



OFFICE OF THE NOTIFIED AREA, COUNCIL, TUSURA  
(Under Housing & Urban Development Deptt. Govt. of Odisha)  
At/Po-Tusura, Dist.Balangir, 767030, e-mail.nactusura@gmail.com, website: nactusura.in

No. 1116 /Dt. 02, 06, 2022

**QUOTATION CALL FOR SANITATION OUTSOURCING.**

Sealed quotation are invited from intending registered firms/NGOs/Organization and private companies satisfying eligibility criteria as per detailed Quotation Call notice for outsourcing of Sanitation work in 11 wards of Tusura NAC with 64 nos. of sanitation workers and door to door collection in 11wards, spreading of bleaching powder, bush cutting, transporting/ segregation of Wet & Dry waste to MCC/MRF site. The quotation should reach the Office of the Executive Officer, Tusura NAC by 1.00 P.M. of 18.06.2022 through speed post only. The quotations so received shall be opened on 20.06.2022 at 10.00A.M. in presence of the quotationers or their authorized representatives.

Detailed terms and conditions will be available from the Office of the undersigned from 03.06.2022 to 17.06.2022 (Upto 1.00 PM) (except govt. holidays).

- I. Cost of quotations paper -Rs.6000/- (Non refundable) Security Deposit - Rs.3,00,000/- (Rupees three lakhs) only NSC/DD/KVP/STDR duly pledged favour of Executive Officer, Tusura NAC.
- II. Sale of quotations paper 03.06.2022 to 17.06.2022 upto 1.00 P.M. (except govt. holidays).
- III. Receipt of Quotations (Through Speed post) - up to 18.06.2022 (up to 1.00P.M. )
- IV. Opening of Quotations at Council Hall, of Tusura NAC, on Dt.20.06.2022 at 10.00AM

Office will not be responsible for any postal service delay. The Authority reserves the right to cancel any or all quotations without assigning any reason thereof and shall bear no liability consequent upon such decision.

*J. Subramanyam*  
02/06/2022  
Executive Officer  
Tusura NAC

Memo No. 1117 (6)/Dt. 02.06.2022

Copy submitted to the District Magistrate & Collector, Balangir/ Chairperson, Tusura NAC/ Project Director, District Urban Development Agency, Balangir/DRDA, Balangir/ Superintending Engineer & I.L.W., P.H. Circle, Bhawanipatna/ Executive Engineer, R & B Division, Balangir/Dist. Labour Officer, Balangir/ Tahasildar, Tusura for kind information and display in Notice Board for wide publicity.

*J. Subramanyam*  
02/06/2022  
Executive Officer  
Tusura NAC

Memo No. 1118 (3)/Dt. 02.06.2022

Copy to the Director, Information & Public Relations Dept. Govt. of Odisha, Bhubaneswar with a request to advertise this quotation once in any three(3) daily News paper (one English & 2 Odia news paper) as per minimum column. The cost of bill shall be within the ceiling limit of the state Govt. I&PR rate along with published copy for further action.

Copy submitted to the District Information Officer, N.I.C. Balangir with request to put this quotation call notice on district website for wide publicity.

*J. Subramanyam*  
02/06/2022  
Executive Officer  
NAGRAJNARA



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**DETAILED QUOTATION CALL NOTICE.**

COST OF PAPER	: Rs.6,000/-(non refundable)
SALE OF PAPER	: 03.06.2022 to 17.06.2022 up to 1.00 pm (During Office hours)
RECEIPT OF QUOTATIONS	: 18.06.2022 up to 1.00 pm
OPENING QUOTATION	: At 10.00A.M. Dt. 20.06.2022

1. The cleaning of road including lanes & by lanes & door to door collection (11 wards) will be done twice a day from 6.00 Hrs. to 11.00 Hrs. and 15.00 Hrs. to 18.00 Hrs. as per the direction of Executive Officer.
2. The drain will be cleaned regularly every alternate day, blockage every day by the party.
3. Disinfectant such a bleaching powder/Mosquito oil will be spread once in a weeks by the party.
4. The bidder should arrange labourers indicated and would be fair minimum wages as per the Govt. norms and should have Valid labour license for minimum 200nos. Sanitation workers and EPF registration, PAN, ITCC enhancement of labour rate shall be considered for agreement period as per Govt. rule.
5. They shall submit their quotation in separate sheets of quotation paper against manpower for 11 ward which should reach the undersigned on or before 18.06.2022 up to 1.00 P.M.. by speed post only and the same will be opened on 20.06.2022 up to 10.00AM in presence of the bidders or their authorised agents. The quotation must be accompanied with S.D. in shape of NSC/DD/KVP/STDR duly pledged in favour of Executive Officer, Tusura NAC payable at Tusura.
6. The bidder should quote the rate per month which should include other taxes.
7. Daily register such a attendance register & transportation register should maintained properly and will be submitted along with monthly bill after certificate from office in-charge.
8. Certificate of Registered firm/NGO/Private Company, valid EPF registration certificate with challan & ECR Copy and PAN Card.
9. IT for last three assessment year & up to date.
10. The Tender should reach the undersigned by speed post only. The undersigned will not be responsible for any delay in the receipt of same.
11. The bidder should subscribe on the top of the envelope **QUOTATION FOR OUTSOURCING OF SANITATION WORK OF 11 NOS. WARDS DOOR TO DOOR COLLECTION IN Tusura NAC**
12. He should submit the photocopy of contract license, Experience Certificate, GST registration certificate.
13. He should provide uniform/dress and PPE to each sanitation worker with a valid ID Card.
14. The bidder should have minimum experience of same nature of work at least for a period of 5 years.
15. The bidder should have own/rented local office for primary contact at Tusura NAC.
16. The bidder should deposit security amount of Rs.3,00,000/-(Rupees three Lakh only)
17. The bidder should make payment to their staffs through (online) permanent Bank account.
18. The lowest bidder is to execute the agreement one receipt of the work order including the term & conditions as laid down by the authority.
19. Bidders may visit wards with the help of Office in charge for identification of ward boundary & quote the rate accordingly.

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20. The duration of this outsourcing may be for one Calander year basing upon the satisfactory performance.  
If work found un-satisfactory than the contract would be terminated at any time giving 07 days notice.
21. Tusura NAC reserves the right to extend the period of the contract if required with manual consent of the bidders after closing of the contract period.
22. Tusura NAC shall have the right to add / delete any condition to the agreement respectively as and when required for smooth management of the sanitation service and lifting of garbage.
23. Any legal disputes arising out of this are subject to jurisdiction of Balangir only.
24. The authority reserves the right to negotiate and engage the second lowest bidder in case of default of cancellation of contract.
25. The bidders are required to take attendance of the sanitation workers in presence of officer in charge at Tusura NAC.
26. The bidders are required to submit the copy of wages register along with online to the Tusura NAC authority before receipt of monthly bill of next month.
27. The TDS to be deducted from sanitation bill as per govt. rules.
28. *The sanitation worker engaged by the agency should not participate in any strike, lockout, Hartal of any kind in any circumstances. Disobeying which the authority has the right to terminate the agreement with the service provider without any prior notice/information.*
29. The authority reserves the right to reject any or all the quotation without assigning any reason thereof.

**Executive Officer  
Tusura NAC.**



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## NAC, TUSURA CHECK LIST

Sl. No	Particulars	Yes/No	Page No.	Should be left blank for office use only
1	2		3	4
1	Registration Certificate			
2	Valid Labour license under contract labour (Regulation and abolition) Act,1970.(minimum 200 labours)			
3	Copy of ISO 9001 certificate			
4	Copy of 3 year GST registration			
5	Copy of last 3 year GST Return filed			
6	Copy of last three Financial years audited statement			
7	Copy of last three Financial Year IT Return filed			
8	Copy of PAN Card			
9	EPF Registration Certificate and deduction vouchers issued from concerned RPFC (latest copy)			
10	Proof to be enclosed for office in Tusura			
11	Undertaking that firm is not debarred / blacklisted by Government			
12	Copy of successfully completed works of similar assignment in last five financial Year in any Govt. Organization/ULB/PSUs etc.			
13	Receipt of Paper cost			
14	The bidder should deposit security amount of Rs.3,00,000/- (Rupees three Lakh only)			

Date:

Bidders' Signature



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**SANITATION OUTSOURCING QUOTATION  
(BILL OF QUALITY) BOQ page-1**

Detail Annual Tentative Estimate for the Work: Supply of Manpower for Sanitation Works including collection of solid waste from Door to Door, Road Sweeping, Drain Cleaning, Bush Cutting in Tusura NAC area for one year.

Sl. No.	Component	Functionaries	Labour rate	unit	No of working days	Rate Per day	Amount per month		
1	Manpower Component - Drain cleaning, Cleaning blockage removing sludge from drain and transporting out, street and road sweeping, spraying of insecticides, anti-materials, spreading of bleaching powder, bush cutting, transporting/ segregation out of solid waste to MCC/MRF/dumping side at Mahipur dumping yard. Providing door to door services in 11 wards total engaging 64 nos. of sanitation workers at 11 nos. of wards for one calander year. (Quoted rate to include EPF Labour Cess, Services Tax & all Charges inclusive) & for one year.	A. Labour Sweeper/Sweepress Unskilled @ 326/- Per Day	326	58	26	18908	491608		
		B. Tractor Driver skilled @ 416/- Per Day	416	3	26	1248	32448		
		C. Sanitation Supervisor Semi skilled@366/- Per Day	366	3	26	1098	28548		
		Total:-A		64		21254	552604		
		EPF Contribution 13.61 % (64nos. Workers)	13.61	64	26	2892	75209		
		Labour Cess Contribution 1% (64 Nos. Workers)	1	64	26	212	5526		
		Service Charges Per Head (Per Month ) Maximum 5% (64 Nos. Workers)	5	64	26	1063	27630		
		Total:-B	19.6			4167	108365		
		G.Total For One Month-A+B						25421	660969
		Yearly							7931628

Mentioned in

1. Quoted rate of Service Charges (Maximum 5% ) (upto 2 points of decimal):- ..... %

In words:-

(Signature of bidder)

Executive Officer  
NAC, Tusura

cont..

**BOQ page -2**  
**OFFICE OF THE NOTIFIED AREA COUNCIL, TUSURA**  
**SANITATION OUTSOURCING QUOTATION**  
**(BILL OF QUALITY)**

Detailed terms and conditions can be available from the office of the undersigned **03.06.2022 to 17.06.2022**

(Except holidays).

Cost of quotations paper - Rs.6,000/- (Not refundable)

Security deposit -Rs.3,00,000/- (three lakh) only in shape of NSC/DD/KVP/STDR duly pledged in

favour of Executive Officer, Tusura NAC.

Sale of quotations paper **03.06.2022 to 17.06.2022** (During Office hours except holidays)

Receipt of Quotations (Through speed post only) **18.06.2022 upto 1.00 pm**

Opening of Quotations : **Council Hall, of Tusura NAC, on Dt.20.06.2022 at 10.00 AM**

No. of over writings : \_\_\_\_\_

No. Correction : \_\_\_\_\_

No. Tampering : \_\_\_\_\_

**(Signature of bidder)**

**Executive Officer**  
**Tusura NAC**

**Executive Officer**  
**Tusura NAC**

Issue to M/s \_\_\_\_\_  
Vide M.R.No. \_\_\_\_\_ /Dt. \_\_\_\_\_