

**DISTRICT AUDIT OFFICE
LOCAL FUND AUDIT, BALANGIR**

Quotation/Tender Call Notice

No.....

Dtd.....

Sealed Quotations are invited in prescribed format(Annexure-III) from interested reputed Travel Agencies /Tour operators or Private individuals for providing **1(one)** number of **Petrol driven vehicle**, which shall conform to the Terms and condition (Annexure-II) for official use in District Audit Office, Local Fund Audit, Balangir on monthly rent basis. The vehicle will be engaged from the date of signing of Agreement. The type of vehicle required is as follows.

Sl No	Type of vehicle	No. of vehicle required	Maximum hire charges per month (Excluding fuel cost & GST)	Minimum average mileage in KMs per litre
1	Tiago/Bolt/Celerio	1(One)	Rs.20,000.00 (Rupees Twenty thousand)	17 (Seventeen)

1. The vehicle must be in Road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date Tax payment etc. which are mandatory for plying of Vehicle.
2. The Driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger Vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the District Audit Officer, Local Fund Audit, Balangir and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and Lubricants).
6. The Vehicle must achieve a fuel efficiency of 17 Kms. per Litre.

7. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (Kms covered per Litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

8. The Quotation completed in all respect should reach the undersigned on or before 21.11.2022 by 1 P.M. and shall be opened on the same day at 3.00 P.M. in presence of the bidders or their authorized representatives.

9. The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available in the Office of the District Audit Officer, Local Fund Audit, Balangir on payment of Rs.100/- from 11/11/2022 to 21/11/2022 (12.00 Noon) on govt. working days during office hours or can be downloaded from the Website www.balangir.nic.in from 11.11.2022 to 21.11.2022(12.00 Noon). In case the application form is downloaded from the above website, the applicant shall furnish a Demand Draft for an amount Rs.100/-(Rupees one hundred) only towards the cost of application along with the application.

10/11/2022
Seal & Signature of
District Audit Officer
Local Fund Audit
Balangir
Quotation Calling Authority
Designation.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The Following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis laid down in Finance Department O.M. No.34085/F dated 29.09.2012, No-27037/F Dated 08.10.2015 & O.M.No.30464/F Dtd.06.09.2019.

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as:-Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax Payment etc. and D.L. of the Driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The service provider shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricant (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

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11/10/11/2022
Seal & Signature of
District Fish Officer
Quotation Calling Authority
BOLANQIR
Designation.

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicles (AC/Non-AC):-
- 3) Year of manufacture:-
- 4) Model:-
- 5) Date of Registration:-
- 6) Name & complete address
of the owner of Vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name/ Address of the Driver:-
- 11) D.L. No. & Validity of the D.L. of the Driver:-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:-
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the
Service provider (Tenderer/Quotationer)
Mobile
- Telephone

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the
Quotationer/Tenderer