



ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ବଲାଙ୍ଗିର (ନିଜାରତ ଶାଖା), ୭୬୭୦୦୧  
OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALANGIR  
(NIZARAT SECTION)

E-mail: nizarat-balangir@gov.in

No. COLBLN-NIZ-MISC-0006-2023-227 /Niz. Date: 10/03/2023

**TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR OFFICIAL USE**

Sealed tenders are invited from intending reputed travel agencies/tour operators/ private individual/ service providers having valid GST Registration for providing 01 (one) nos. of AC vehicle preferably BS-VI compliant diesel vehicle which shall conform to the terms and conditions (Given in Annexure-I) for official use of Additional District Magistrate, Balangir (Revenue) on monthly rental basis. As per Finance Department O.M. No.30464/F Dt. 06.09.2019. The intending participants must apply in the prescribed format attached herewith as Annexure-II. The bid documents complete in all respect should reach the undersigned on or before 21.03.2023 by 2.00 PM and shall be opened on the same day at 4:00 P.M. in presence of the bidders or their authorized representatives. The authority reserves the right to cancel the tender at any time without assigning any reason thereof. The type of vehicles required is as detailed below.

Sl No.	Office use for	Type of Vehicles Permissible to be hired	Nos. of vehicles required	Maximum Hire Charges per month (excluding taxes)	Minimum average Mileage (in KMS per liter)
01	ADM(R), Balangir	TUV 300/Bolero/ Sumo Gold/ Ertiga/ Scorpio	01	31,000/-	10

  
Additional District Magistrate,  
Balangir.

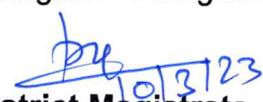
Memo No. 228 /Dt. 10/03/2023

Copy forwarded to Notice Board, Collectorate, Balangir / DIO, NIC, Balangir.

  
Additional District Magistrate,  
Balangir.

Memo No. 229 /Dt. 10/03/2023

Copy forwarded to the Sub-Collector, Balangir/ Patnagarh/ Titilagarh and all Tahasildars for publication in their notice board.

  
Additional District Magistrate,  
Balangir.



**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on a monthly rent basis.

1. The vehicle must be in roadworthy condition, shall not be more than 03(Three) years old from the date of initial registration and must have a valid Commercial Registration Certificate, Insurance certificate, PUC, Fitness certificate, Valid Contract Carriage Permit, proof up to date GST Regd. certificate.
2. The driver of the vehicle must have a valid Driving License for driving a light transport passenger vehicle.
3. The Driver should be well behaved, gentle, and obedient in nature.
4. The sealed tender must be accompanied with a non refundable amount of Rs.500/- towards tender document cost in shape of Bank draft of the scheduled bank drawn in favour of the Collector, Balangir payable at Balangir.
5. The monthly rate of hire charge along with the percentage of GST be quoted separately in the general bid information (excluding fuel and lubricant).
6. The vehicle must achieve fuel efficiency of 10 Kms per liter,
7. The details of the make and year of manufacture of the vehicle, registration no, mileage( Kms covered per liter) and name of the driver with Driving License No- and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-II).
8. The hired vehicles, during the period of the contract, shall have all necessary valid MV documents such as:- a valid registration certificate, Insurance certificate, PUC certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and DL of the driver available all the times. The departments/office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of the life/injury made to any person or damage to any property on account of the use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
9. The hire charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil of the Engine, Gear Box and differential coolant, tyres and tubes, Battery etc. will be borne by the bidder.
10. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
11. In case of breakdown for the reasons whatsoever the replacement of a vehicle of the same or the better model shall be provided by the bidder.

12. In case of the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage the vehicle from other sources
13. The vehicle shall report for duty for a minimum of 25 days in a month.
14. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
15. Monthly hire charges and reimbursements towards the cost of fuel(as per actual) and lubricants (as per Govt, norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of bill by the service provider and no advance payment will be made.
16. The vehicle shall not be more than 03(Three) year old from the initial date of registration and also in good running condition during the period of the contract.
17. If services are found unsatisfactory, the client shall give 3 months notice and terminate the agreement.
18. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. It shall be mandatory upon him to grant three months notice before such withdrawal of service and termination of the agreement,
19. If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of the security deposit.
20. The quoted rent price of a vehicle shall valid for 1 year from the date of the agreement.
21. Any legal aspect that arises on the agreement and execution shall be resolved under the jurisdiction of Balangir only.

*10/3/23*  
**Additional District Magistrate,**  
**Balangir.**

**GENERAL INFORMATION FOR HIRING A VEHICLE**

- 1) Registration No. of Vehicle:
- 2) Type of Vehicle (AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address of the owner of the vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Valid PUC Certificate:
- 11) Valid GST Certificate:
- 12) Tender Paper Cost Rs.500/- BD No.:
- 13) Name & Address of the Driver:
- 14) D.L. No. & Validity of the D.L. of the Driver:
- 15) Proposed hire Charge of the vehicle per  
month excluding fuel cost:
- 16) Rate of fuel consumption Mileage per liter:
- 17) Contact Number of the Service provider (Tenderer/Quotationer)  
Mobile.....Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal & Signature of the  
Quotationer/ Tenderer.**