



ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ବଲାଙ୍ଗିର (ନିଜାରତ ଶାଖା), ୭୭୭୦୦୧
OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALANGIR
(NIZARAT SECTION)

E-mail: nizarat-balangir@gov.in

No. 204 /Niz. Date: 06 / 04 / 2022

TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR OFFICIAL USE

Sealed Quotations are invited from intending reputed travel agency/tour operator/ private individual/ service provider for providing petrol driven passenger car of the model Ertiga/ Bolero Neo (Petrol/ Diesel) and other similar cars including driver on hiring basis as per our terms and conditions for official use by the Additional District Magistrate, Balangir. The intending participants must apply in the prescribed format attached herewith as Annexure-II. The bid documents complete in all respect should reach to the undersigned on or before 13.04.2022 by 2.00 PM and shall be opened on the same day at 4:00 P.M. in presence of the bidders or their authorized representatives. The authority reserves the right to cancel the tender at any time without assigning any reason thereof.

A.S. 6/4/22
Additional District Magistrate,
Balangir.

Memo No. 205 /Dt. 06/04/2022
Copy forwarded to Notice Board, Collectorate, Balangir./ DIO, NIC, Balangir.

A.S. 6/4/22
Additional District Magistrate,
Balangir.

Memo No. 206 /Dt. 06/04/2022
Copy forwarded to the Sub-Collector, Balangir/ Patnagarh/ Titilagarh and all Tahasildars for publication in their notice board.

A.S. 6/4/22
Additional District Magistrate,
Balangir.

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The vehicle must be in roadworthy conditions, shall not be more than 01(One) year old from the date of initial registration and must have valid Commercial Registration Certificate, Insurance certificate, PUCC, Fitness certificate, Valid Contract Carriage Permit, proof up to date GST Regd. certificate.
2. The driver of the vehicle must have valid Driving License for driving light transport passenger vehicle.
3. The Driver should be well behaved, gentle, and obedient in nature.
4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricant).
5. The vehicle must achieve fuel efficiency of 10 Kms per liter,
6. The details of the make and year of manufacture of the vehicle, registration no, mileage(Kms covered per liter) and name of the driver with Driving License No- and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-III).
7. The hired vehicles, during period of contract shall have all necessary valid MV documents such as:- valid registration certificate, Insurance certificate, PUC certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and DL of the driver available all the times. The departments/office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of the life/injury made to any person damage to any property on account of use hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
8. The hirer charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per exiting Government norms. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, tyres and tubes, Battery etc. will be borne by the bidder.
9. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
10. In case of breakdown for the reasons whatsoever the replacement of a vehicle of the same or the better model shall be provided by the bidder.
11. In case of the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other sources
12. The vehicle shall report for duty for minimum of 25 days in a month.
13. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
14. Monthly hire charges and reimbursements towards cost of fuel(as per actual) and lubricants (as per Govt, norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of bill by the service provider and no advance payment will be made.

15. The vehicle shall not be more than 1(one) year old from the initial date of registration and also in good running condition during the period of contract.
16. If services are found unsatisfactory, the client shall give 3 months notice and terminate the agreement.
17. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. It shall be mandatory upon him to grant three months notice before such withdrawal of service and termination of agreement,
18. If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of security deposit.
19. The quoted rent price of vehicle shall valid for 1 year from the date of agreement.
20. Any legal aspect arises on the agreement and execution shall be resolved under jurisdiction of Balangir only.


**Additional District Magistrate,
Balangir.**

GENERAL INFORMATION FOR HIRING VEHICLE

- 1) Registration No. of Vehicle:
- 2) Type of Vehicle (AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Valid PUC Certificate:
- 11) Name & Address of the Driver:
- 12) D.L. No. & Validity of the D.L. of the Driver:
- 13) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 14) Rate of fuel consumption Mileage per liter:
- 15) Contact Number of the Service provider (Tenderer/Quotationer)

Mobile.....Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief"

**Seal & Signature of the
Quotationer/ Tenderer.**