

## Standard Bidding Document

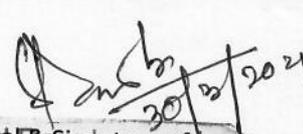
Government of Odisha

WCD & MS Department/ Heads of Department / Office of the Child Development Project Officer, Saintala  
Quotation / Tender Call Notice

Order No. 248 Date 30/03/2021

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing one nos. of Non AC / AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in ICDS Project Office, Saintala on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must ha valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the C.D.P.O. Saintala and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The Vehicle must achieve a fuel efficiency of 12 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-III)
8. The Quotation completed in all respect should reach the undersigned on or before 19/04/2021 by 1.00 P.M. and shall be opened on 20/04/2021 at 11.00 A.M. in presence of the bidders or their authorized representatives.
9. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with ICDS Office, Saintala on payment of Rs. 100/- (Rupees one hundred) only from 05.04.2021 to 016.04.2021 except holidays towards the cost of application form.

  
Seal & Signature of  
Quotation / Tender Calling Authority  
Designation

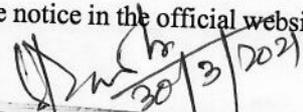
Memo No. 249 date 30/03/2021

Copy forwarded to the Sub-Collector, Titilagarh/B.D.O. Saintala & Office Notice Board for information and necessary action.

  
Child Development Project Officer,  
Project Office, Saintala

Memo No. 250 date 30/03/2021

Copy forwarded to DIO, NIC, Balangir for information and to upload the notice in the official website of the district for wide circulation.

  
Child Development Project Officer,  
Project Office, Saintala

TERMS & CONDITIONS FOR HIRING VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not responsible for any damage / loss caused to hired vehicles of loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give on month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Seal & Signature of  
Quotation / Tender Calling Authority  
Designation

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle: -
2. Type of Vehicle (AC/Non-AC): -
3. Year of Manufacture: -
4. Model: -
5. Date of registration: -
6. Name & complete address of the owner of vehicle: -
7. Fitness Certificate validity: -
8. Permit validity: -
9. Insurance validity: -
10. Name / Address of the Driver: -
11. D.L. No. & Validity of the D.L. of the Driver: -
12. Proposed hire Charge of the vehicle per month excluding fuel cost: -
13. Rate of fuel consumption / Mileage per litre: -
14. Contact Number of the Service Provider (Tenderer / Quotationer)

Mobile No.....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the  
Quotationer / Tenderer

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER: SAINTALA

Letter No. 251 Date. 30/03/2021

To

The District Information Officer, NIC Balangir.

Sub: - Updation of Mobile Number of DDO.

Sir,

With reference to the subject cited above, I am to say that Smt. Sabita Dash is working as CDPO Saintala since 16.10.2019. Her contact No. is 9437212479 and DDO Code is BLGWCD012. NIC mail ID of CDPO Saintala is cdposaint.or@nic.in and for use of NIC mail in Kabach application, mobile number of DDO is required to be updated.

In this context, you are requested to up date the above mobile No. of CDPO Saintala.

Yours faithfully,

*S. Dash* 30/3/2021

Child Development Project Officer,  
Saintala