

DISTRICT PROJECT OFFICE, SAMAGRA SHIKHYA, BALANGIR

Letter No. IX / Motor Vehicle /03/2013/ 3124 /Dt. 19/12/2022

SHORT QUOTATION CALL NOTICE

Sealed Quotations are hereby invited from the interested Travel Agencies/Tour Operator/Vehicle owner (Taxi) for providing of 01 (one) nos. of A.C Petrol driven vehicle (Preferably Tiago/Bolt/Celerio / Dzire) with driver for use in the District Project Office, Samagra Shikshya, Balangir on monthly rental basis. The details specification, terms and conditions is available in the district website (www.balangir.nic.in) and Official website of OSEPA, BBSR (www.osepa.odisha.gov.in) and the notice board of D.P.O, SS, Balangir and RTO, Balangir.

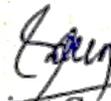
1. The vehicle must be on Road worthy condition and shall not be more than 3 years old Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for applying of the vehicle. Preference will be given to new / latest local vehicle.
2. The vehicle of similar model and segment , having same mileage and hiring charges can be engaged in terms of the provision as per Lt no 29819 Dt 30.11.2022 of Finance Dept Govt. of Odisha.
3. In case of the firm/ Travel agency/Individual wish to engage brand new make shall quote the type of vehicle and model against registration.
4. The successful bidder has to furnish performance security of an amount of Rs.5000/- (Rupees Five thousand) in shape of account payee Bank draft drawn in favour of the DPC,SS, Balangir within three days from the date of the receipt of acceptance letter .
5. The monthly rate of hire charges will be quoted separately in the general bid information form Annexure –II (Excluding fuel).
6. The Selected Bidder will have to sign an Agreement with the undersigned for execution of supply of vehicle at DPO,SS, Balangir
7. The vehicle must be achieve a fuel efficiency as per Govt. norms.

8. The details of the make and year of manufacture of the vehicle Registration Number, Mileage (Kilometer covered per liter and period of validity should be specifically provided in the general bid information to be furnished with the Tender (in the form enclosed Annexure-II).
9. The Quotation completed in all respect super-scribed with "**Quotation for engagement of vehicle for DPC,SS, Balangir at District Level**" envelope for monthly basis vehicle should reach the undersigned on or before Dt.03/01/2023 by 3.00 P.M. through Registered Post/Speed Post only. The quotation papers shall not be entertained by Ordinary post or Courier. The quotation papers shall be opened on the same day i.e. Dt 03/01/2023 at 4.30 P.M. in the presence of the bidders or their authorized representatives.


District Project Coordinator
Samagra Shikhya, Balangir

Memo. No. 3125 /Dt. 19/12/2022

Copy along with short Quotation Call Notice, Term & Conditions and Quotation papers in hard copy is submitted to the DIO,NIC, Balangir with a request to upload the same in the district website.


District Project Coordinator
Samagra Shikhya, Balangir

Memo. No. 3126 /Dt. 19/12/2022

Copy to the RTO, Balangir for information and necessary action with a request to display in the office Notice Board for wide circulation.


District Project Coordinator
Samagra Shikhya, Balangir

Memo. No. 3127 /Dt. 19/12/2022

Copy to P.A to the Collector, Balangir for kind information of Collector-Cum-Chairman, Samagra Shikhya, Balangir.


District Project Coordinator
Samagra Shikhya, Balangir

TERMS AND CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the bidders for providing a vehicle on hire monthly basis as yearly Contract.

1. The hire vehicle during the period of contract shall have all necessary valid M.V. documents such as Valid Registration Certificate, Fitness Certificate, Valid Contract Carriage permit, proof of up to date tax payment etc. The District Project office, Samagra Shikshya, Balangir shall not be responsible for any damage/Loss caused to hired vehicle or loss of the injury made to any person or damage of any property on account of use of hired vehicle in any in nature whatsoever. The owner of the vehicle shall be held responsible for all such litigations.
2. The vehicle of similar model and segment , having same mileage and hiring charges can be engaged in terms of the provision as per Lt no 29819 Dt 30.11.2022 of Finance Dept. Govt. of Odisha.
3. Tenure of the hire agreement will be one year subject to satisfactory performance.
4. The monthly hire charges to be paid after deduction of TDS or any other Taxes as applicable by law in monthly basis is final but does not include cost of fuel. Which is to be paid separately on the basis of actual consumption of fuel as per existing Government norms. All the expenditure - Major & Minor repair, replacement of spare parts, lubricating oil of engine, gear box and different coolant, tyres and tubes, battery etc. of the vehicle will be borne by the bidder.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle bidder.
6. In case of the vehicle does not fit condition to move regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. Monthly hire charges will be paid in every succeeding month as far as possible within fifteen days.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract and preference will be given to new /latest model vehicle.

9. If the vehicle condition is found to be unsatisfactory, the authority shall give one month notice and terminate the agreement.
10. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
11. In case the Bidder wants to withdraw the services of hire vehicle and terminate the agreement, it shall be mandatory upon him to intimate one month notice before such withdrawal of services and termination of agreement.
12. If the bidders violets any of the terms of contract the District Project Coordinator, SS, Balangir shall forfeit the entire amount of security deposit.
13. The bidder /vehicle owner should super-scribed on the top of the envelope as **“ Quotation for engagement of vehicle “** (Envelope for monthly basis).
14. The Quotation form must be signed by the vehicle owner bidder and properly sealed and also attach with all relevant documents duly attested including details as per the term and conditions.
15. The undersigned reserves the right to reject all or any of the Quotation papers without assigning any reason thereof.
16. The Driver to be engaged by the bidder and should have a commercial valid license and well behaved.
17. It shall be the responsibility of the bidder to provide a good driver and the salary shall be borne by the owner of the vehicle.

Seal & Signature of the Bidder

QUOTATION PAPER

GENERAL INFORMATION FOR HIRING VEHICLE

1. Type of Vehicle:
2. Registration Number of the Vehicle:
3. Model:
4. Year of manufacture:
5. Date of registration:
6. Name & Complete Address of the Owner of the Vehicle:

7. Pan & Adhar Card Number of the owner of the Vehicle:
8. Fitness Certificate Validity:
9. Permit Validity:
10. Insurance Validity:
11. Proposed hire charges of the vehicle per month excluding fuel cost. In Rs. / Words:

12. Kilometers of fuel consumption/ Mileage per liter:
(Minimum Average / Mileage 17 K.M. per liter)
13. Contact Number of the Bidder:
14. Price Bid: (if different models)

Sl No	Vehicle Name & Model	Registration no & Date	Price Bid in Rs. (i.e. Monthly Hire Charges) (Excluding taxes)
01			
02			
03			

N.B.:- Maximum monthly hire charges excluding taxes is Rs 20,000/-

"Certified that the information submitted above are true to the best of my knowledge and belief"

Seal & Signature of the Quotationer

N.B.:- Xerox copy of the documents should be attached to the quotation form and Original must be produced at the time of opening of the quotation papers.