

Detail Advertisement for Hiring of Private Vehicle

Annexure -1

Government of Odisha

OFFICE OF THE ASST. DIRECTOR OF TEXTILES, BALANGIR

At- Badapada, Patnagarh, P.P. Patnagarh, Dist. Balangir, PIN -767025, email-adt-balangir@gov.in

Quotation for hiring the vehicle.

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 (One) no. of Petrol driven Tiago/ Bolt/ Celerio vehicle having sitting capacity not more than Ten including driver which shall confirm to the Term & condition (Annexure-II) for official use in the office of the Asst. Director of Textiles, Balangir, At-Badapada, Patnagarh, P.O. Patnagarh, Dist: Balangir-767025 on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, valid GST registration Certificate, valid Gem registration Certificate, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by intending bidders in shape of Account Payee Bank Draft in favour of the Asst. Director of Textiles, Balangir, Patnagarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel, lubricants and GST)
6. The Vehicle must achieve a fuel efficiency of minimum 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License' No. and period of validity, GST Registration Certificate and Gen Registration Certificate should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure- III)..
8. The quotation completed in all respect should reach the undersigned on or before 31.03.2021 by 3 P.M. by Regd. Post/ Speed Post in Sealed cover only and shall be open on the same day at 4 P.M. in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid information & terms and conditions for Hiring of Vehicle etc. will be available with the Asst. Director of Textiles, Balangir on payment of Rs.100/- on all working day from 10 A.M. to 5 P.M. or can be downloaded from Website www.balangir.nic.in /www.sadhakodisha.org, and www.sambalpuribastralaya.com from dt.Odisha.Gov.in from 12.03.2021 to 26.03.2021. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One hundred) only towards the cost of application along with the application.

Signature of
Quotation/Tender Calling Authority.
(Asst. Director of Textiles, Balangir, Patnagarh)

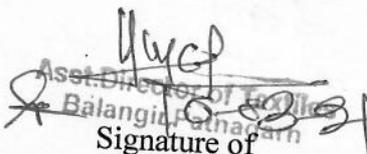
Asst. Director of Textiles
Balangir, Patnagarh

TERM & CONDITIONS FOR HIRING OF VEHICLES

Annexure – II

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, valid GST registration Certificate, valid Gem registration Certificate, proof of up to date tax payment etc. and D.L. of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel/ Petrol which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be born by the bidder.
3. It shall be the responsibility of the bidder to provide a good Driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel/ Petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The Vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contact.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Asst. Director of Public
Balangiga, Athan
Signature of
Quotation/Tender Calling Authority

Annexure - III
GENERAL INFORMATION FOR HIRING VEHICLE

1. Name & Complete Address of the service provider:
2. GST No. :
3. GEM Registration No. :
4. Registration No. of Vehicle :
5. Type of Vehicle (AC/Non-AC):
6. Year of Manufacture :
7. Model :
8. Date of registration :
9. Fitness Certificate validity :
10. Permit validity :
11. Insurance validity :
12. Last Pollution Certificate :
13. Name / Address of the Driver :
14. D.L. No. & Validity of the Driver. :
15. Proposed hire Charge of the vehicle per month excluding fuel cost. :
16. Rate of fuel consumption / Mileage per little :
17. Contact Number of the Service provider (Tenderer /Quotationer)
Mobile. Telephone

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the
Quotationer/Tenderer