

OFFICE OF THE MUNICIPAL COUNCIL : TITILAGARH

No. 1561 / Dtd. 07.07.2020

QUOTATION CALL NOTICE

Sealed quotation are invited from interest reputed Travel Agencies / Tour operator for providing one AC vehicle having sitting capacity not more than 7 including Driver as given.

Sl.No.	Type of Vehicle	Sitting Capacity
1	Scorpio (S9,S11) Innova (latest)	Not more than seven including driver

The following term and condition must be fulfilled by the bidders for providing the vehicle on hire monthly rent basis for official use by Municipality Office, Titilagarh.

1. The vehicle must be in good condition, shall not be older than 2 years and must have valid GST Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contact carriage permit, proof of up to date tax payment etc. Which are mandatory for plying vehicle must be registered in 2019 or 2020.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature. He should be properly dressed in neat and clean attire.
4. A sum of Rs. 5000/- (Rupees Five Thousand Only) shall be deposit by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Executive Officer, Titilagarh Municipality and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of the charge be quoted Taxes, if any may also be indicated clearly. Monthly hire charges should not exceed Rs. 31,000/- (Thirty One Thousand Only) as per Govt. norms.
6. The vehicle must achieve a fuel efficiency of 10 Kms. Per litre.
7. The details of the make and year manufacture of the vehicle Registration No. Mileage (Kms Cover per litre) and name of the Driver with Driving License No. And period of validity should be specifically provided in the general bid information to be furnished with the quotation / Tender.
8. The vehicle shall be stationed with the Executive Officer, Municipality, Titilagarh all the day (Both day & Night), so that the same can be utilized as and when required by the Authority of the Executive Officer, Titilagarh.

9. The Mobile Number of the driver so engaged by the successful bidder should be available and open all times, so that he can be informed during emergency time as and when required by the authority.
10. In case of emergency, the driver will have to report for duty as per the requirement of hirer, No extra payment shall be demanded.
11. The Quotation Completed in all respect should reach the undersigned on or before 18.07.2020 by 11.00 AM (through Regd. Post/Drop Box available at Municipality Office, Premises) and will be opened in presence of the bidders or their authorised representatives in the officer chamber of the undersigned on date 18.07.2020 at 4.00 PM.
12. The application form of quotation / tender containing General Bid Information & Terms and Condition for Hiring of Vehicle etc. Shall be available with the Executive Officer, Municipality, Titilagarh on payment of Rs. 100/- (Rupees One Hundred Only) from date 08.07.2020 to 17.07.2020 by 5.00 PM. The applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only pay cash in office toward the cost of application along with the application. The amount is payable to the Executive Officer, Titilagarh.
13. Individual Owner, Owner-cum-Driver can participate in the tender process.
14. The undersigned reserves the right to accepting and rejecting any or all quotation without assigning any reasons thereof.


Executive Officer
Titilagarh Municipality

Memo No. 1562(7) Date. 7.7.2020

Copy to Office Notice Board, Titilagarh Municipality for publicity.

Copy forwarded to the D/O, NIC, Balangir with a request to upload this notice in the District web-site.

Copy submitted to the Collector, Balangir/Project Director, DUDA, Balangir/Sub-Collector, Titilagarh/Tahasildar, Titilagarh/ Block Development Officer, Titilagarh Block for wide publication.


Executive Officer
Titilagarh Municipality