

Standard Bidding Document.

District Child Protection Unit, Balangir
Women & Child Development and Mission Shakti Department,
Government of Odisha.

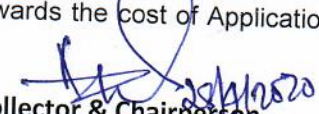
QUOTATION /TENDER CALL NOTICE.

Notice No- **307** /DCPU/BALANGIR, DATE- **02/05/2020**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing one no of Diesel driven Mashall /Mahindra Max/Tata Sumo/Bolero having sitting capacity not more than ten including Driver, conforming to the terms and conditions at ANNEXURE-II for Official use in the District Child Protection Unit ,Balangir on Monthly rent basis,

The vehicle must be in Road Worthy Condition , shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date Tax-payment, Pollution free Certificate etc. which are mandatory for plying of vehicle.

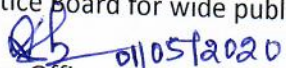
1. The driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
2. The driver should be well behaved ,gentle and obedient in nature.
3. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Collector and Chairperson,DCPU,Balangir and submitted along with the quotation/tender as Security deposit. After completion of quotation / tender process, the amount will be refunded to the unsuccessful bidders.
4. The monthly rate of hire charges be quoted separately in the general bid information (excluding Fuel & Lubricants).
5. The vehicle must achieve a fuel efficiency of 10Kms. per litre.
6. The details of the make and year of Manufacture of the vehicle , registration no, Mileage(Kms. covered per litre) and name of Driver with D.L.No. & Period of validity should specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III).
7. The quotation completed in all respect should reach the undersigned on or before 20/5/20 by 12 pm and shall be opened on 21/05/20 11.30pm in presence of bidders or their authorized representatives.
8. The Application form of quotation / tender containing General bid information & Terms and Conditions for hiring of Vehicle etc. will be available with District Child Protection Officer,DCPU,Balangir on payment of Rs.100/- from 05/5/20 to 20/05/20 during Office/Working hours. Or can be down loaded from Balangir district website www.balangir.nic.in from 05/05/20 to 20/5/20 . In case the application form is downloaded from the above website , the applicant shall furnish a Demand Draft issued in favour of Collector & Chairperson,DCPU,Balangir for an amount of Rs.100/- towards the cost of Application form alongwith the Application.


 Collector & Chairperson,

District Child Protection Unit, Balangir.

Memo No- **308** /DCPU/Balangir/Date- **02/05/2020**

Copy forwarded to the Nizarat Officer,Collectorate,Balangir for information & necessary action and he/she is requested to exhibit the notice in the Office Notice Board for wide publicity.


 District Child Protection Officer, DCPU, Balangir.

Memo No- **309** /DCPU/Balangir/Date- **02/05/2020**

Copy forwarded to the DIO, NIC,Balangir for information and he is requested to upload the notice in the district website for wide publicity up to 20/05/20.

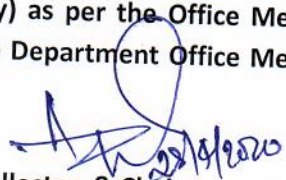

 District Child Protection Officer, DCPU, Balangir.

TERMS AND CONDITIONS FOR HIRING OF VEHICLES.

The Following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

The hired vehicles, during the period of contract, shall have all necessary valid Motor Vehicle documents, such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Free Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and Driving License of the Driver available at all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The Vehicle Owner shall be responsible for all such litigations.

1. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
2. It shall be the responsibility of the bidder to provide a good Driver and the Salary of the Driver shall be borne by the Owner.
3. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the Owner of the vehicle/bidder.
4. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
5. The vehicle shall report for duty for minimum of 25days in a month.
6. In case of emergency , the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursement towards cost of Diesel (As per actual) AND lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding months, as per as possible with in fifteen days of the submission of bills by the Service provider and no advance payment will be made.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
11. If , the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
12. The maximum hire charges per month of the vehicle excluding taxes & Diesel used for the DCPU, Balangir will be Rs.20,000/- (Rupees Twenty Thousand only) as per the Office Memorandum no-34085/F, Dt-29/09/2012 and subsequently revised in Finance Department Office Memorandum No-27037/F, dt-08/10/2015.


Collector & Chairperson,
District Child Protection Unit, Balangir.

GENERAL INFORMATION FOR HIRING VEHICLE

1. Registration No. of Vehicle :-
2. Type of Vehicle (A.C /Non-A.C):-
3. Year of Manufacture:-
4. Model :-

5. Date of Registration :-

6. Name & Complete Address

of the Owner of the Vehicle:-

7. Fitness Certificate Validity;-
8. Permit Validity;-
9. Insurance Validity;-
10. Name & Address of the Driver;-
- 11.D.L .No & Validity of the DL of Driver;-

12.Proposed hire charge of the Vehicle per month
Excluding Fuel Cost.

13. Rate of Fuel Consumption/Mileage per Litre:-

14. Date of validity of Pollution Free Certificate;-

15.Contact no. of the Service Provider (Tenderer/Quotationer):-
Mobile No/s:-

Certified that, the information submitted above is true to the best of my knowledge and belief.

SEAL AND SIGNATURE

OF THE TENDERER /QUOTATIONER .