

OFFICE OF THE COLLECTOR & DISTRICT MIGISTRATE, BALANGIR)
(Social Welfare Section)
(RETENDER CALL NOTICE FOR PRITING OF NEW ARUNIMA HAND BOOK)

No...1769.../SW.

Dated...5.11.20

1. Sealed Tender are invited from the intending Registered Printing press/Supplying agencies for printing and supply of **New Arunima Hand Book** for Balangir district.
2. Tender papers required for the Tender can be obtained from the office of the D.S.W.O, Balangir on payment of Rs 2,000/- (Rupees two thousand) Only (non-refundable) in cash towards cost of tender papers on any working day from the date of publication of this notice till **Dt. 11.11.2020** during office hour or the documents can be downloaded from internet available in website **<http://www.balangir.nic.in>**
3. Tender documents shall be filed in the office of the DSWO, Balangir on or before **12.11.2020 till 1 P.M.**
4. Tender papers must be accompanied with the money receipt in original in case it is purchased from the office and Bank Draft of Rs.2000/- (Two thousand) only if the tender papers are down loaded from the website along with other relevant documents as mentioned in this form. Failure to comply the instructions specified here with in the tender form or non-submission of any of the documents specified, the bid shall summarily be rejected.
5. Tender shall be opened on **12.11.2020 at 4.30 P.M.** in the office of the Collector, Balangir by the Tender Committee and the bidders are at liberty to attend.
6. Undersigned reserves the right to awards the Tender and reject any or all tender papers without assigning any reason thereof.
7. The details of this Tender is also available in the Notice Board of official website <http://www.balangir.nic.in>.

By Order of Collector, Balangir


District Social Welfare Officer
Balangir

Terms and Conditions of Tender Call Notice for Printing of New Arunima Hand Book

of Balangir District

1. Sealed tenders are invited from intending registered Printing Press/Supplying Agencies for Printing and supply of **New Arunima Hand Book** for Balangir district.
2. The tender will be in two parts i.e. technical bid.(Part-I) and Financial bid (Part-II).The bidders should offer their technical and financial proposals separately in two sealed envelopes and both the sealed envelopes should be put into another sealed cover super scribed as "**Tender for Printing of Arunima Hand Book**".
3. The other terms and conditions associated with the assignment Mentioned in Annexure-A.
4. The last date for submission of tender papers is **12.11.2020 up to 1 PM.**
5. Financial bid of those bidders shall be opened for consideration, those who qualify the technical bid.
6. Bidder(s), awarded with the tender must deliver the stock at ICDS Project level with in 30 days from the date of issue of indent and produce the delivery chalan at district office (DSWO Section) duly certified by the CDPOs concerned that the stock delivered by the supplier confirms the indented quantity and quality.
7. Five sets of Samples of the materials supplied at ICDS Project level must be submitted at Dist. Office (Social Welfare Section), Balangir while submitting delivery chalans and bills for payment.
8. The details of the specification of items required for printing are as follows in Annexure-B.

Annexure-A

Sl.No	Terms & conditions	Documents to be submitted
1	The organization/agency/ person should have valid Tax registration (PAN/TIN)	Attested Xerox copy of ID/registration certificate.
2	The organisation should have up to date GST clearance certificate	Attested Xerox copy of document
3	It must not be a blacklisted firm by any Government Organization	Affidavit that it is not black listed by any government organisation.
4	Rates should be quoted inclusive of colour coded papers and also inclusive of charges of GST & other taxes and transporting charges as applicable.	Declaration in Financial Bid.(Tenders from part-2)
5	The District administration will have no liability regarding transportation, loading and unloading of materials ordered for shall be delivered at the designated place in good conditions. The defective or damaged printed material if any will be replaced by the Organization.	The agency must enclose an affidavit that it abides by all the terms and conditions laid down in the tender's terms & conditions.
6	Tenderer must submit EMD of Rs.20,000/- (Rupees twenty thousand) only in shape of NSC/ FDR pledged in favour of DSWO, Balangir. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tenderer shall be turned into security deposit.	NSC/FDR in original must be enclosed.
7	Money receipt (Original)in support of purchase of Tenders or D.D of Rs.2000/-(Rupees Two Thousand)only payable at SBI, Balangir in favour of DSWO, Balangir towards cost of Tender Paper.	Money Receipt in original/Draft to be enclosed
8	Conditional Tenders are liable to be rejected. The tenders, which are not as per our required specifications, will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 30days of receipt of the work order, liquidated damage @.2% of bill amount per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own cost and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
11	Under no circumstance shall the organisation appoint sub-contractor or sublease the contract. If it is found that the organisation has violated these conditions	

	and the contract will be terminated forthwith without any notice and security deposited by the organisation shall be forfeited.	
12	Rates quoted against this enquiry shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
13	Part quotation of specified quantity of items will be rejected	
14	Tenderers are require to submit the sample copy of 80 & 220 GSM Art Papers (10 copies each) as per specification.	
15	The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	


District Social Welfare Officer
Balangir

Annexure-B

	NAME OF THE ITEMS	SPECIFICATION	NO.OF BOOKS TO BE PRINTED
1	NEW ARUNIMA HAND BOOK	<ul style="list-style-type: none">• Pages-Text-116,Cover-4 (112 pages black and white & Photo:4 pages Cover:4)• Paper-text-80 GSM Maplitho Cover-220 GSM art Paper• Printing-Text: Single colour photo & cover &Cover-Multi Colour• Laminations-Matt Finish of front cover• Binding-Gum binding• Size-21cm. X 28cm.	

NB:1) THE DETAILS PRINTING COPIES OF ARUNIMA HAND BOOK CAN DOWNLOAD FROM WEBSITE
<http://www.balangir.nic.in>

TENDERS FROM

Part-1

(Technical Bid)

1	Name of the Printing Press/Supply Agency(In Capital Letters)	
2	Address of the organisation	
3	Name of the organisation	
4	Specimen signature of authorized signatory	
5	Telephone numbers of authorized signatory/Organisation	
6	Money receipt or Demand Draft of Rs.2000/- in support of cost of tender paper.	
7	Registration certificate to be attached (DIC/GST)	
8	GST(clearance submitted or not)	
9	PAN(submitted or not)	
10	EMD of Rs.20000/- in shape of NSC /FDR number and date to be mentioned by the organisation (yes/No)	
11	Documents of past experience of any printing and supply of Materials(Attested copy to be submitted)	
12	Whether organisation have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending)	
13	Affidavit of declaration that the organisation agrees to abide by all terms & conditions of tender	
14	Whether all documents submitted signed by the authorized signatory of the organisation(Yes/No)	

DECLARATION

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the organisation/organisations will be blacklisted and will not have any dealing in future.

Place

(Signature and seal of the authorised signature)

Date

Part-2

(Financial Bid)

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	NO. OF BOOKS TO BE PRINTED	QUOTED RATE PER BOOK IN RS.
1	NEW ARUNIMA HAND BOOK	<ul style="list-style-type: none">• Pages-Text-116,Cover-4 (112 pages black and white & Photo:4 pages Cover:4)• Paper-text-80 GSM Maplitho Cover-220 GSM art Paper• Printing-Text: Single colour photo & cover &Cover-Multi Colour• Laminations-Matt Finish of front cover• Binding-Gum binding• Size-21cm. X 28cm.		
TOTAL				
Rates should be quoted inclusive of delivery of books at ICDS Project head quarters & also inclusive of charges of GST & other taxes as applicable				

(Signature and seal of the authorized signature)

Place

Date