



# OFFICE OF THE TAHASILDAR, TITILAGARH

Letter No XVIII-13/2021/109/NIZ, Date 12/01/2021

## Quotation/Tender Call Notice

Sealed quotation/tenders are invited from interested reputed travel agency/ tour operator or private individuals for providing 1. (One)Nos. of non AC/ AC (TUV /BOLERO) diesel driven vehicles having sitting capacity not more than Nine (9) including Driver, which shall conform to the term and conditions (Annexure-II) for official use in the office of the Tahasildar, Titilagarh on monthly rent basis:

1. The vehicle must be in road worthy condition, shall not be more than 3 years from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicles.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger's vehicle and should be sufficiently experience in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- (Five thousand) only shall be deposited by the intending bidders in shape of account pay bank draft drawn in favor of the **Tahasildar, Titilagarh** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 12 (Twelve) km per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (kilometer covered per liter) and name of the driver with driving license no. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-III)
8. The quotation completed in all respect should reach the undersigned on or before 27.01.2021 by 2:00 PM and shall be opened on the same day at 4:00.PM in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing general bid information & term and conditions for Hiring of Vehicles etc. will be available in official website of Balangir District from 13.01.2021 to 26.01.2021.
10. The applicant shall furnish a demand draft for an amount Rs. 100/- (one hundred) only in favour of Tahasildar, Titilagarh towards the cost of application along with the application. The undersigned reserves the right to reject all or any of the tender without assigning any reason thereof.

*A Panda*  
12/1/2021  
TAHASILDAR, TITILAGARH

*DS*

**Memo No. XVIII-13/2021/110/NIZ, Date 12/01/2021**

Copy to Notice Board of Tahasil Office for information and wide publication.

*A Panda*  
12/1/2021  
TAHASILDAR, TITILAGARH

**Memo No. XVIII-13/2021/111/NIZ, Date 12/01/2021**

Copy forwarded to Notice Board of Collector & District Magistrate, Balangir /Sub-Collector, Titilagarh / Executive Officer, Titilagarh Municipality /Block Development Officer, Titilagarh/Child Development Project Officer, Titilagarh/ all Tahasildars of Titilagarh Sub-Division for information. They are requested that the quotation notice may be displayed in their respective Notice Board for wide publication.

Copy along with soft copy submitted to DIO, NIC, Balangir for information with a request to hoist quotation notice in the Balangir website for wide publicity from 13.01.2021 to 26.01.2021 and delete the same afterwards.

*A Panda*  
12/1/2021  
TAHASILDAR, TITILAGARH

## Annexure-II

### TERM & CONDITONS FOR HIRING OF VEICHLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle of hire on monthly basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D. L. of the driver available all the times. the department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hiree shall be responsible for all such litigation.
2. The hire charges to be for monthly basis is final but does not include cost of the diesel, which is to be paid separately basing on the actual consumption and lubricant as per existing Govt. Norms. All the expenditure of the vehicle towards repair, replacement of spare, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel( as per actual ) and lubricants ( as per Govt. Norms.) of selected bidders will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payment will be made .
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the term of contract, Government shall forfeit the entire amount of security deposit.



**Annexure-III**  
**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle: -
2. Type of Vehicle (AC/Non AC): \_
3. Year of manufacture: \_
4. Model:-
5. Date of Registration: -
6. Name and complete address of the owner of the vehicle: -
7. Fitness certificate validity: -
8. Permit validity:-
9. Insurance validity
10. Name/Address of the driver:-
11. D. L No. and validity of the DL of the driver :-
12. Proposed hire charge of the vehicle per month excluding fuel cost: -
13. Rate of fuel consumption/Mileage per liter:-
14. Contact no of the service provider (Tenderer/Quotationer)

Mobile.....

“Certified that the information submitted above is true to the best of my knowledge and belief.

Arundha

**Seal and Signature of the quotationer/Tenderer**