

**OFFICE OF THE COLLECTOR & DISTRICT MISTRIATE, BALANGIR)**  
(Social Welfare Section)

**(RETENDER CALL NOTICE FOR PRINTING OF MO BIKAS PATRA (CHILD ASSESSMENT CARD)**

No. 1618 /SW.

Dated. 9/10/2020

1. Sealed Tender are invited from the intending Registered Printing press/Supplying agencies for printing and supply of **Mo Bikas Patra (Child Assessment Card )**for Balangir district.
2. Tender papers required for the Tender can be obtained from the office of the D.S.W.O, Balangir on payment of Rs 2,000/- (Rupees Two thousand) Only (non-refundable) in cash towards cost of tender papers on any working day from the date of publication of this notice till **Dt. 21.10.2020** during office hour or the documents can be downloaded from internet available in website **<http://www.balangir.nic.in>**
3. Tender documents shall be filed in the office of the DSWO, Balangir on or before 22.10.2020 **till 1 P.M.**
4. Tender papers must be accompanied with the money receipt in original in case it is purchased from the office and Bank Draft of Rs.2000/- (Two thousand) only if the tender papers are downloaded from the website along with other relevant documents as mentioned in this form. Failure to comply the instructions specified here with in the tender form or non-submission of any of the documents specified, the bid shall summarily be rejected. Those farm who have submitted earlier need not submit the cost of Tender form again.
5. Tender shall be opened on 22.10.2020 **at 4.00 P.M.** in the office of the Collector, Balangir by the Tender Committee and the bidders are at liberty to attend.
6. Undersigned reserves the right to awards the Tender and reject any or all tender papers without assigning any reason thereof.
7. The details of this Tender is also available in the Notice Board of official website <http://www.balangir.nic.in>.

By Order of Collector, Balangir

  
District Social Welfare Officer  
Balangir

Memo No. 1619 / Dt. 9/10/2020

Copy forwarded to D.I.O, NIC, Balangir for information with a request to make it available in the District website.

  
8/10/2020  
District Social Welfare Officer  
Balangir

Memo No. 1620 / Dt. 9/10/2020

Copy submitted to Deputy Collector, Gen. Misc, Collectorate, Balangir/ All Sub-Collectors, Balangir District . They are requested to display the tender notice in the Notice Board of their respective Offices.

  
8/10/2020  
District Social Welfare Officer  
Balangir

Memo No. 1621 / Dt. 9/10/2020

Copy forwarded to all the Block Development Officers / All Child Development Project Officers, Balangir for information and necessary action.

  
8/10/2020  
District Social Welfare Officer  
Balangir

Memo No. 1622 / Dt. 9/10/2020

Copy forwarded to the Joint Secretary to Govt. W & CD Department, Odisha, Bhubaneswar for kind information and necessary action.

  
8/10/2020  
District Social Welfare Officer  
Balangir

**Terms and Conditions of Tender Call Notice for Printing of Mo Bikas Patra**

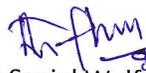
**(Child Assessment Card )of Balangir District**

1. Sealed tenders are invited from intending registered Printing Press/Supplying Agencies for Printing and supply of **Mo Bikas Patra (Child Assessment Card)** for Balangir district.
2. The tender will be in two parts i.e. technical bid.(Part-I) and Financial bid (Part-II).The bidders should offer their technical and financial proposals separately in two sealed envelopes and both the sealed envelopes should be put into another sealed cover super scribed as "**Tender for Printing of Mo Bikas Patra (Child Assessment Card)**".
3. The other terms and conditions associated with the assignment Mentioned in Annexure-A.
4. The last date for submission of tender papers is 22.10.2020 up to 1 PM.
5. Financial bid of those bidders shall be opened for consideration, those who qualify the technical bid.
6. Bidder(s), awarded with the tender must deliver the stock at ICDS Project level with in 30 days from the date of issue of indent and produce the delivery chalan at district office (DSWO Section) duly certified by the CDPOs concerned that the stock delivered by the supplier confirms the indented quantity and quality.
7. Five sets of Samples of the materials supplied at ICDS Project level must be submitted at Dist. Office (Social Welfare Section), Balangir while submitting delivery chalans and bills for payment.
8. The details of the specification of items required for printing are as follows in Annexure-B.

### Annexure-A

Sl.No	Terms & conditions	Documents to be submitted
1	The organization/agency/ person should have valid Tax registration ( PAN/TIN)	Attested Xerox copy of ID/registration certificate.
2	The organisation should have up to date GST clearance certificate	Attested Xerox copy of document
3	It must not be a blacklisted firm by any Government Organization	Affidavit that it is not black listed by any government organisation.
4	Rates should be quoted inclusive of colour coded papers and also inclusive of charges of GST & other taxes and transporting charges as applicable.	Declaration in Financial Bid.(Tenders from part-2)
5	The District administration will have no liability regarding transportation, loading and unloading of materials ordered for shall be delivered at the designated place in good conditions. The defective or damaged printed material if any will be replaced by the Organization.	The agency must enclose an affidavit that it abides by all the terms and conditions laid down in the tender's terms & conditions.
6	Tenderer must submit EMD of Rs.30, 000/- ( Rupees fifty thousand) only in shape of NSC/ FDR pledged in favour of DSWO, Balangir. EMD of unsuccessfully tenderers will be returned without interest on finalization of bid. EMD of successful tenderers shall be turned into security deposit. Those firm who have submitted the EMD Rs.300000/- earlier need not submit again.	NSC/FDR in original must be enclosed.
7	Money receipt (Original)in support of purchase of Tenders or D.D of Rs.2000/-(Rupees Two Thousand)Only payable at SBI, Balangir in favour of DSWO, Balangir towards cost of Tenders Paper. Those firm who have submitted the cost of tender form Rs.2000/- earlier need not submit again.	Money Receipt in original/Draft to be enclosed
8	Conditional Tenders are liable to be rejected. The tenders, which is not as per our required specifications, will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 30days of receipt of the work order, liquidated damage @.2% of bill amount per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that	

	regard.	
11	Under no circumstance shall the organisation appoint sub-contractor or sublease the contract. If it is found that the organisation has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organisation shall be forfeited.	
12	Rates quoted against this enquiry shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
13	Part quotation of specified quantity of items will be rejected	
14	Tenderers are require to submit the sample copy of 120 GSM Maplitho as per specification.	
15	The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	

  
 8/10/2020  
 District Social Welfare Officer  
 Balangir

### Annexure-B

	NAME OF THE ITEMS	SPECIFICATION	NO.OF CARDS TO BE PRINTED
1	Mo Bikas Patra (Child Assessment Card)	<ul style="list-style-type: none"><li>• Pages- 4</li><li>• Paper-text-120 GSM Maplitho</li><li>• Printing- -Multi Colour</li><li>• Size-21cm. X 28cm.</li><li>• Binding: Single Folding</li></ul>	

NB:1) THE DETAILS PRINTING OF MO BIKAS PATRA (CHILD ASSESSMENT CARD) CAN DOWNLOAD FROM WEBSITE <http://www.balangir.nic.in>

**TENDERS FROM**

**Part-1**

**(Technical Bid)**

1	Name of the Printing Press/Supply Agency(In Capital Letters)		
2	Address of the organisation		
3	Name of the organisation		
4	Specimen signature of authorized signatory		
5	Telephone numbers of authorized signatory/Organisation		
6	Money receipt or Demand Draft of <b>Rs.2000/-</b> in support of cost of tender paper. Those farm who have submitted the cost of tender form Rs.2000/- earlier need not submit again.		
7	Registration certificate to be attached (DIC/GST)		
8	GST( clearance submitted or not)		
9	PAN(submitted or not)		
10	EMD of <b>Rs.30000/-</b> in shape of NSC /FDR number and date to be mention by the organisation (yes/No) Those farm who have submitted the EMD Rs.300000/- earlier need not submit again.		
11	Documents of past experience of any printing and supply of Materials(Attested copy to be submitted)		
12	Whether organisation have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending)		
13	Affidavit of declaration that the organisation agrees to abide by all terms & conditions of tender		
14	Whether all documents submitted singed by the authorized signatory of the organisation(Yes/No)		

**DECLARATION**

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above

is true and correct to the best of my /our knowledge. I We understand that the in case of any deviation in the above statement at any state, the organisation/organisations will be blacklisted and will not have any dealing in future.

Place

(Signature and seal of the authorised signature)

Date

**Part-2**

**(Financial Bid)**

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	NO. OF MO BIKAS PATRA (CHAILD ASSESSMENT CARD) TO BE PRINTED	QUOTED RATE PER Mo Bikas Patra (Child Assessment Card) in RS.
1	Mo Bikas Patra ( Child Assessment Card)	<ul style="list-style-type: none"><li>• Pages- 4</li><li>• Paper-text-120 GSM Maplitho</li><li>• Printing- -Multi Colour</li><li>• Size-21cm. X 28cm.</li><li>• Binding: Single Folding</li></ul>		
TOTAL				
Rates should be quoted inclusive of delivery of Mo Bikas Patra ( Child Assessment Card) at ICDS Project head quarters & also inclusive of charges of GST & other taxes as applicable				

(Signature and seal of the authorized signature)

Place

Date