



ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ବଲାଙ୍ଗିର (ନିଜାରତ ଶାଖା), ୭୬୭୦୦୧
OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALANGIR
(NIZARAT SECTION)

E-mail: nizarat-balangir@gov.in

No.COLBLN-NIZ-MISC-0002-2022 75 /Niz. Date: 17/01/2023

TENDER CALL NOTICE

Sealed Tenders under two bid system are invited from authorized eligible manufacturing company/dealer having valid PAN/GST registration certificate for supply of Godrej & Supreme make furniture. The tender documents may be downloaded from the website www.balangir.nic.in from 17.01.2023 onwards and filled documents will be received by Registered/ Speed post/ Courier/Hand delivery at Nizarat Section within office hour by 30.01.2023 5.00P.M. addressed to Collector & District Magistrate, Balangir, At-Collectorate, Balangir District-Balangir, Pin-767001 which shall be opened on 31.01.2023 at 11.30 AM.

Terms & Condition

1. Eligibility criteria:

- I) The Company should have an authorized dealer set up presence in the state and district where the job is being undertaken to provide better after-sales services.
 - II) The company should be able to render prompt service at Balangir within 24 hours after the complaints are lodged.
 - III) The company should offer 12 months warranty on the products from the date of delivery against any manufacturing defects in which case free repair/ replacement has to be done.
 - IV) Test standards: all metal components should be powder coated with epoxy powder coating. Anti-rusting treatment should be undertaken.
2. Tender Application: the intending bidder may apply by downloading the bid form and document from the website www.balangir.nic.in and applying accordingly along with detailed enclosures.
3. Place and date of receiving Tender: Sealed Tender will be received at Collectorate, Balangir through Speed post/ Registered post/Courier/Hand delivery at Nizarat Section only in the office on or before 30.01.2023 at 05.00 P.M. and the sealed envelope super scribing "Tender for supply of furniture to Collectorate, Balangir" shall be sent to Collectorate, Balangir, Dist-Balangir, Pin-767001, Odisha. This office will not be responsible for the receipt of tender paper beyond the stipulated date & time due to any postal delay.
4. Date, Time and Venue for the opening of Tender: The sealed documents shall be opened on 31.01.2023 at 11.30 AM in the conference hall of Collectorate, Balangir in the presence of bidders or their authorized representatives and the members of the District level purchase committee. The authority reserves the right to cancel/ reject all or any part of the notice without assigning reason thereof. In case of any unavoidable circumstances, if the tender could not be opened on the scheduled date, then the next date will be communicated to the bidders as per the decision of the authority. Incomplete tender papers shall be liable for rejection.
- Bidders should apply for tender in two parts bidding system. i.e. i) Technical Bid and ii)



- Financial Bid, which are to be submitted as per the format prescribed in Bid documents and two separate sealed envelopes. The envelopes are to be super scribed as "Tender for the supply of furniture to Collectorate, Balangir". The financial bid shall be opened in respect of those bidders who qualify in the Technical bid.
6. GST Registration Certificate: The intending bidder should submit the photocopy of the GST registration Certificate & Number, and PAN card with the original bid document.
 7. Authorization: The bidder should submit documents regarding proof of authorization for the supply of the tender issued by OEM and the dealership certificate of the quoted brand/make issued by OEM.
 8. The intending bidder should submit an affidavit in non-judicial stamp paper that the bidder has not been blacklisted by any Govt. organization.
 9. Price: price quoted by the bidder should include all charges such as GST, Transportation charges to the Collectorate, Balangir installation & commissioning of items at the Collectorate, Balangir and insurance costs till the item is accepted at the Collectorate, Balangir. The rate quoted shall remain unchanged till the completion of the successful installation of the items at Collectorate, Balangir. Any increase in the rates during the time of supply is not permissible.
 10. EMD: The intending bidder should submit the EMD of 1% of the bid value in the shape of a bank draft drawn in favor of "Collector, Balangir" payable at Balangir along with bid documents. No exemption certificate will be accepted. The EMD of all unsuccessful bidders will be refunded after the finalization of the Tender process. Vender should write the organization name on the back side of the BD/DD.
 11. Penalty: If the proposer fails to deliver and install the items within the stipulated time, they will be imposed a penalty of 0.5% of the order value for late each week delay or part thereof subject to a maximum of 2% of the value of the late delivered items.
 12. Forfeiture of EMD: If the selected bidder fails to execute the agreement or deposit the required performance security within the prescribed date after being intimated, his/her EMD will be forfeited.
 13. Payment: 100% of the billing amount will be paid through an A/C payee cheque only after submission of the delivery challan, Stock entry certificate & installation certificates.
 14. Insolvent: The authority may at any time terminate the contract by giving written notices to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event, the termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
 15. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
 16. Jurisdiction: Any legal dispute arising in respect of the bid shall be instituted within the jurisdiction of Balangir, Odisha only.

Date: 17/01/2023


Additional District Magistrate,
Balangir.



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**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALANGIR
(NIZARAT SECTION)**

E-mail: nizarat-balangir@gov.in

Bid documents for supply of furniture of Godrej make to Collectorate, Balangir.

- 1) Last Date of receipt of Tender Document: 30/01/2023 at 5.00 P.M.
- 2) Date and time and venue for the opening of the Tender: 31/01/2023 at 11.30 A.M.
- 3) EMD: 1% of the tender value. (Refundable)
- 4) Tender Paper Cost : Rs. 300/- (Non-Refundable)
- 5) Date of completion of work : within two months of the issue of the purchase order.
- 6) Technical Bid : At annexure 'A'
- 7) Financial Bid/Rate/Specification: At annexure 'B'


**Additional District Magistrate,
Balangir.**

TECHNICAL BID

Application Form for Bidding

1. Name of Registered bidder:
2. Name of Authorised Person:
3. Address:
4. Contact No.:
5. PAN No. (encl. Photocopy):
6. GST registration Certificate & No (enclose photocopy)
7. EMD Amount in detail:

DD No. _____/Date _____ Bank _____ Amount(in Rs.) _____

Documents to be enclosed:

- i. Photocopy of PAN Card
- ii. Photocopy of GST Registration Certificate & Number.
- iii. Proof regarding the similar types of work experience in Govt. Sector (Single Order minimum of Rs. 25 Lakh.)
- iv. Draft for EMD.
- v. Tender paper Cost of Rs.300/-
- vi. Photocopy of Company/Firm Registration Certificate.
- vii. Authorization certificate for bid application issued by OEM.
- viii. Affidavit on 'not blacklisted anywhere.
- ix. Income Tax return of last 3 years.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date:

Seal and Signature of the Bidder.

FINANCIAL BID

SPECIFICATION OF THE ITEMS TO BE SUPPLIED AND INSTALLED

| Sl. No. | Name of the items | Brand | Model No. | Quantity required | Price per Unit (Inclusively of all Taxes & transportation) |
|---------|----------------------|---------|------------------------|-------------------|--|
| 1 | Cushion Padded Chair | Supreme | Ornate | 35 | |
| 2 | S-type Chair | Godrej | Chair CH-7B | 18 | |
| 3 | High Neck Chair | Godrej | Bravo High Back | 05 | |
| 4 | Steel Rack | Godrej | Multiflex Rack 6ft | 10 | |
| 5 | Steel Rack | Godrej | Multiflex Rack 3ft | 02 | |
| 6 | Almirah | Godrej | Storwel Plain 4SH | 20 | |
| 7 | Computer table | Godrej | Caliber 203 | 06 | |
| 8 | Computer Chair | Godrej | Diva Mid Back PCH 7046 | 07 | |
| 9 | Table | Godrej | Table-104(48"x24") | 06 | |
| 10 | Steel Bench | Godrej | Nano Perch 3 Seater | 03 | |

Seal and Signature of the Bidder.