

OFFICE OF THE TAHASILDAR, BALANGIR

Letter No. 4368 Date. 21/11/22

Short Quotation Call Notice

The short quotation is invited from intending firm/suppliers/agency in prescribed application form in sealed cover for supply of one BLUE STAR STAINLESS STEEL WATER COOLER 60x80 along with a quaguard , as given in the Annexure-A .The intending firm shall quote the price inclusive of all taxes. Quotation should reach this office by 12.30 P.M dt 08.12.2022 .No application or request shall be entertained beyond the time & date so fixed. The Quotation other then the specification shall not be taken into consideration. The selected bidder shall be offered to supply the items and install within 07(Seven)days of supply order . Incomplete application or application with out supporting documents is liable for rejection.

The quotation shall be opened on the same day at 4 P.M in the office chamber of the Tahasildar,Balangir .The bidders or their authorized representative are supposed to remain present during opening and selection of bidder.

The undersigned reserves all right to reject the quotation notice anytime without assigning any reason thereof.

Memo No. 4369 Dt. 21/11/22

Tahasildar, Balangir

Copy submitted to Addl. District Magistrate, Balangir for kind information and necessary action.

Copy submitted to Sub-Collector, Balangir for kind information and necessary action.

Copy submitted to DIO, NIC, Balangir hoisting .in the District Website.

Tahasildar, Balangir

Memo No. 4370 Dt. 21/11/22

Copy to the Notice Board of the Tahasildar,Balangir/Copy to Executive officer,Municipality for kind information.

Tahasildar, Balangir

Application Form

01. Name of the supplier :-
02. Address of the supplier :-
03. Name and designation of the person to sue and to be sued on behalf of the supplier :-
04. PAN/TAN No. :- (Attach self attested copy)
05. TIN/SRIN No. :- (Attach self attested copy)
06. VAT / IT and GST clearance details :- (Attach self attested copies of valid document in proof of having up-to-date VAT / IT and GST clearance.
07. Letter no and date of authorization empanelment with name of the authority granting the authorization / panelizing supplier ((Attach self attested copy of the documents)
08. Rates quoted (Strike out whichever is not applicable)

09. Terms and conditions :-

- (i) The firm / supplier / agency required to go through the specification enclosed in the notice.
- (ii) The supply is to be made with in one weeks from the date of placing of order.
- (iii) The suppliers must have letter of authority from the manufacturer to sell the product Copy of the PAN/TAN no up-to-date certificate documents showing clearance of VAT / IT and GST are required to be enclosed to the quotation.
- (iv) The supplier will be responsible for authenticity of the product. He will be solely responsible in case of any legal complication arises after supply form any quarter i.e. manufactuers or others.
- (v) Preference will be given to the DGS&D rate contract if quoted.
- (vi) No advance payment will be made at the time of placing order of subsequent to placement of supply order. Full payment will be made only after delivery of the product to the office of the Tahasildar, Balangir.
- (vii) The quotationers are required to bring with them the sample of each item for verification. The items of the selected bidders shall be kept for verification till the supply process is over.

The Tahasildar, Balangir reserves the right to cancel the quotation process of supply order at any time without prior notice and without assigning any reason thereof

All disputes are subject to Balangir jurisdiction.

10. Declaration :-

I / We _____ (name and address of the supplier) do hereby declare that I / We have furnished true and correct information and documents to the best of our knowledge and belief and agree to supply the materials at the terms and conditions prescribed.

Date :-

Place :-

(Signature of the authorized
Signatory with seal)