

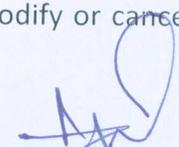
# DISTRICT PROJECT OFFICE, SAMAGRA SIKSHA, BOLANGIR

## TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER SHEET & STUDENT REPORT CARD FOR SUMMATIVE ASSESSMENT -II, 2019-20

Notice. No. XVIII/PDG/01-----/2020 - 116 Date 09/01/2020

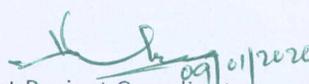
Sealed-Tenders are invited in the prescribed format from the registered Offset Printers registered with DIC having production certificate issued by DIC, IT return & Balance Sheet of last 03 years, valid PAN, VAT Clearance certificate, and up to date GST certificate with return file copy of GST for the month of Nov-19 for printing and supply of Question – cum-Blank Answer sheet & Student Report Card to the Block point for **Summative Assessment –II -2019-20** from Class-I to Class-VIII of Balangir Dist. The bidder shall apply as per the terms and conditions laid down in the bid document. The Bid Documents containing detailed terms and conditions are available in the Website [www.balangir.nic.in](http://www.balangir.nic.in) and [www.opepa.in](http://www.opepa.in). The Quotation Paper shall be received through Regd.post/Speed post/courier on or before 20/01/2020 up to 5.00 PM. Quotation Papers will be opened at ADM Chamber in the presence of the bidders on 22/01/2020 at 11.00 AM under the Chairmanship of ADM, Balangir Bolangir. The Office will not responsible for any delay. Separate Tender Papers (**Technical Bid & Financial Bid**) should be submitted for the above.

The Authority reserves the right to amend, alter, modify or cancel part/total Tender without assigning any reason thereof.

  
Collector-cum-Chairman  
SSA, Balangir

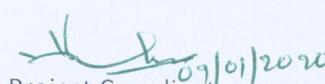
Memo No 117 dated 09/01/2020

Copy submitted to the SPD, OSEPA, Bhubaneswar/the D.I.O, NIC, Balangir for information with a request for uploading of the above Notice along with the Tender Paper in the Official Website.

  
District Project Coordinator  
SS, Balangir

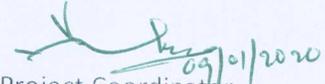
Memo no 118 Dated 09/01/2020

Copy forwarded to the Notice Board of Samagra Shiksha, Balangir/ Collectorate/D.R.D.A/D.E.O/D.S.W.O/D.WO./DI&PRO, Balangir for its wide publicity.

  
District Project Coordinator  
SS, Balangir

Memo no 119 Dated 09/01/2020

Copy to the District correspondent, The "DHARITRI" with a request to publish in your daily news paper for one day as per the I & PR rate.

  
District Project Coordinator  
SS, Balangir

**DISTRICT PROJECT OFFICE**

**SS.BOLANGIR**

**QUOTATION PAPER FOR PRINTING OF  
REPORT CARD FROM  
CL - I TO CL-VIII - 2019-2020**

**TERMS & CONDITION FOR PRINTING & SUPPLY OF  
REPOT CARD FROM CLASS-I TO CLASS-VIII FOR THE YEAR - 2019-20**

Bid documents must be submitted in sealed envelope super scribing **“TENDER FOR SUPPLY OF REORT CARD FOR SUMMATIVE ASSESSMENT-II (CL -I TO CL-VIII) - 2019-2020 OF BALANGIR DISTRICT”** which in turn contains two separate sealed envelope super scribing **“Technical Bid”** and **“Financial Bid”**. Financial Bids of those bidders will be opened who qualify in Technical Bid.

- Experienced Offset Printers registered with DIC and having valid Production certificate issued by DIC, IT returns of last 03 Financial Year, valid PAN, valid Goods and Services Tax (GST) Registration Certificate, valid VAT clearance certificate, valid return file copy of GST for the month of November -19 and 03 year Audited Balance – sheet, is eligible for printing and supply of Report Card for the students from Class-I to Class-VIII for SA-II of the year 2019-20.
- **Size of the Report Card- Demi- ¼.**
- **Printing: Bi-Colour**
- **Paper: -220 GSM Pulp Board.**
- The cost of printing should be inclusive of all taxes, stitching, packing charges and transporting cost to the Office of the BEO concerned.
- Quality printing: Letter as per the sample
- **Page : 04 pages (2sheets) both side printing**
- Approximate quantity: Actual requirement shall be given to selected agencies only at the time of Agreement/Work Order.
- Selection of bidder to supply the item(s) is the sole discretion of the District purchase committee. **No bid shall be entertained without prescribed sample(s) of papers.** The sample produce by the bidders shall be examined by the committee at first and the rate of items shall be considered from among the selected sample(s) only.
- Deposit of EMD money: Rs **20000/-(Rupees Twenty Thousand)** only in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir shall be paid along with the tender paper. The EMD shall be forfeited in the event of withdrawal of tender once submitted or in case of successful bidder who fails to execute necessary agreement within the specified period/expression of inability to supply. Besides, EMD of unsuccessful Bidders will be refunded soon after finalization of the tender.
- **Deposit of Security money :** - Performance security @ 5% of total contract value only is required to be deposited at the time of execution of agreement before issue of work order in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir for a period of 30 days after expiry of bid validity period. The security deposit is refundable but shall be forfeited in case any terms and conditions of contract violation or the bidder fails to make complete supply satisfactory or complete the work in time.
- Date of completion of printing and supply of Report Cards are to be supplied within **20 days** from the placement of the order failing which the EMD will be forfeited. If the supplied articles found below the standard approved by the purchase committee, the contract shall be terminated and the EMD deposit shall also be forfeited.
- The selected firm/Press have to make an agreement with District Project Coordinator, SSA, Bolangir soon after the selection and before the placement of order in Non-Judicial stamp paper of **Rs.11/-** as per the term and conditions.
- The Collector-Cum-Chairman, SSA, Bolangir reserves the right to cancel all or any Quotation without assigning any reason thereof.

- The bidders are required to submit the sample papers for printing of Report Card along with the Quotation as per specification given.
- Payment will be made subject to availability of funds and approval of the competent authority from DPO, SSA, Balangir as per the approved rate incorporated in the agreement. TDS will be deducted as per taxation rule.
- The Bidder should Sign each page of Quotation with official seal before submitting the Quotation paper.
- The bidder has to offer rate of **per card** including the cost of the paper, all taxes, stitching, and packing to BEO Point including the transportation cost.
- The decision of the Purchase Committee is binding and final in selection of item/brand.
- Collector-cum-Chairman at any point of time shall terminate the contract for violation of term & conditions of agreement without notice when any of the documents the bidder has produced, if found to be forged/fabricated/unauthentic at later stage.
- In any case of complaint regarding the supplied items, decision of Collector-cum-Chairman, SSA, Balangir shall be binding and final who shall obtain a report from the recipients, the supplier(s) shall replace the same at his/her(their) own cost.
- The bidder shall submit the Quotation papers to the District Project Coordinator, SSA, Balangir as per the advertisement.
- Deposit of cost of tender Paper: **Rs 1,000/- (Rupees one thousand)** only in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir shall be paid for processing fee along with the tender paper.
- Printing must be in Offset process using Eco-friendly ink (I.S.O./ I.S.I) standard as directed by Hon"ble High Court, Odisha.
- For verification of paper quality of the supplied Report card, the sample will be sent to the Director, Text Book Production and Marketing, Bhubaneswar, Orissa for testing of quality. Payment will be made after receive of the verification report from TBPM.
- The bidder shall submit the Quotation papers to the District Project Coordinator, SSA, Balangir as per the advertisement. **On the top of the envelope** of the tender, it should be super scribed "**TENDER FOR PRINTING AND SUPPLY OF REPORT CARD**". The application for Technical Bid should be in a separate envelope. The Financial Bid of those printers who qualify in the technical bid will be opened. **On the top of the envelope** of the tender, it should be super scribed "**TENDER FOR PRINTING AND SUPPLY OF REPORT CARD - FINANCIAL BID**" & "**TENDER FOR PRINTING AND SUPPLY OF REPORT CARD - TECHNICAL BID**". Both sealed envelopes should be kept in another sealed envelope super scribing "**TENDER FOR PRINTING AND SUPPLY OF REPORT CARD**" for Summative Assessment – II, 2020 of Bolangir District"
- **Deposit of EMD and processing cost is must for all bidders including the registered SSI Units. No exemption certificate will be entertained.**
- **Bidders who have defaulter in the past or Blacklisted by any institution shall not be allowed to participate in the Tender.**
- The tender paper received without fulfilling the terms and conditions are liable to rejection. Conditional/Incomplete bids are liable to rejection

- All disputes relating to the contract is subject to the pecuniary jurisdiction of the court at Bolangir.
- The supplier should supply the printed Report Card as per selected brand/Paper qualities, required specification and size. No deviation shall be entertained. If any deviation found, then the supply order will be cancelled. EMD & performance security and contract cost both will be forfeited and also the supplied printed materials will be refunded to the supplier at his own cost. The party will be subject to legal proceeding.
- The interested Bidders are to enclose self attested up to date certificate photocopies of the following documents in the Technical Bid envelope :-
  - a) Valid Production Certificate issued by DIC.
  - b) Valid IT returns of last 03 Financial Year
  - c) Valid PAN
  - d) Valid Goods and Services Tax (GST) Registration Certificate
  - e) Valid return file copy of GST for the month of November -19, and
  - f) 03 year Audited Balance – sheet
  - g) VAT clearance Certificate
  - h) Sample of paper for Report Card of prescribed Mill mentioning GSM. No deviation shall be entertained.
  - i) EMD and Processing fees as mentioned above
  - j) Tender Documents duly signed with full signature and seals by the authorized person of the bidder in each page as a token of acceptance of all terms and conditions of the Bid.
  - k) Declaration as per Format – C
  - l) Application – Technical bid (Format –A) & Application –Financial Bid (Format –B)

Tender without above documents, liable for rejection. The same may be verified with original at the time of opening of Tender as and when required. Therefore the Bidders are requested to come with the original documents. The decision of the District Purchase Committee will be final and no complaints in this context whatsoever will be entertained

#### **UNDERTAKING.**

I do hereby undertake that I will abide by all the terms and conditions laid down in the Quotation Call Notice No.....date..... of DPC, SSA, Balangir and the terms and conditions of tender for printing and supply of Report Card - 2019 of SSA, Balangir and will be responsible for any lapses to any terms and conditions and will be liable for action under appropriate law. Our firm is not black listed by any Govt. Organisation.

**Seal & Signature of the Tenderer**

**District Project Coordinator  
SS, Bolangir**

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**FORMAT - A**  
**APPLICATION - TECHNICAL BID**

1. Name of the Bidder/Supplier:-
2. Owner of the Firm/Supplier:-
3. Authorised/Contact person:-
  1. i. Name :
  2. ii. Telephone No.
4. Address and Details
  - i. Office:-
  - b. Firm:-
5. Reputed Institution Dealt previously by the firm/ Press
  1. Institution Address
6. Past experience with documentary evidences:-
7. No of machine to be deployed:-
8. Mode of transportation to the BEO points for consignment:-

9. Attested Copy of documents enclosed:-

Documents	Submitted ( Yes/ No)
Production Certificate	
Xerox copy of firm registration	
Copy of PAN Card	
Valid Up to date certificate of GST	
VAT clearance certificate	
IT returns of last 03 years	
Return file of GST For Nov-9	
03 Year Audited Balance -Sheet	
Sample of Paper (Brand & Mill Name)	
EMD & Processing Fee	

1. EMD of **Rs. 20000/-** ( Bank draft in favor of DPC,SSA,BALANGIR)  
Specify:- \_\_\_\_\_
2. Cost of Tender Paper-**Rs.1000/-** ( Bank draft in favor of DPC,SSA,BALANGIR)  
Specify:- \_\_\_\_\_
3. Paper chosen from Mill/Industry -----  
(Name of the Mill)
4. Whether Eco-friendly ink used -----

I Sri \_\_\_\_\_ on behalf of \_\_\_\_\_ Firm/Press declared that the above statements made by me are true to the best of my knowledge and belief.

(S)

Signature  
With seal of firm

**FORMAT – B**

**APPLICATION - FINANCIAL BID**

1. Name of the Bidder with Farm –

2. **Quotation amount for printing of Report Card**

Sl.No	Item	Quantity	Rate in Rs.
1	Report Card from Class-I to VIII	Per Card	

- a) Certify that the documents and information furnished above are correct and no part of it is false or fabricated.
- b) We agree to supply the above printing materials in accordance with the technical specification and as per the terms and conditions specified.

**Bidder's Official Signature**

**Date:**  
**Place :**

**Name & Designation**  
**Official Seal of the firm**

## FORMAT - C

### DECLARATION

1. I -----Son/ daughter of Sri -----  
----- Proprietor/Director/ Authorized Signatory of the  
Bidder mentioned above, am competent to sign this declaration and  
execute this tender document.
2. I have carefully read and understood all the terms and conditions of the  
tender and undertake to abide by them.
3. The information/ document furnished along with the application are  
true and authentic to the best of my knowledge and belief. I/we,  
am/are well aware of the fact that furnishing of any false information/  
fabricated documents would lead to rejection of my tender at any stage  
besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has never been black listed by Central/ State  
Government/ PSUs/Boards/Corporations/Autonomous body under  
administrative control of Central or state Govt. or any other agency.
5. This is also certified that neither I nor my organization will be indulged  
in any corrupt practices so far as this bidding is concerned.
6. That my Firm is obliged to pay all the dues of the workers as per law  
and pay all legal charges/ contributions to statutory Authorities in  
India.
7. That my Firm has been following and maintaining the labour laws  
prevailed in India.

**Bidder's Official Signature**

**Name & Designation  
Official Seal of the firm**

**Date:**

**Place :**

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# **DISTRICT PROJECT OFFICE**

**SS.BOLANGIR**

**QUOTATION PAPER  
FOR PRINTING OF  
QUESTION PAPERS-CUM-ANSWER SHEET  
FOR SUMMATIVE ASSESSMENT-II (CL - I TO CL-VIII) -  
2019-2020**

①

JANUA

13 • 015 Day  
ONDAY

**TERMS & CONDITION FOR PRINTING & SUPPLY OF  
QUESTION PAPER-CUM-ANSWER SHEET**

Bid documents must be submitted in sealed envelope super scribing **"TENDER FOR PRINTING QUESTION PAPERS-CUM-ANSWER SHEET FOR SUMMATIVE ASSESSMENT-II (CL - I TO CL-VIII) - 2019-2020 OF BALANGIR DISTRICT"** which in turn contains two separate sealed envelope super scribing **"Technical Bid"** and **"Financial Bid"**. Financial Bids of those bidders will be opened who qualify in Technical Bid.

1. Experienced Offset Printers registered with DIC and having valid Production certificate issued by DIC, IT returns of last 03 Financial Year, valid PAN, valid Goods and Services Tax (GST) Registration Certificate, valid VAT clearance certificate, valid return file copy of GST for the month of November -19, and 03 year Audited Balance - sheet, is eligible for printing and supply of Question - cum-Answer sheet for SA-II of the year 2019-20
2. **Quality of paper- 60-GSM (cream wove).**
3. Size of question-cum-Answer sheet- **A-4 SIZE**
4. DTP copies of question paper to be supplied by the office.
5. The cost of printing should be inclusive of all taxes, stitching and Cluster wise packing charges exclusive of transportation cost to **BEOs point** of SSA, Bolangir.
6. Quality printing: Letter as per the sample which can be obtained or checked up from District Project Office, SS, Balangir during working days
7. **Packing:** The firm shall pack Question-cum-Answer-sheet etc **Cluster wise** as per the indent from District Project Office, SS, Balangir in gunny bags and to be supplied to the BEOs Point under proper sealing.
8. Actual requirement shall be given to selected agencies only at the time of Agreement/Work Order.
9. Selection of bidder to supply the item(s) is the sole discretion of the District purchase committee. **No bid shall be entertained without prescribed sample(s) of papers.** The sample produce by the bidders shall be examined by the committee at first and the rate of items shall be considered from among the selected sample(s) only.
10. The script of question paper may be in Oriya or English or Hindi or Urdu as per requirement.
11. **Deposit of EMD money:** Rs 30,000/-**(Rupees thirty thousand)** only in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir shall be paid along with the tender paper. The EMD shall be forfeited in the event of withdrawal of tender once submitted or in case of successful bidder who fails to execute necessary agreement within the specified period/expression of inability to supply. Besides, EMD of unsuccessful Bidders will be refunded soon after finalization of the tender.
12. **Deposit of Security money :** - Performance security @ 5% of total contract value only is required to be deposited at the time of execution of agreement before issue of work order in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir for a period of 30 days after expiry of bid validity period. The security deposit is refundable but shall be forfeited in case any terms and conditions of contract violation or the bidder fails to make complete supply satisfactory or complete the work in time.

13. Date of completion of printing and supply of Question-cum-Answer sheet are to be supplied within **20 days** from the placement of the order failing which the EMD will be forfeited. If the supplied articles found below the standard approved by the purchase committee, the contract shall be terminated and the EMD shall also be forfeited.
14. The selected firm/Press have to make an agreement with District Project Coordinator, SS, Bolangir soon after the selection and before the placement of order in Non-Judicial stamp paper of **Rs.11/** to print, pack and supply the question-cum-answer sheet and Envelope as per the term and conditions.
15. During printing the bidder has to maintain the confidentiality of question papers and leakage of Question paper will be at the risk of the Printer.
16. The bidder is to receive the approved set of question papers from the District Project Office and return the same after making.
17. The Collector-Cum-Chairman, SSA, Bolangir reserves the right to cancel part/total Tender without assigning any reason thereof and no intimation will be made to the Bidder in the matter.
18. The bidders are required to submit the sample papers for printing of Question- Cum-Answer sheet and Envelope along with the Quotation as per specification given.
19. The enhanced quantity if any will be intimated 3(three) days prior to delivery.
20. For verification of paper quality of the supplied Question-cum-answer sheet, the sample will be sent to **the Director, Text Book Production and Marketing, Bhubaneswar, Orissa.**
21. Payment will be made subject to availability of funds and approval of the competent authority from DPO, SS, Balangir as per the approved rate incorporated in the agreement and is subject to production of acknowledgement in printed chalan (s) obtained from the recipients of Question-cum-answer-sheet and Envelope. Payment will be made to the successful bidder after verification of quality of Question-cum-blank answer-sheet by the TBPM, Bhubaneswar.
22. If any discrepancy like printing error, omission of printing edges, incorrect sorting of question paper and packing found after delivery, the committee has right to impose financial penalty. The supplier(s) shall be responsible for any loss or damage during transit up to delivery point.
23. The bidder is to submit the sample question-cum-answer sheets for proof reading before final printing.
24. The committee members are authorized to inspect pre-delivery of consignment at the Printer's workshop.
25. The bidder has to offer rate of **Ten thousand for Envelope & Ten thousand** sheets with single side and both side printing including the cost of the paper for question-cum-answer sheets, all taxes, stitching, packing and excluding transporting cost to BEO Point. Transportation will be paid as per the local rate or mentioned in the quotation which is lower. **L-1** bidder to be selected as per total cost per 10000 A-4 Sheets.
26. The decision of the Purchase Committee is binding and final in selection of item/brand.

27. Collector-cum-Chairman at any point of time shall terminate the contract for violation of term & conditions of agreement without notice when any of the documents the bidder has produced, if found to be forged/fabricated/unauthentic at later stage.
28. In any case of complaint regarding the supplied items, decision of Collector-cum-Chairman, SSA, Balangir shall be binding and final who shall obtain a report from the recipients, the supplier(s) shall replace the same at his/her(their) own cost.
29. No request for enhancement of the approved rate shall be entertained for the period once the agreement signed.
30. The bidder shall submit the Quotation papers to the District Project Coordinator, SSA, Balangir as per the advertisement. **Receive through other mode will not be entertained. No delay will be entertained** or any delay in receipt beyond the said date and time, the respective bid will not be taken into consideration in any circumstances.
31. **Deposit of cost of tender Paper: Rs 1,000/-(Rupees one thousand)** only in shape of Bank draft from any Nationalized Bank in favour of District Project Coordinator, SSA, Balangir payable at Balangir shall be paid along with the tender paper for processing fee which is non-refundable.
32. Paper must be chosen from the mentioned Mills/Industry like **H.P.C.L/TNPL/J.K/BILT/DELTA/ANDHRAPAPER/EMAMI/SATIA** only prescribed paper is allowed in tenders/quotations. Other paper will not be allowed for the purpose. L-1 to be taken from above prescribed Mills.
33. Printing must be in **Offset process using Eco-friendly ink (I.S.O. I.S.I) standard** as directed by Hon"ble High Court, Odisha. Bidder must give detail about the Mill on Sample paper with the signature and seal of the dealer.
34. The bidder shall submit the Quotation papers to the District Project Coordinator, SSA, Balangir as per the advertisement. The application for Technical Bid should be in a separate envelope. The Financial Bid of those printers who qualify in the technical bid will be opened. **On the top of the envelope** of the tender, it should be super scribed "**TENDER FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER-SHEETS- FINANCIAL BID**" & "**TENDER FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER-SHEETS- TECHNICAL BID**". Both sealed envelopes should be kept in another sealed envelope super scribing "**TENDER FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER-SHEETS for Summative Assessment – II, 2020 of Bolangir District**"
35. **Deposit of EMD and processing cost is must for all bidders including the registered SSI Units. No exemption certificate will be entertained.**
36. TDS will be deducted as per taxation rule.
37. Negotiation may be made with L-1 party if necessary
38. **Bidders who have defaulter in the past or Blacklisted by any institution shall not be allowed to participate in the Tender.**
39. Conditional/Incomplete bids are liable to rejection.
40. The tender paper received without fulfilling the terms and conditions are liable to rejection.
41. All disputes relating to the contract is subject to the pecuniary jurisdiction of the court at Bolangir

42. The interested Bidders are to enclose self attested up to date certificate photocopies of the following documents in the Technical Bid envelope :-

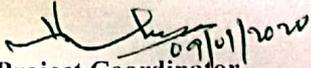
- a) Valid Production Certificate issued by DIC.
- b) Valid IT returns of last 03 Financial Year
- c) Valid PAN
- d) Valid Goods and Services Tax (GST) Registration Certificate
- e) Valid return file copy of GST for the month of November -19, and
- f) 03 year Audited Balance – sheet
- g) VAT clearance Certificate
- h) Sample of paper of prescribed Mill mentioning GSM. No deviation shall be entertained.
- i) Sample of paper of Envelope
- j) EMD and Processing fees as mentioned above
- k) Tender Documents duly signed with full signature and seals by the authorized person of the bidder in each page as a token of acceptance of all terms and conditions of the Bid.
- l) Declaration as per Format – C
- m) Application – Technical bid (Format –A) & Application – Financial Bid (Format –B)

Tender without above documents, liable for rejection. The same may be verified with original at the time of opening of Tender as and when required. Therefore the Bidders are requested to come with the original documents. The decision of the District Purchase Committee will be final and no complaints in this context whatsoever will be entertained.

**UNDERTAKING.**

I do hereby undertake that I will abide by all the terms and conditions laid down in the Quotation Call Notice No.....date..... of DPC, SSA, Balangir and the terms and conditions of tender for printing and supply of Question-cum-Answer Sheets of Summative Assessment –II 2020 of SSA, Balangir and will be responsible for any lapses to any terms and conditions and will be liable for action under appropriate law. Our firm is not black listed by any Govt. Organization.

Seal & Signature of the Tenderer

  
District Project Coordinator  
SS, Bolangir

(5)

**FORMAT - A**  
**APPLICATION - TECHNICAL BID**

1. Name of the Bidder/Supplier:-
2. Owner of the Firm/Supplier:-
3. Authorised/Contact person:-
  1. i. Name :
  2. ii. Telephone No.
4. Address and Details
  - i. Office:-
  - b. Firm:-
5. Reputed Institution Dealt previously by the firm/ Press
  1. Institution Address
6. Past experience with documentary evidences:-
7. No of machine to be deployed:-
8. Mode of transportation to the BEO points for consignment:-

9. Attested Copy of documents enclosed:-

Documents	Submitted ( Yes/ No)
Production Certificate	
Xerox copy of firm registration	
Copy of PAN Card	
Valid Up to date certificate of GST	
VAT clearance certificate	
IT returns of last 03 years	
Return file of GST For Nov-9	
03 Year Audited Balance -Sheet	
Sample of Paper (Brand & Mill Name)	
EMD & Processing Fee	

10. EMD of **Rs.30000/-** ( Bank draft in favor of DPC,SSA,BALANGIR)

Specify:- \_\_\_\_\_

11. Cost of Tender Paper - **Rs.1000/-** ( Bank draft in favor of DPC,SSA,BALANGIR)

Specify:- \_\_\_\_\_

12. Paper chosen from Mill/Industry \_\_\_\_\_  
(Name of the Mill)

13. Whether Eco-friendly ink used \_\_\_\_\_

I Sri \_\_\_\_\_ on behalf of \_\_\_\_\_ Firm/Press declared that the above statements made by me are true to the best of my knowledge and belief.

Signature  
With seal of firm

**FORMAT - B**

**APPLICATION - FINANCIAL BID**

1. Name of the Bidder with Farm -

2. **Quotation amount for Printing (Excluding Transportation Cost)**

Sl.No	Item	Quantity	Rate in Rs.
1	Question-cum-answer sheets	10000 sheets with single side printing	
2	Question-cum-answer sheets	10000 sheets with both side printing	
3	Envelope (12"X18")	Per 10000	
4	Transportation charges to the Block point		

- a) Certify that the documents and information furnished above are correct and no part of it is false or fabricated.
- b) We agree to supply the above printing materials in accordance with the technical specification and as per the terms and conditions specified.

Date:  
Place :

**Bidder's Official Signature**

**Name & Designation  
Official Seal of the firm**

**FORMAT - C**

**DECLARATION**

1. I -----Son/ daughter of Sri -----  
----- Proprietor/Director/ Authorized Signatory of  
the Bidder mentioned above, am competent to sign this declaration  
and execute this tender document.
2. I have carefully read and understood all the terms and conditions of  
the tender and undertake to abide by them.
3. The information/ document furnished along with the application are  
true and authentic to the best of my knowledge and belief. I/we,  
am/are well aware of the fact that furnishing of any false information/  
fabricated documents would lead to rejection of my tender at any  
stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has never been black listed by Central/  
State Government/ PSUs/Boards/Corporations/Autonomous body  
under administrative control of Central or state Govt. or any other  
agency.
5. This is also certified that neither I nor my organization will be  
indulged in any corrupt practices so far as this bidding is concerned.
6. That my Firm is obliged to pay all the dues of the workers as per law  
and pay all legal charges/ contributions to statutory Authorities in  
India.
7. That my Firm has been following and maintaining the labour laws  
prevailed in India.

**Date:**  
**Place :**

**Bidder's Official Signature**

**Name & Designation**  
**Official Seal of the firm**