



**OFFICE OF THE DIVISIONAL FOREST OFFICER: BALANGIR FOREST DIVISION**

AT / PO / DIST :- Balangir- ODISHA

Phone & Fax – 06652-232948 (O), **Email – [dfobalangir@gmail.com](mailto:dfobalangir@gmail.com)**

Letter No. 2308 /1F  
Dated, Bolangir the 27 th April - 2021

To

The Deputy Director,  
Information and Public Relation Department ( Adv )  
& Deputy Secretary to Govt. of Odisha  
Bhubaneswar, e-MAIL – [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com)

Sub Publication of Advertisement for Short Tender Call Notice for digging of pits in different plantationsite during the year 2021-2022 for Bolangir Forest Division

Sir,

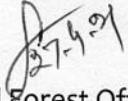
Enclosed, please find herewith copy of advertisement for Short Tender Call Notice for digging of pits in different plantatoinis sites to be taken up during 2021-2022 in Bolangir Forest Division both in Hard and Soft Copy ( Through email) in a shortest form as desired by you. I would requests you to kindly make necessary arrangement for publication of the same at least in three leading Odia Daily Newspapers as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this matter is requested.

Yours faithfully,

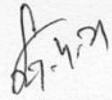
**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2309 /1F , Dtd. 27.04.2021**

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the above Tender Notice in the Web-site of PCCF, Odisha at an early Date.

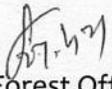
**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2310 /1F , Dtd. 27.04.2021**

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawaniptana for favour of his kind information and necessary action.

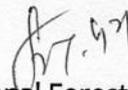
**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2211 /1F , Dtd. 27.04.2021**

Copy along with its enclosure forwarded to all Divisional Forest Officer ( T & NT) Odisha for information and necessary action. It is requested to display the above said Tender Notice in their office Notice Board.

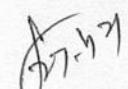
**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2312 /1F , Dtd. 27.04.2021**

Copy along with its enclosure forwarded to all Range Officers, Bolangir Forest Division for information and necessary action. They are instructed to display the above Tender Notice in their Office Notice Board.

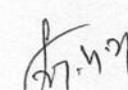
**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2313 /1F , Dtd. 27.04.2021**

Copy along with its enclosure forwarded to the Officer-in-Charge, National Informatics Center, Bolangir, Collectorate, Bolangir both in hard and soft copy. He is requested to upload the tender notice in the District NIC Portal at the earliest for wide publicity amongst the contractors.

**Encls : As above**

  
Divisional Forest Officer  
Bolangir Forest Division



**OFFICE OF THE DIVISIONAL FOREST OFFICER: BALANGIR FOREST DIVISION**

AT / PO / DIST :- Balangir- ODISHA

Phone & Fax – 06652-232948 (O), **Email – [dfobalangir@gmail.com](mailto:dfobalangir@gmail.com)**

Notificaiton No. 23/4 /IF-Accounts  
Dated, Bolangir the 27<sup>th</sup> April - 2021

**NOTICE INVITING TENDER**

Sealed Tender are invited from intending Contractors / Firm having valid Contractor Licence of Class-B & C for similar nature of works, GSTIN and PAN for digging of pits of size 45 cm x 45 cm x 45 cm in different plantations sites for the plantation to be taken up during 2021-2022

The application form of tender containing General Bid information and terms and conditions for supplying materials will be available in the website [www.balangir.nic.in](http://www.balangir.nic.in) and can also be obtained from the Head Clerk, Office of the Divisional Forest Officer, Bolangir Forest Division on transaction details showing payment of Rs. 1000/- ( Rupees one thousand) only through online. The Amount of Rs.1000/- towards Tender Cost / Participation cost in the process is non-refundable.

The Tender will be received though online in email ID – [dfobalangir.tender@gmail.com](mailto:dfobalangir.tender@gmail.com) only till **5.00 PM of 15.05.2021** and will be opened online only by the Tender committee of the Office of the Divisional Forest Officer, Bolangir Forest Division on **17.05.2021**. The result of the tender will be published on **17.05.2021** itself. *If two or more valid Tenderers are in equal quoted rate than transparent lottery will be held on Dtd. 17.05.2021 at 11.00 AM in the office of the Divisional Forest Officer, Bolangir Forest Divsoin in presence of the contractor or their authorized agents.*

In case any bidder is not able to submit tender documents online due to any sort of unforeseen technical fault he/she may submit the same in the Tender Box kept in the Office with Head Clerk of the office or may send to the office of the Divisional Forest Officer, Bolangir Forest Division via Speed Post / **Regd Post** / Courier Service etc so as to reach the undersigned on or before **5.00 PM of 15.05.2021**

FOR MORE DETAILS PLEASE GO TO [www.balangir.nic.in](http://www.balangir.nic.in)

  
**Divisional Forest Officer**  
**Bolangir Forest Division**

## SCOPE OF WORKS

Name of work	<b>Digging of Pit of Size 45 cm x 45 cm 45 CM at the rate 1600 Nos per ha in different Plantation sites selected in Bolangir Forest Division spreading over the revenue District of Bolangir.</b>
Specification of Works	<b>Digging of 1600 Nos of Pit of Size 45 cm x 45 cm 45 CM spreading over 5 ha patch to 20 ha Patch</b>
Estimated Cost	<b>@Rs. 308 /- Mandays – 125 Mandays per ha i.e. Rs. 38500.00 per ha inclusive of all mandatory taxes</b>
Period of Works	<b>15 Days from the date of Assignment</b>

### LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER PAPERS

1. Detailed address of the Contractor with Mobile No for contact and other technical specification in the prescribed format in Annexure-I.
2. Certificate of Registration with the competent authority to carry out the work ie. Class-B or C Contract Licence with valid GSTIN Registration
3. Valid Account Number with details of Bank of the contractor
4. GST Clearance Certificate of the Contractor upto Last Quarters / Year.
5. Income Tax Return of Last three years of the Contractor
6. Undertaking regarding completion of the works within the stipulated time decided by the Tender Committee.
7. Proof of Experience for carrying out similar works during last years
8. Proof of Single work order of value not less than 10.0 Lakhs, Two Job of Similar nature each of value not less than 5.0 Lakhs

## Terms and Conditions :-

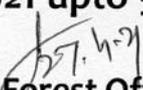
1. The Tender documents should be submitted through online / offline in the Tender Box in the Office in the prescribed format along with all relevant document
2. The Tender Documents incomplete in any aspect is liable for rejection.
3. The Tenders received after the scheduled date and time is also liable for rejection.
4. The Price quoted is inclusive of all taxes as mandatory under Government of Odisha like GST, TDS etc.
5. The rate of successful bidder may be valid till next tender.
6. The undersigned reserve the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction / direction and exigencies.
7. The payment will be made through FTO in PFMS / IFSM Module or through NEFT / RTGS after receipt of delivery challan and verification physical quantity and quality of the article by the purchase Committee.
8. All legal disputes shall be subject to the jurisdiction of the Civil Court, Bolangir.
9. The Contractor / Bidders must submit a willingness certificate for deposit of 1 % Bid security of the amount specified to him after finalization of the works duly pledged in favour of Divisional Forest Officer, Bolangir Forest Division. Bid security will have to be deposited in **A/c No. 11341800666 of State Bank of India, Main Branch, Bolangir with IFSC Code SBIN- 0000046**
10. Bid must be delivered through online in the E.mail ID specified in Tender Notice or in Box, in case of any unforeseen technical fault or through Courier / Speed Post etc. The Divisional Forest Officer, Bolangir Forest Division will not be held responsible for any postal delay, if any, in the delivery of the documents or non-receipt of the same.
11. Bid documents must be accompanied with a deposit proof of Rs. 1000.00 towards participation cost.
12. Additional Performance Security shall be obtained from the bidder when the bid amount is less than the estimated cost put to tender. In such an event only the successful bidder who has quoted less bid price / rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e estimated cost put to tender minus the quoted amount as additional performance Security (APS) in shape of deposit in above account Number pledged in favour of Divisional Forest Officer within seven days, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceedings

for black listing shall be initiated against bidder as per the Government of Odisha, Works Department Office memorandum, File No. 07556900012013-14299/ dated 03.10.2017 of Amendment of para 3.5.5 (v) of OPWD Code

13. 1 % (One Percent) of gross bill of the bidder will be deducted towards the labour cess over and above the usual deduction
14. While making final payment of works 2 % towards CGST & SGST and 2 % TDS will be deducted from the gross amount to be paid.
15. If the rate quoted by the bidder is less than 15 % of the tendered amount, then such bid shall be rejected as per amendment of Appendix-IX, Clause-36 of OPWD Code Vol-II by inclusion.
16. If two or more valid Tenderers are in equal quoted rate than transparent lottery will be held on Dtd. 17.05.2021 at 11.00 AM in the office of the Divisional Forest Officer, Bolangir Forest Division in presence of the contractor or their authorized agents.
17. Bid for the work shall remain open for acceptance for a period of 45 (Forty Five) days from the last opening of bids. If any Bidder / Tenderer withdraw his bid / tender before the said period or make any modifications in the terms and conditions of the Bid, the said earnest money shall be stand forfeited.
18. The Tender Committee, Bolangir Forest Division reserve the right to reject all or any tender without assigning any reason thereof.
19. If the office happens to be closed due to any reason the date of sale, receipt and opening will be made on the next working day at the same time.

## How to submit Tender Documents

1. Download the Tender Document from [www.balangir.nic.in](http://www.balangir.nic.in) or obtain from Head Clerk showing transaction details for deposit of Rs.1000/- (Rupees one thousand) in DDO Account No **A/c No. 11341800666 of State Bank of India, Main Branch, Bolangir with IFSC Code SBIN-0000046**
2. In case the Tender Documents is downloaded from [www.balangir.nic.in](http://www.balangir.nic.in) deposit an amount of Rs. 1000/- ( Rupees One thousand) only in DDO Account No **A/c No. 11341800666 of State Bank of India, Main Branch, Bolangir with IFSC Code SBIN- 0000046** in favour of Divisional Forest Officer, Bolangir Forest Division towards Tender Paper Cost / Participation Cost and submit the transaction details along with Tender Documents duly scanned in email ID provided for the purpose.
3. Submit the Annexure-I (Financial Bid) duly filled in and signed along with all other pre-requisite under Terms and Conditions through the email ID provided for the purpose on or before **15.05.2021 upto 5.00 PM**

  
Divisional Forest Officer  
Bolangir Forest Division

**ANNEXURE –I  
TECHNICAL BID**

**(Last Date :- 15.05.2021 – Time :- 5.00 PM)**

	Name of the Contractor	
	Name of the authorized representative	
	Present address for communication	
	Contact Mobile No	
	E-Mail ID	
	Adhar Card No. ( A copy to be submitted)	
	PAN Card No. ( A copy to be submitted)	
	Contractor License Class-B or C for carrying out the similar civil works	
	GST Registration No. ( A copy to be submitted along with GST Clearance Certificate issued by the Competent Authority	
	Income Tax Return of last Three Years ending 2019-2020	

**DECLARATION**

I declare that, the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

**Full Signature of the Tenderer**

**Place :-**

**Date :-**

**(FINANCIAL BID)**

**FOR DIGGING OF PIT IN DIFFERENT PLANTATION SITES IN BOLANGIR FOREST  
DIVISION TO BE TAKEN UP DURING 2021-2022**

**(Last Date :- 15.05.2021 – Time :- 5.00 PM)**

Sl.No	Name of the Works	Rate quoted by the Contractor inclusive of all taxes ( in Rs)
	Digging of Pits of Size 45 cm x 45 cm x 45 cm @ 308 / Mandays over 1600 Nos per Ha	

**Full Signature of the Tenderer**

**Place :-**

**Date :-**