



**DISTRICT RURAL DEVELOPMENT AGENCY, BALANGIR**

DETAILED TENDER CALL NOTICE - 2019-20  
FOR ELECTRONIC ITEM, COMPUTER ITEM & OFFICE FURNITURE ITEM.

Last date of submission of Tender : 11.12.2019 by 04.00 PM  
Opening of Tender : 11.12.2019 by 05.00 PM

**TENDER CONDITIONS  
(GENERAL AND SPECIAL)**

**TENDER CALL NOTICE - 4013**

Odisha Livelihoods Mission, DRDA, Balangir invites Tenders from reputed Agency/Register Manufactures/Company/Authorized dealers for supply and Installation of Electronic Item, Computer Item & Furniture Item. The eligibility criteria and specification of documents for interested bidder are available in the Website [www.balangir.nic.in](http://www.balangir.nic.in)

The bidders are requested to download the Annexure-I, Annexure-II, Annexure -III (Term and Condition) & Annexure-IV of the tender and submit the same along with the tender duly signed by the bidder along with Seal.

The envelope containing tender should be super scribed as "Tender for Electronic Item, Computer Item & Furniture Item" and must be dropped in the Tender Box at office of the Project Director, DRDA Balangir. There will be first Preference to party regarding submission of all items (Electronic Item, Computer Item & Furniture Item). The last date for receipt of tender is 11 December 2019 by 4 P.M., which will be opened on the same day at 5 P.M in the DRDA, Balangir.

The authority reserves the rights to accept or reject any tender without assigning reason thereof.

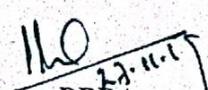
  
Project Director, DRDA cum-  
District Mission Co-ordinator, OLM Balangir

Annexure-I

Details of Terms & Conditions

TENDER NOTICE NO. 4013 Dt. 27.11-2019-20

1. Odisha Livelihoods Mission, Balangir invites bids from intending registered reputed Agency/Register Manufactures/Company/Authorized dealers/ Distributor for supply and Installation of Electronic Item, Computer Item & Furniture Item. The Authorized Dealers/ Company having Service centre facility at Balangir.
2. Tender Cost Rs 3,000/- including GST in shape of Demand Draft in favour of Project Director, DRDA, Balangir payable at Balangir submit with the tender paper. Cost of Tender paper is non-refundable.
3. There will be first Preference to party regarding submission of all items (Electronic Item, Computer Item & Furniture Item)
4. Bidder documents shall be dropped in the tender box at office of the Project Director, DRDA, Balangir within 11-12-2019 up to 4.00P.M. during working days & tender will opened at 5.00 P.M. Of the Same day.
5. The Agency/Register Manufactures/Company/Authorized dealers should have an average turnover of 30 Lakhs in last two years financial Reports (2017-18 & 2018-19) for supply and Installation of Electronic Item, Computer Item & Furniture Item.
6. Bidders are required to attach the sample of the Product details information Copy with the Tender.
7. Bid shall be opened on 11-12-2019 at 5.00 P.M. in the Conference Hall of DRDA, Balangir and the bidders are at liberty to attend.
8. The bidders have to deposit E.M.D amount Rs 30,000/- towards security deposit in shape of NSC/KVP/Deposited Call receipt and should be willing to supply the required quantity of different kinds of Electronic Item, Computer Item & Furniture Item. Bid filed without deposit of earnest money of the said amount shall be rejected.
9. GSTIN clearance certificate till September -2019 (Xerox Copy) & IT Clearance (Xerox Copy) should be attached in the quotation.
10. Items are to be delivered within 7 days of Issue of Purchase order.
11. The items are to be delivered in good condition at the place designated by PD, DRDA, & Balangir as motioned in the Annexure-II for delivery destination.
12. The EMD amount shall be returned to the successful tender after 30 days of completed supply of materials and to the unsuccessful tender after completion of tender process.
13. Payment to the successful tender shall be made only after items are received in good and survivable condition as per conditions stipulated in the tender documents along with required submitted to PD, DRDA in support of bills documents i.e. Certificated from BDO or OLM Staff of concerned block towards receipt of materials in good condition.
14. PD, DRDA reserves the right to cancel any or all tender or part thereof, without assigning any reason.

  
Project Director, DRDA-cum-  
District Mission Co-ordinator, OLM Balangir

Signature of Bidder with  
Organization Seal

Annexure-II

Destination Place & Receiving copy of Supply Products.

Sl. No	Destination Place Name	Receiving Copy (Yes/No)	Signature of Staff with Seal.
1	DRDA Office , Balangir		
2	Turekela Block		
3	Belpara Block		
4	Khaprakhol Block		
5	Saintala Block		
6	Deogaon Block		
7	Balangir Sadar Block		
8	Bangomunda Block		
9	Muribahal Block		
10	Punitala Block		
11	Gudvella Block		

  
Project Director, DRDA-cum-  
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Signature of Bidder with  
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Annexure-III

Price Schedule for Tender Supply & Installation of Mentioned Item.

Sl.No	Item Name	Quantity	Details of Tax Components			
			Unit Price	Tax	Other Charges	Total Amount (4+5+6)
1	2	3	4	5	6	7
1	AC 1.5 TON WITH STABILIZER					
2	CELLING FAN					
3	COOLER					
4	INVERTER SET					
5	STAND FAN					
6	ALMIRA					
7	COMPUTER TABLE					
8	MOVING CHAIR					
9	PLASTIC CHAIR					
10	RACK					
11	S CHAIR					
12	TABLE BIG SIZE					
13	TABLE SMALL SIZE					
14	DESKTOP SET					
15	LAPTOP					
16	PENDRIVE 4GB					
17	PENDRIVE 8 GB					
18	PRINTER 3 IN 1					
19	PROJECTOR SET					
20	SCANNER					
21	UPS					

  
 Project Director, DRDA-cum-  
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## Annexure-IV

## Specification of IT &amp; Non-IT.

ELECTRONIC ITEM	
Item Name	Specification of Materials
AC 1.5 TON WITH STABILIZER	AC 1.5 TON INVERTER WITH ONLY V-GUARD 90 INPUTS STABILIZER ( 3star ) Ref Brand Name –GODREJ,BLUE STAR,LLOYED,SAMUNGGA &VOTALS
CELLING FAN	Blade material-aluminum, Blade Sweep 1200MM, Moter Speed 370RPM (Ref Brand Name- Havells,Usha,Crompton , Orient ,Bajaj & etc.)
COOLER	Material –Plastic , Size –Large water , Tank Capacity- Maximum (Ref Brand Name-Symphony,Bajaj,Kenstar,Crompton & Hardware)
INVERTER SET	Battery 220RPM, Machine shine wave 1200 with Installation (Ref Brand Name- Luminous, V-Guard , Microteck,Exside & etc)
STAND FAN	Blade- 3 ,Colour –White & High Seeped (Ref Brand Name- Havells, V-Guard, Orient & Usha)

FURNITURE ITEM	
Item Name	Specification of Materials
ALMIRA	Number of Door Cabinets- Double, Product Dimensions (length*Breadth*Height) -78"*36"*19", Material-Steel, Color- Any (Ref Brand –Godrej, Real, Khoshala & etc.)
COMPUTER TABLE	Two Drawers for Storage & One file Cabinet, Side CPU/Storage Cabinet with a removable shelf that can place up,down or remove, CPU/Storage Cabinet has a large Back Opening for CPU heat release and cord Management ,large Slide-out Keyboard shelf, five year warranty ,sturdy construction and premium wood finish and Value for Money. Ref Brand –Godrej, Nilakamal, Zuari & etc.)
MOVING CHAIR	Hatch Back with wheel base & Premium Quality for Office Use (Ref Brand –Godrej, Nilkamal, Zuari & etc.)
PLASTIC CHAIR	Plain Plastic Chair with arm for Office Used ( Ref Brand-Superme,Nilkamal & etc)
RACK	Iron Slotted Rack (Load Capacity Per Layer (KG) 50-100, Angle frame Ref Brand –Godrej, Khoshala & etc.)
S CHAIR	Seat Materials Leatherette, Seating height 18 inch, Heigh 30 inch, Frame Material Stainless Steel, Back Material PVC. (Ref Brand –Godrej, Nilkamal,fortinue Zuari & Etc)
TABLE BIG SIZE	Material Particle Board, Configuration Straight & Height * Width 75 cm * 140 cm for Office Use. (Ref Brand –Godrej,Usha Lexus,Zuari,Hulsta, Nilkamala, Durain & etc)
TABLE SMALL SIZE	Material Particle Bosrd, Configuration Straight & Height * Width 75 cm * 120 cm for Office Use. (Ref Brand –Godrej,Usha Lexus,Zuari,Hulsta, Nilkamala , Durain & etc)

Annexure-IV

COMPUTER AND HARDWARE ITEM	
Item Name	Specification of Materials
DESKTOP SET	Monitor Size -24 Inches ,Intel Processor Type-Core -i5, Processor Speed 2.4GHz, RAM-8GB, HDD 1TB, Multimedia Graphics Card Latest, Wireless ,Keyboard, Mouse, Speaker, Antivirus & Operating System latest Version. (Ref Brand- HP,Dell,HCL ,Lenovo & Asus)
LAPTOP	Monitor Size-15.6 with windows 10 ,8 GB DDR4 RAM ,ROM 1 TB ,Processor 2.6 or 3.5 GHz, Graphics Card, Intel Core i5 (Ref Brand- Hp,Dell,Lenovo,Asus & HCL)
PENDRIVE 4GB	4 GB for Office Use (Ref Brand- HP,Sandisk,Kingstone)
PENDRIVE 8 GB	8 GB for Office Use (Ref Brand- HP,Sandisk,Kingstone)
PRINTER 3 IN 1	Laser Jet,Multi-Function(Print,Scan,Copy, both side Printing) Ref Brand-(Hp, Cannon & Dell)
PROJECTOR SET	Tailor made for simple, reliable performance in meeting rooms day in and day out, better bright ,big picture quality, intuitive hassle-free operation and convenient digital connectivity with environmentally conscious power savings and installation the Projector Set (Ref Brand - Benq, Sony, Epson & etc)
SCANNER	Centralized or De-Centralized Scanning, Document Type, Cost/Speed/Size, imaging Quality, Software Compatibility, Service cost/Erase of Service/warranty (Ref Brand-Cannon,HP & etc )
UPS	Electrifying recharge speed. Only UPS with 33% faster recharging. Superior reliability, coupled with advanced backup facility for 2 to 3 hours to Computers.(Ref Brand- Ibal,Hp,Dell,Asus & etc)

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23.11.19  
Project Director, DRDA-cum-  
District Mission Co-ordinator, OLM Balangir

Signature of Bidder with  
Organization Seal