully in accordance with the requirements of the General Terms and Conditions. Appropriate forms furnished with this tender document shall be used for filling the tender. *Incomplete, illegible and unsealed* tenders will be rejected. *Telegraphic* tenders will not be accepted and no correspondence will be made in this matter.
- All offers should be made in *English*. Conditional offers and offers qualified by such vague and indefinite expression such as "*Subject to immediate acceptance*" etc. will not be considered.
- Submitted tender forms, with *overwritten or erased or illegible rate or rates* not shown in *figures and in words in English*, will be liable for rejection. In case of discrepancy between words and figures noted against each item of the tender and between unit rates and the total amount, the decision of the tendering authority will be final and binding on the tenderers. Corrections in the tender, if unavoidable, should be made by rewriting with dated initial of the tenderer after scoring out of the wrong entries. *Clerical and arithmetical* mistakes may result in *rejection* of the tender.
- Request from the tenderer in respect of additions, alterations, modifications, corrections etc. of either terms and conditions or rates after opening of the tender will not be considered.
- Any attempt by any bidder to bring pressure of any kind, may disqualify the bidder for the present tender and the bidder may be liable to be debarred from bidding for the District Administration in future for a period of three years.

## **DISQUALIFICATION OR REJECTION OF TENDERS**

The tender is liable to be rejected or the bidder disqualified at any stage on account of the following :

- If the bid is received by Telex/Telegram/Facsimile (Fax)/email.
- If the bidding document is not supported with the money receipt of Rs.10000/- towards bidding cost in case the form is purchased from the office directly.
- If the Bidding documents is not supported with Rs. 10,000/ in shape of DD towards cost of tender paper if the form is downloaded from web site.
- If the bid or its submission is not in conformity with the instruction mentioned herein.
- If the bid is not accompanied by the requisite EMD (as per amount mentioned in the Schedule of requirement-).
- If the bid is not accompanied by an attested copy of the **Agent's license under OMV (License of Agent) Rules 1990.**
- If the bid is not accompanied by an Affidavit (in Original) as required in para -1 of Section-II of tender notice paper.
- If the bid is not accompanied by valid registration certificate of the trucks owned by the bidder certifying the on road condition of the vehicles.
- If the bid is not accompanied by an attested copy of GST Registration certificate and copy of the GST return filed .
- If it is received after the expiry of due date and time.
- If it is incomplete and the required documents as specified in the tender document are not furnished.
- If misleading or false statements/ representations are made as part of pre-qualification requirements.
- If found to have a record of poor performance such as having abandoned work, having been black-listed, having inordinately delayed completion and having faced financial failures etc.

## **FORFEITURE OF EMD**

EMD made by the bidder may be forfeited under the following conditions

- If the bidder withdraws the tender before the expiry of the validity period.
- During the tendering process, if a bidder indulges in any such activity as would jeopardize the tender process. The decision of Collector regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.
- If the bidder violates any of the provisions of the terms and conditions of the tender. In the case of a successful bidder, if the bidder fails to (a) accept award of

work, (b) sign the Contract Agreement with District, after acceptance of communication on placement of award, or if the bidder violates any of such important conditions of this tender document or indulges in any such activities as would jeopardize the interest of District Administration in timely finalization of this tender. The decision of Collector regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default in such a case may involve black-listing of the bidder by District Administration/Govt. of Orissa.

#### **EVALUATION AND SELECTION CRITERIA:**

- ❖ The envelopes containing **Technical Bids** will be opened first and evaluated based on the documents and Forms submitted in the technical bid.
- ❖ The **Price bid** of only those bidders whose technical bid is found to be responsive as per the tender requirement will only be opened. All other price bids will be ignored subjected to the fulfillment of the required criteria.
- ❖ The Tender Committee will judge the feasible rate of transportation to award the tender. It is not that the tender will be awarded to the bidder quotes the lowest rate, if the rate is not feasible.

#### **General Terms & Conditions:**

1. The successful Tenderer shall be required to lift food stuff under SNP programme from FCI Godowns as per release order issued by FCI and transport the same to A.W.C. and SHG directly as per the direction of the DSWO and concern CDPO within the specified period. It is the responsibility of the Tenderer/ Transporting agent to lift the rice from the FCI Depot on proper weighment and to deliver the same to the AWC & SHGs (THR making) points on proper weighment. In no case short supply or delivery shall be allowed. The Transporting Agent will be held responsible for making delivery of stock at the desired point and no request for relief/ concession shall be entertained in case of shortage or damage noticed, if any during transit. The cost of shortage will be borne by the Transporting Agent. There shall not be any change both in quality and quantity of food grains. The quality & quantity of the food materials being transported may be inspected by the Govt. officials authorized by the Collector, Balangir during transit and also at delivery points. If any misappropriation is discovered during inspection or otherwise, penalty shall be imposed which would be equivalent to 3 times of the cost of misappropriated food grains apart from initiating criminal case under the relevant law.

2. Successful tenderer have to deposit **Rs. 10, 000, 00/- (Ten Lakhs)** only as security deposit with the DSWO, Bolangir. This will be refunded after successful completion of contract period and audit of accounts of Transporting Agent. The whole or part of the security deposit will be forfeited for irregular performance or breach of any of the terms & conditions of agreement during the period the contract remains in force. Earnest Money of un-successful tenderers shall be refunded after finalization of the tender. EMD of successful tenderer shall be refunded only after furnishing of security deposit and execution of agreement.
3. Payment shall be made against submission of bills on completion of delivery of stocks as per the order of the competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient & stock entry certificate of stock whom it concerned and as per approved rates incorporated in the Agreement. The District Social Welfare Officer concerned shall have the right to deduct and adjust any account found recoverable towards loss and damage or both.
4. No advance payments of transportation bill shall be allowed.
5. Payment of Bill is subject to availability of funds.
6. The successful tenderer (s) shall have to enter into an Agreement with the Collector, Bolangir as per the terms and condition specified by the Collector and the Agreement form is to be registered at his/their own cost within 07 days of the intimation of acceptance of his/their tender.
7. The authority may terminate the contractor for violation of terms and Agreement or for any other reason to be recorded in writing.
8. The work is to be carried out with the due diligence and in accordance with the instruction to be issued from time to time by the Collector/District Social Welfare Officer Balangir.
9. If the Transporting agent fails to transport the food stuffs within the time limit, then the DSWO, Balangir will take immediate steps to transport the same by other means and the extra cost incurred will be recovered from the pending bills/ EMD of the transporting agent.
10. The bills should be submitted at least once in every quarter to the Dist. Social Welfare Officer on completion of delivery of stock as per order of the competent authority. (i.e. quarter ending on 30<sup>th</sup>. June must be submitted by 31<sup>st</sup>. July).
11. The Collector may terminate the contract for violation of terms of Agreements at any point of time.

12. Tenderer may submit **experience certificate**, if any, in the field of transportation of food materials in Government sponsored programme shall be given priority.
13. Tender received without required documents shall not be considered and liable to be rejected at the initial stage itself.
14. The tenderer shall carefully go through all the terms and conditions of the tender document and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/ overwriting. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny.
15. The authority reserves the right to reject any or all the tender received without assigning any reason *thereof*.

Signature of the Tenderer

Date.....

  
District Social Welfare Officer  
Balangir

Date.....

### TECHNICAL TENDER SUBMISSION FORM

- 1 Name of the Tenderer: .....
- 2 Postal Address: .....
- At- .....
- Po- .....
- District- .....
- PIN: .....
- 3 Telephone /Mobile No. : .....
- 4 E-Mail Address : .....

**Documents furnished:**

| Sl. No. | Particulars                                                                                                        | Attached in<br>Sl. No. --- of<br>Tender papers | Remarks |
|---------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------|
| 1       | Original Tender Documents                                                                                          |                                                |         |
| 2       | Money receipt(Original) in support of purchase of Tender Papers                                                    |                                                |         |
|         | <b>OR</b>                                                                                                          |                                                |         |
|         | D.D. of Rs.10,000/- payable at Balangir in favour of DSWO, Balangir towards cost of Tender Papers                  |                                                |         |
| 3       | Affidavit (in Original) as required in para -1 of Section-II of tender notice paper.                               |                                                |         |
| 4       | Valid registration certificate of the trucks owned by the bidder certifying the on road condition of the vehicles. |                                                |         |
| 5       | Self attested copy of GST registration certificate and copy of the GST return filed.                               |                                                |         |
| 6       | Self attested copy of Income tax clearance certificate.                                                            |                                                |         |
| 7       | Self attested copy of PAN card                                                                                     |                                                |         |
| 8       | EMD of Rs.5, 00,000/- inshape of NSC or TDR pledged in favour of DSWO, Balangir.                                   |                                                |         |
| 9       | Solvency Certificate of Rs.20,000,00/- from Revenue Authority (Self attested Xerox copy)                           |                                                |         |
| 10      | Agent License under OMV (License of Agent) Rules 1990 (Attested Xerox copy)                                        |                                                |         |
| 11      | Experience certificate if any. (Self attested Xerox copy) if any,                                                  |                                                |         |

**N.B.** The documents must be enclosed in sequence & Serially numbered with sketch pen on the right top corner of the documents except in case of DD, NSC, TDR .

Signature of the Tenderer.

## PRICE BID :

Tender Schedule for Transporting of Feeding materials under S.N.P.  
for the year 2019 -20.

From:

- 1 Name of the Tenderer: .....
- 2 Postal Address:  
At- .....  
Po- .....  
District- .....  
PIN: .....

To,

The Collector, Balangir

Dear Sir,

I submit the price bid of the Tender for engagement of Transporting Agent  
under Supplementary Nutrition Programme .

2. I have thoroughly examined and understood all the terms & conditions as  
contained in the Tender document, invitation to tender and agree to abide by them.

3. I offer to work at the following rates as mentioned below.

| Schedule for transporting of food<br>Commodities during the year 2019 -20. |                                                                                                                                                                                                                                                               | Rate per<br>Quintal (in Rs.) |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1.                                                                         |                                                                                                                                                                                                                                                               | 2.                           |
| 1.                                                                         | Transportation charges at flat<br>rate irrespective of distance from<br>FCI Point(s) to different AWC/ SHG (THR<br>Making ) points of Balangir District<br>including loading, unloading and<br>other allied charges and taxes if any.<br>(In figure) Rs. .... |                              |
|                                                                            | (In words) Rupees.....                                                                                                                                                                                                                                        |                              |

Full Signature of the Tenderer  
With seal of the firm