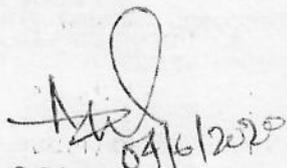


OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, BALANGIR
(District Child Protection Unit)

TENDER CALL NOTICE

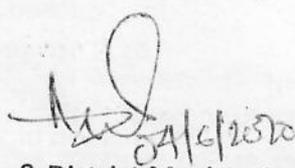
No. 377 /DCPU, Date. 04/06/2020

Sealed quotation in prescribed proforma is invited from authorised manufacturers/ suppliers/ dealers/ distributors for supply of furniture and other office equipment as mentioned in the Annexure-A of the tender documents for the District Child Protection Unit, Balangir. The sealed tender documents prescribed with "Tender for supply of Furniture to DCPU, Balangir" shall be received through Registered post/ Speed post only on or before Dt- 15 06.2020 till 5 PM in the office of District Child Protection Unit, Balangir. The tender documents can be obtained from the office of the undersigned on payment of Rs.1,000/- (Rupees One Thousand) only on proper receipt. Intending tenderer may also download the tender paper from our district website www.balangir.nic.in and in that case the tenderer shall have to submit a bank draft (cheque shall not be entertained) of Rs.1,000/- issued in favour of Bolangir District Child Protection Society towards tender cost along with the tender papers. The details of tender papers, documents required and dates of tender process are described in the term & conditions set at subsequent pages.


04/6/2020
Collector & District Magistrate
Balangir

Memo No. 378 /DCPU, Date. 04/06/2020

Copy forwarded to D.I.O, NIC, Balangir for information with a request to upload the notice and the tender details in district website for wide publicity.


04/6/2020
Collector & District Magistrate
Balangir

**DETAILS OF TENDER PROESS AND TERM & CONDITIONS FOR SUPPLY OF FURNITURE TO
DISTRICT CHILD PROTECTION UNIT, BALANGIR**

1. The tender paper can be obtained from the office of the District Child Protection Unit, Balangir on payment of Rs.1,000/- in shape of cash/ bank draft on proper receipt within the time limit given at para-2 below. Further, the tender paper can be downloaded from our district website www.balangir.nic.in and in that case the bidder has to submit a bank draft of Rs.1,000/- issued in favour of Bolangir District Child Protection Society payable at Balangir along with the tender paper.
2. Dates and times for different processes of the tender:
 - a) Sale of tender paper: From Dt-04.06.2020 to Dt-11.06.2020 during office working hours only.
 - b) Last date of receipt of tender papers: Dt-15.06.2020 during office working hours only through registered post/ speed post only.
 - c) Date, time and venue for opening Tender paper: On Dt-16 .06.2020 at **5 PM** in the office chamber of **Additional District Magistrate, Balangir**. Bidders are at liberty to attend the opening of tender and/ or may authorised representative to attend the opening.
3. Documents to be submitted along with the tender paper:
 - a) Money receipt of tender paper if purchased from the office of the undersigned or bank draft, if the form is downloaded from the website.
 - b) Copy of (1) GST registration certificate (2) License/ certificate of dealership/ distributor/ license for the item (s) for bid, (3) PAN Card, (4) Up to date income tax clearance certificate.
 - c) EMD at the rate of 5% of the bidding amount in shape of bank draft issued in favour of Bolangir District Child Protection Society payable at Balangir. The bidder shall calculate the EMD at its level taking in to consideration the rate(s) quoted and quantity to be supplied.
 - d) Copy (ies) of Government orders/ circulars must be attached to tender papers to justify the exemption, if any, prayed by the bidders (s).
4. Submission of samples(s):

The Tender/ Quotation Approval Committee of DCPU, Balangir or, their authorized official will verify the quality as per specification of the tenderer/ bidder as selected as per the quotation of bidder prior to placing an order to supply materials. The quality checking report of the Tender/ Quotation Approval Committee of DCPU, Balangir or, their authorized official if not matched with the bidder quality/ specification, then in such case, the bid of the tenderer shall be rejected.

5. Time limit for supply of items:

- a) Bidder(s) selected for supply (henceforth be called "supplier") of items must supply the items in full and good condition with in 20 (twenty) days from the date of receipt of the indent. If the supplier fails to comply with this instruction, the EMD deposited by the supplier shall forfeited and the indent order shall cancel.
- b) Any of the item, if found in damaged or unfinished condition, shall has to be replaced by the supplier within 2(Two) days. And, failure to comply with the instruction shall attract punishment of forfeiture of EMD/ Blacklisted of the firm even.

6. Selection of materials and other conditions:

- a) Both, quality and price of the product shall be taken in to consideration while approving the item(s). In case of multiple rates for the same items of identical quality, the bidder quoting the lowest price shall be selected for supply.
- b) In no case, the quality of the material be compromised and supply of items other than the approved sample shall warrant rejection of the material and forfeiture of the EMD.

7. Items:

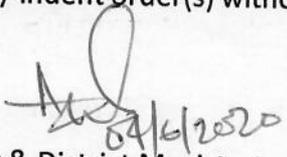
The details of the items to be procured, specification, quantity and other relevant information is given at Annexure-A.

8. Financial Aspect:

- a) The bidder has to quote the price against the items as per the price bid at Annexure-B. Price must be written neatly and clearly legible. Correction/overwriting must be avoided and, in such case,, the bid shall not be considered in respect of the item for which the price quoted.
- b) Bidder should remember that the price must be inclusive of taxes, transporting charges etc. and no consideration to this effect shall be entertained in future.
- c) Payment shall be made by District Child Protection Unit, Balangir only after successful completion of the supply of materials.

9. Other terms and conditions:

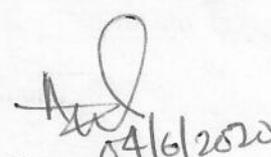
- a) Items must be supplied according to the approved sizes/ shapes to the the District Child Protection Unit, Balangir after receipt of indent, so that there shall not be any ambiguity on requirement and supply.
- b) No compromise with the quality of the products.
- c) Damaged/ unfinished products/ items below par with the approved sample must be substituted with the approved, good condition and finished product.
- d) There shall be no extension of time for supply of the product unless the situation justifies.
- e) Authority reserves the right to reject any or all the bid/ indent order(s) without showing any reason thereof.


Collector & District Magistrate
Balangir

Annexure-A**DETAILS OF THE ITEMS TO BE PROCURED FOR DISTRICT CHILD PROTECTION UNIT, BALANGIR**

SI No	Item	Quantity	Quality/Specification	More specification, if any
1	Wooden Table	1	(5'x3'), With three drawer and one cup board	Office type
2	Metal Table	1	(5'x3') With three drawer and one cup board	Office type
3	Metal Table	3	(4'x2') with three drawers	Office type
4	Steel Almirah	4	(78"x36"), 2 door, 4 shelves	
5	Steel Almirah	1	(52"x36"), 2 Door, 3 shelves	
6	Adjustable Rack	2	(78"x36"), 4 shelves	Slotted angle rack for storage
7	Adjustable Rack	1	(52"x36"), 3 shelves	Slotted angle rack for storage
8	Office Filing Cabinet	5	Material: Plastic, 4 drawers	
9	Office display storage/ Bookcase	1	Material: Glass and Steel, 4 doors, with lock system	
10	Half Chair	30	Material: Plastic, Armless	
11	Revolving chair for office	1	Type: Ergonomic, breathable mesh in back, With Armrest	
12	Visitors chair	5	Materials: Plastic, Arm chair, Seat base and backrest with cushion	
13	Office Sofa with Centre Table	1 Set	Type: Wooden, Sofa seat 3+1+1, with centre table, all seat base and backrest cushions are included. Seat covers are removable.	

- The requirement shown in this table may vary, if required.


04/6/2020
Collector & District Magistrate
Balangir

Annexure-B

FINANCIAL BID DOCUMENT FOR THE ITEMS TO BE PROCURED FOR DISTRICT CHILD PROTETCION UNIT, BALANGIR

Sl No	Item	Specifications	Item Brand	Rate per unit inclusive of all taxes, transportation and terms & Conditions
1	Wooden Table	As in Annexure-A		
2	Metal Table	As in Annexure-A		
3	Metal Table	As in Annexure-A		
4	Steel Almirah	As in Annexure-A		
5	Steel Almirah	As in Annexure-A		
6	Adjustable Rack	As in Annexure-A		
7	Adjustable Rack	As in Annexure-A		
8	Office Filing Cabinet	As in Annexure-A		
9	Office display storage/ Bookcase	As in Annexure-A		
10	Half Chair	As in Annexure-A		
11	Revolving chair for office	As in Annexure-A		
12	Visitors chair	As in Annexure-A		
13	Office Sofa with Centre Table	As in Annexure-A		

Seal and Signature of the Bidder