



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: BALANGIR  
(GENERAL & MISC SECTION)

Letter No. 4091 /G&M, Dt. 18 /12/2021

QUOTATION CALL NOTICE

Sealed quotations are invited from the intending local Press Owners / DTP Firms for printing of ward wise/ ULB wise Electoral Roll for General Election to ULBs 2022 in respect of Balangir Municipality, Titilagarh Municipality, Patnagarh NAC, Kantabanji NAC & Tusura NAC. The last date of receipt of quotation is fixed to 29.12.2021 upto 1:00 P.M. and quotation shall be opened in presence of the quotationer or their authorised representative on dated 30.12.2021 at 11:00 A.M in the Office Chamber of ADM, Balangir. The quotations shall be sent by registered post/ speed Post addressed to the Collector & District Magistrate, Balangir super scribed in the envelope as "QUOTATION FOR PRINTING OF ULBs ELECTORAL ROLLS-2022".

The term and conditions of printing of Electoral Rolls

1. The Electoral Roll for each ULBs shall be printed in 30 copies in 60 GSM Cream wove paper. This shall be printed with 50 entries on first page of every ward with heading on the Top and qualifying date of voter, date of publication of Draft Electoral Roll Signature and seal of Election Officer and page at the bottom of each Electoral Roll. In the subsequent page of every ward their shall be 62 entries.
2. The Electoral Roll shall be printed in Odia and each page of Electoral Roll shall be A-4 size.
3. The Press / DTP Firms must quote printing capacity and quality of machine available for printing having past experience in successfully executing important printing works of Government.
4. The Press / DTP Firms should furnish copy of Registration Certificate / VAT Clearance / PAN Card.
5. The selected Press (es)/DTP firm (s) shall have to deposit one percent of the total value in shape of cash as security deposit with District Nizarat Section, Collectorate, Balangir on the day of execution of agreement prior to issue of printing orders.
6. The Press (es)/ DTP firm (s) shall supply four copies for preliminary, Draft, Final Electoral Roll and print one Master copy and thirty (30) Xerox copy of Electoral Roll on A4 size paper either by printing/DTP and one soft copy in CD, to the office of the Collector & District Magistrate, Balangir on the scheduled date as printing order. They shall be responsible for cent percentage accuracy of printing for which they shall have to make their own arrangements for proof reading.
7. The Press (es)/ DTP firm (s) shall without fail print the name (s) of their Press (es)/DTP firm (s) at the bottom of each page of the Electoral Roll.

8. The ceiling rates of printing of Electoral Roll have been prescribed by the State Election Commission, Odisha is as follows.

Sl. No.	Details of Page	Quantity	Rate
01	Full Page	Including four copies of preliminary, Draft, final Electoral Roll and one printed Master Copy and 30 (thirty) other Xerox copies (for 30+1 copies)	RS. 50.00
02.	Half page	-do-	RS. 32.00
03.	Cover Page	-do-	RS. 30.00
04.	Index page	-do-	RS. 32.00
05.	Binding Charges	Per Copy	Rs. 6.00

9. The rate is applicable for 04( four) preliminary, Draft, Final Electoral Roll and one printed Master copy and 30( thirty) Xerox copy of Electoral Roll either by printing of DTP.
10. As per the guidelines of ECI, the following foot note (in odia) shall be printed at the bottom of final Electoral Roll of each ward of all ULBs.

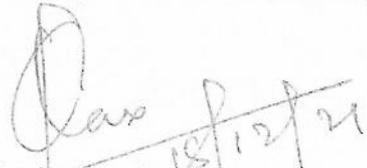
ଏହି ଭୋଟର ତାଲିକା ଯୌର ନିର୍ବାଚନ ନିମନ୍ତେ ଗ୍ରହଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭା ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ନିର୍ବାଚନ କମିଶନ ଭାରତ ସରକାରଙ୍କ ଦ୍ୱାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କର ନାମ ଅଛି କି ନାହିଁ ଦୟାକରି ତନଖି ରଖନ୍ତୁ।

11. Besides, the following certificate shall be given at the end of Electoral Roll of each ward.

"Certified that the Electoral Roll of ward No. .... of .....Corporation/Municipality/ NAC has been duly published as per the provisions of Odisha Municipality (DW, RS & CE) Rules, 1994/ Odisha Municipal Corporation (DCW, RS & CE) Rules 2003 on ....."

ELECTION OFFICER

12. The undersigned reverse all rights to accept or cancel any or all the quotations without assigning any reason thereof.

  
District Magistrate,  
Balangir