

MISSION

# Shakti

Empowered Women | Empowered Odisha

## ମହିଳା ଶକ୍ତି ସଂଘୟିକା

ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ ଆଗଲପୁର (ଦୁଡୁକା)  
ଜିଲ୍ଲା : ବଲାଙ୍ଗିର

Advertisement No : 02

Date : 27-03-2023

The Mahila Shakti sanchayika Block level Mahasangha, Agalpur (Duduka) invites Applications for MBK, CRP-CM, and Bank Mitra to be engaged in **Salebhata, Bakti, Mursundhi, Patuapali & Kutasingha** GPLF under Agalpur (Duduka) Block in Prescribed format from eligible WSHGs members. A candidate can download their application form at <http://balangir.nic.in> for the following post with performance incentives details are given below.

Sl No	Name and Designation of Community Staff	No of Vacancy	Minimum Educational Qualification	Performance Incentives (Rs. Per Month)
1	CRP-CM	26	10 <sup>th</sup> Pass	Rs. 3000/-
2	Master Book Keeper (MBK)	5	12 <sup>th</sup> /Intermediate/ +2 Pass	Rs. 6000/-
3	Bank Mitra	1	12 <sup>th</sup> /Intermediate/ +2 Pass	Rs. 6000/-

The CLF/ GPLF wise Vacancy details is attached herewith in Annexure – 1 for reference

### Other Eligibility Criteria

1. Should be a Women SHG Members.
2. Should able to Read and write Odia and well conversed with the Local Language.
3. Age: - Minimum 18 years on the date of advertisement.
4. Should be Residence of the same Village/Cluster in case of CRP-CM and of Same GP in case of MBK and residence of Same Service Area of concerned Bank in Case of Bank Mitra.
5. The Last date of submitting of filled Application in the office of the Mahila Shakti Sanchayika Mahasangha, Duduka is **Dt. 10-04-2023**.
6. Separate Application have to submit by the Applicants for more than one post.

Bishnu Pradya Padhi  
ସମ୍ପାଦିକା

ମହିଳାଶକ୍ତି ସଂଘୟିକା ମହାସଂଘ  
ଆଗଲପୁର ମହାସଂଘ ଅଫିସ୍  
Secretary

ଶ୍ରୀ କେ.ଏ. ମୋହା  
ସଭାସଭା  
ମହିଳାଶକ୍ତି ସଂଘୟିକା ମହାସଂଘ  
ଆଗଲପୁର ମହାସଂଘ ଅଫିସ୍  
President

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**ମହିଳା ଶକ୍ତି ସଞ୍ଚୟକା**  
 ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ ଆଗଲପୁର (ଢୁଢୁକା)  
 ଜିଲ୍ଲା : ବଲାଙ୍ଗିର

**Annexure 1**

SI No	Name of the GPLF	Name of the CLF	Vacant post Name	No of Post	Remarks
1	Salebhata GPLF	Salebhata GPLF	MBK	1	
2		Salebhata CLF - A	CRP-CM	1	
3		Saebhata CLF - B	CRP-CM	1	
4		Salebhata CLF - C	CRP-CM	1	
5		Saebhata CLF - D	CRP-CM	1	
6		Khaliapali CLF	CRP-CM	1	
7	Patuapali GPLF	Patuapali GPLF	MBK	1	
8		Patuapali CLF	CRP-CM	1	
9		Dumberpali CLF	CRP-CM	1	
10		Khuntulimunda CLF	CRP-CM	1	
11		Pandridunguri CLF	CRP-CM	1	
12	Bakti GPLF	Bakti GPLF	MBK	1	
13		Bakti CLF - A	CRP-CM	1	
14		Bakti CLF - B	CRP-CM	1	
15		Bakti CLF - C	CRP-CM	1	
16		Bakti CLF - D	CRP-CM	1	
17		Bangabahal CLF	CRP-CM	1	
18	Badkhaliapali CLF	CRP-CM	1		
19	Mursundhi GPLF	Mursundhi GPLF	MBK	1	
20		Mursundhi CLF - A	CRP-CM	1	
21		Mursundhi CLF - B	CRP-CM	1	
22		Harbhanga CLF - A	CRP-CM	1	
23		Harbhanga CLF - B	CRP-CM	1	
24		Asurmunda CLF	CRP-CM	1	
25	Kutasingha GPLF	Kutasingha GPLF	MBK	1	
26		Kutasingha CLF - A	CRP-CM	1	
27		Kutasingha CLF - B	CRP-CM	1	
28		Kantapali CLF	CRP-CM	1	
29		Semelmunda CLF	CRP-CM	1	
30		TentuliGaon CLF	CRP-CM	1	
31	Dunguripali CLF	CRP-CM	1		
32	Utkala Grameen Bank, Salebhata	All WSHGs Members of above GPLFs can Apply	Bank Mitra	1	

**Total Post: 32, Total CRP-CM Post: 26, Total MBK Post: 5, Total Bank Mitra: 1**

ବିଶ୍ଵମ୍ଭାଷିଣୀ

ବିଶ୍ଵମ୍ଭାଷିଣୀ  
 Secretary

ମହିଳା ଶକ୍ତି ସଞ୍ଚୟକା ମହାସଂଘ

ଆଗଲପୁର (ଢୁଢୁକା)

President

MISSION

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## ମହିଳା ଶକ୍ତି ସଂଘର ମହିଳା ସ୍ୱାସ୍ଥ୍ୟ ଓ ସାମାଜିକ କଲ୍ୟାଣ ଆଞ୍ଚଳିକ ସଂଘ (ଡୁଡୁକା)

ଠିକଣା : ବଲାଙ୍ଗିର

Memo No : 01

Date : 27-03-2023

Copy Submitted to CDO-cum- EO, Balangir/Dist. Social Welfare officer, Balangir for favour of information and necessary action.

ପ୍ରେମିଣୀ ମୋହନ

P. Shmu Pooja Padu

President

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Memo No : 02

Date : 27-03-2023

Copy Submitted Chief information officer, Balangir for favour of information and with a request to web host the notice in <http://balangir.nic.in>, NIC portal of Balangir Dist.

ପ୍ରେମିଣୀ ମୋହନ

P. Shmu Pooja Padu

President

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Memo No : 03

Date : 27-03-2023

Copy Submitted to Chairperson/ Vice Chair Person Agalpur (Duduka), Zilla Parishad Members Zone 1 and zone 2 Agalpur (Duduka), Concerned Sarpanch and PS members for favour of Kind information.

ପ୍ରେମିଣୀ ମୋହନ

P. Shmu Pooja Padu

President

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Memo No : 04

Date : 27-03-2023

Copy Submitted to Block Dev. Officer/ Child Dev. Project Officer Agalpur (Duduka) for favour of information and necessary action.

ପ୍ରେମିଣୀ ମୋହନ

P. Shmu Pooja Padu

President

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

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## ମହିଳା ଶକ୍ତି ସଞ୍ଚୟିକା

ବୁଦ୍ଧ ସ୍ଵରୀକ୍ଷ ମହାସଂଘ ଆଗଲପୁର (ଡୁଡୁକା)  
ଜିଲ୍ଲା : ବଲାଙ୍ଗିର

Memo No : 05

Date : 27-03-2023

Copy submitted to All Lady Supervisors Agalpur (Duduka) and PEO of concerned GPs for kind information.

ସମ୍ପାଦିକା

President

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

P. S. Sharmu P. S. Jena Padu.

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

Memo No : 06

Date : 27-03-2023

Copy Submitted to Concerned GPLF for information and with a request to publish the Advertisement in GPLF Notice Board and respective CLFs.

ସମ୍ପାଦିକା

President

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

P. S. Sharmu P. S. Jena Padu.

Secretary

Mahila Shakti Sanchayika Mahasangha  
Agalpur (Duduka)

ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A	Personal Information		
1	Full Name of the Applicant		Paste recent size colour photograph
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )	
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )	
9	Special Category (Please tick valid option)	PwD ( ) / Orphan ( ) / PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

Bishnu Pradya Padu

ସମାଜିକା

ମହିଳାମାନଙ୍କ ସ୍ୱାଧୀନତା ପ୍ରସାରଣ

କମଳାକାନ୍ତ ପାଠକ

ସମାଜିକା

ମହିଳାମାନଙ୍କ ସ୍ୱାଧୀନତା ପ୍ରସାରଣ

ଅଗଲପୁର ପଞ୍ଚାୟତ ସମିତି

Subit

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)						
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)	
			From (MM/YYYY)	To (MM/YYYY)		
1						
2						
3						
4						

D.	Language Proficiency (Put Tick Mark <input type="checkbox"/> in appropriate column)
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Bishnu Praya Padu  
ପ୍ରମାଣିତ  
ମହିଳାମାନଙ୍କ ସହଯୋଗୀ ମହାସଂଘ  
ସମ୍ପାଦକ ମହିଳା

କୃଷି ବିଭାଗ  
ଓଡ଼ିଶା  
ମହିଳାମାନଙ୍କ ସହଯୋଗୀ ମହାସଂଘ

Advt.

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

SI No.	Name of Document attached	SI No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

#### Declaration

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature

*Bishnu Popyakedu*  
ପ୍ରମାଣିକା

ମହିଳାଶକ୍ତି ସଞ୍ଚୟନା ମହାସଂଘ  
ଆବଳମୁଖ ପଞ୍ଚାୟତ ସମିତି

ଫୋନ ୯୭୮ ୬୯୦୧

ପଞ୍ଚାୟତ

ମହିଳାଶକ୍ତି ସଞ୍ଚୟନା ମହାସଂଘ  
ଆବଳମୁଖ ପଞ୍ଚାୟତ ସମିତି

*Subit*

**ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

*B. S. M. P. Padu*

ସମାଜିକ

ମହିଳାମାନଙ୍କ ସମ୍ପର୍କରେ ମହାସଂଘ  
ପ୍ରତିନିଧିତ୍ୱ ପ୍ରଦାନ କରିବା ପାଇଁ

ଶ୍ରୀମତୀ ସୁମିତ୍ରା

ସମାଜିକ

ମହିଳାମାନଙ୍କ ସମ୍ପର୍କରେ ମହାସଂଘ  
ଆବେଦନ ପ୍ରଦାନ କରିବା ପାଇଁ

*Amish*



## GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer .
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
- 9) The last date of receipt of application is 10.04.2023

Sd/-

ଶ୍ରୀକଣ୍ଠ ମୋହା

President/Secretary

ମୁଖ୍ୟ ସଚିବ  
Block Level Federation (BLF)

ପାଟଣାପୁର ପଞ୍ଚାୟତ ସମିତି

Bismu Baiyadlu

ସମାଜିକା

ମୁଖ୍ୟ ସଚିବ

ପାଟଣାପୁର ପଞ୍ଚାୟତ ସମିତି

Cut from Here ✂

Acknowledgement

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at.....

Full Name & Signature of receiver

With seal and stamp

P. Shnu Patra Padua  
ପଦ୍ମଶ୍ରୀ ପାତ୍ର ପଦ୍ମା  
ପଦ୍ମଶ୍ରୀ ପାତ୍ର ପଦ୍ମା  
ପଦ୍ମଶ୍ରୀ ପାତ୍ର ପଦ୍ମା

ସ୍ୱାକ୍ଷର ଦୋର  
ସଦାଶିବ  
ନିର୍ଦ୍ଦେଶକ ସମ୍ପଦନା ମହାବିଦ୍ୟାଳୟ  
ପାଟଣାପୁର ପଞ୍ଚାୟତ ସମିତି

*Handwritten signature*