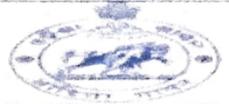




OFFICE OF THE MEDICAL OFFICER INCHARGE , CHC SAINTALA



Notice No.: 184/BPMSU

Date 27/04/23

TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed quotations are invited from the intending transporters/travel agencies/individuals for hiring of BPMU Vehicles for engagement at CHC Saintala on monthly basis. The details of vehicle requirement and other terms & Conditions can be obtained from the website-www.balangir.nic.in . Sealed quotation (super scribing quotation for engagement of vehicle) should be submitted in the prescribed form in two envelopes for technical bid and for financial bid separately to the undersigned on or before dt 17.05.2023 upto 12.00 pm through registered post/Speed post only. Undersigned will not be held responsible for any postal delay. No personal Correspondence /enquiry will be entertained in this matter. The tender will be opened on the same day by the tender committee by dt 17.05.2023 at -12:30PM .The authority reserves the right to cancel/ reject any or all the tender without assigning any reason thereof.

-Sd-

**Medical Officer In Charge
CHC Saintala**

Medical Officer In Charge

CHC Saintala

186

27.04.23

**REQUEST FOR PROPOSAL (RFP) DOCUMENT
FOR HIRING OF VEHICLE
FOR**

**BLOCK PROGRAMME MANAGEMENT UNIT (BPMU) VEHICLE
UNDER CHC SAINTALA, DIST- BALANGIR**

OFFICE OF THE MEDICAL OFFICER I/C, CHC SAINTALA, DIST-BALANGIR

SECTION-II(BPMU Vehicle)
INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid for BPMU Vehicle ,CHC Saintala

2) Eligibility Criteria

- Any private individual / Tour operator / Travel Agency can participate in the tender process.
- Should submit the required EMD@ Rs.10,000/- (Rupees ten thousand only) .
- Vehicles having commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid within the stipulated time period.

4. Packing, Sealing and Marking of Bid

- (a) The sealed envelope containing the ATNEXURE-I, Self attested photocopy of the required document & ANNEXURE-II should clearly be super scribed with the following:

Tender for "Hiring of Vehicle on a monthly basis under BPMU O/o- Medical Officer In Charge, CHC Saintala.

- i) RFP no. & Block Name (The bidder should clearly mention the Block Name for which the proposal is submitted).
 - ii) The bidder's Name & address shall be mentioned in the left hand corner of the envelope.
 - iii) The envelope shall be addressed to the **Medical Officer I/C, CHC Saintala. At-CHC Saintala, Po- Saintala ,Block-saintala Dist: Balangir, PIN-767032**
- (b) If the envelope is not sealed and not marked as mentioned above, then the O/o the Medical Officer I/c ,CHC Saintala will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

5. Content of the Tender Submission

The sealed envelope shall contain the followings:

1. EMD of RS. 10000/- in the shape of a Demand Draft (for each vehicle they want to offer) in favor of the Miscellaneous A/c, CHC Saintala
2. Annexure-I (Technical Bid) duly filed in.
3. Annexure-II (Financial Bid) with proper signature and seal of the bidder.
4. Annexure -III (Declaration form)

Interested bidders fulfilling the eligibility criteria may submit their proposal for BPMSU vehicle for O/o-Medical Officer I/c At-CHC Saintala, Po- Saintala ,Block-saintala Dist: Balangir, PIN-767032

SECTION-III(BPMU Vehicle) TERM OF REFERENCE

Hiring of Vehicles for BLOCK PROGRAMME MANAGEMENT UNIT (BPMU)

A) Essential Features of Vehicles to be engaged for BPMU

1. The vehicle should have been less than 2 years old at the time of hiring/award of contract from the initial registration.
2. The hired vehicles, during period of contract, shall have all necessarily valid documents such as:-Valid Registration Certificate. Insurance certificate, fitness Certificate. Contract Carriage Permit, Pollution Certificate. proof of up to date tax payment *etc* .and D.L. of the driver available all the times .
3. The Department / Office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages. The owner of vehicle shall be responsible for all such litigation.
4. The Driver of the vehicle must have a Valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle
5. For effective coordination *the* driver of the vehicle has provided with a mobile phone by the vehicle owner.
6. The Driver should have a clean track record without any history of conviction in the court of law.

Type of Vehicles Permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Remarks	Maximum Bidding Limit (As per PIP 2023-24)
AC Diesel driven vehicles having sitting capacity not less than 7 persons including driver	Mahindra Max/ Marshal / Bolero / Mahindra Scorpio (white/silver colour preferable)	10km/Litre	For BPMU vehicle	Rs 18000/- for BPMU. GST would be reimbursed separately over & above the hire charges



B)Maior Features of Vehicles to be engaged

1. Vehicles will be hired locally on contract basis. The contracts shall be initially for a period of one year which may be extended till funding from Mission Directorate, NHM, and Odisha subject to satisfactory performance assessed by appropriate authority (In case at CHC level Superintendent CHC) every year.
2. Any private individuals / Tour operators/ Transport Agency can participate in the tender process.
3. The monthly rate of hire charge shall be quoted separately in the price bid (excluding fuel)
4. The agency interested will quote the financial bid keeping in account the road tax, insurance premium, Parking Fees , Toll tax etc for which state govt or NHM will not pay.
5. In case of breakdown for reasons whatever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. The vehicles shall report for duty on all day in a Month. Sunday or on any holiday if emergency arises the driver may be called to report.
7. The vehicles shall be required generally for 12 hours in a day(8AM to 8PM) for BPMU Vehicle.
8. In case of emergency, the driver will have to report for duty. Mo extra payment shall be demanded.
9. The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the MO I/C of block CHC on regular basis.
10. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
11. The successful bidder shall execute an agreement with concern head of institution for engagement of vehicles.
12. All charges will be paid on monthly basis after submission of bills by the service provider. No advance payment will be made in any circumstances.
13. The Vehicle should not be major modification as specification.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons:
 - i. If the behavior of the Driver is not proper:
 - ii. Any attempt to tamper the log book / GPRS device /branding;
 - iii. In case of the vehicle do not report regularly
 - iv. In case the driver of the vehicle is found to be convicted.
 - v. In case the service provider intends to withdraw the Services of his vehicle and terminate the agreement, its hall be made mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement
 - vi. The Authority has right to disengaged the vehicle as desire by him/her at anytime without assigning any reason thereof..

C) EMD/ Security Deposit

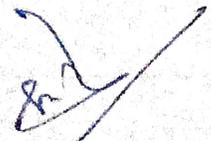
1. Tenders shall have to deposit EMD of Rs.10,000/-(Rupees Ten Thousand only) per vehicle offered in the form of crossed Demand Draft/ Pay Ordered in favor of the Miscellaneous A/c,CHC SAINTALA payable at Saintala along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of Cheque/cash will not be accepted/consider and rejected. No interest would be paid on EMD.
2. Forfeiture: The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
3. Refund: (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to *the* successful tender without any interest - (ii) EMD of the successful tender will be converted into security deposit. to interest will be paid on the EMD/Security deposit.
4. Refund of security deposit: The security deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

D)Tender Procedure:

1. Sealed tenders in the prescribed form duly superscribed with " Tender for Hiring of Vehicles for BPMU" to the Medical Officer, In Charge CHC Saintala. At-CHC Saintala,Po- Saintala ,Block-saintala Dist: Balangir ,PIN-767032
2. The tender should be submitted in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory one page each. Late/ delayed tenders to any reason whatsoever will not be accepted/ considered at all under any circumstances.
3. The Block tender/Procurement committee will open the technical bids and may be Invite the qualified technical bidders for opening of financials bids.
4. Comparative statements duly signed by Tender/Procurement committee will be approved.



5. The selection will be made through cost effective analysis basing on monthly hiring charges and DOL consumption. The hiring charge per month should be within the maximum limit and mileage should be within minimum limit as prescribed below. The authority reserves the right to negotiate with the bidders if lowest one is above the prescribed limit/budgetary provision. The lowest quoted bidder will be selected and the negotiation can also be made with other eligible vehicles to match with lowest one.
6. The agreement will be executed between the Medical Officer In charge and the approved L1 bidder for Hiring of vehicle
7. In case only one bidder is apply for the hiring of vehicle then if his/her vehicle will qualify the technical bid then single bidder may also qualify for financial bit. As there is 2 times tender process was done earlier .
8. **The agreement will** be executed between the superintendent of the respective Block CHC and the approved L1 bidder for
.BPMU.
9. The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder. L2. L3. L4 and so on bidders shall be selected provided they match to the L1 rate. And others are kept in panel for filling up future vacancy for 1 year. If more than one bidder Provide same price in L1 rate then newer registration vehicle to be selected.



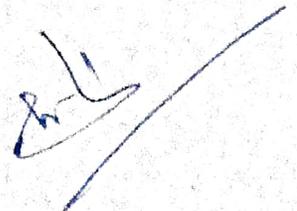
SECTION- IV-A

Schedule of submission of Tender
For CHC Saintala BLOCK & Nos of Vehicle

SI No	Name of the Block CHCs	VEHICLE REQUIRED FOR		Remarks
1	CHC Saintala	BPMSU	01 Nos	Vehicle should not be more than 2 Years old
Total Number of Vehicle			01 nos	

EMD @ Rs. 10,000/- per vehicle should be submitted in Favor of Miscellaneous A/c,
CHC Saintala payable at Saintala,

Type of Vehicles Permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Remarks	Maximum Bidding Limit (As per PIP 2023-24)
AC Diesel driven vehicles having sitting capacity not less than 7 persons including driver	Mahindra Max/ Marshal / Bolero / Mahindra Scorpio (white/silver colour preferable)	10km/Litre	For BPMU vehicle	Rs 18000/- for BPMU. GST would be reimbursed separately over & above the hire charges



Annexure-I

Technical Bid

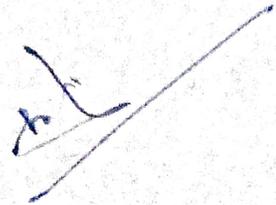
Name of the Block CHC applied for: for Vehicle BPMU under NHM

1.	Name of the Bidder			
2.	Address & Telephone/Mobile No			
3.	E-Mail of the contact Person, If any			
4.	ID proof of the Individual /Registration certificate of the Organization (Photocopy)			
5.	Details of EMD enclosed (EMD @ Rs. 10,000/-) per vehicle to be submitted)			
6.	Details of Vehicles enclosed (Only vehicle with commercial registration shall be accepted) • Date of Purchases • Make & Model • Commercial vehicle registration No • Insurance certificate • Fitness certificate • Up to date tax payment • Pollution Certificate Documentary evidence (Photocopy) with self attested copy for all above details to be attached <u>otherwise the bid will be rejected.</u>			

Declaration—/We are not Blacklisted by any central/State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by as per format provided in annexure-III) otherwise the bid will be rejected.All document to be self attested.

N.B: EMD @ Rs.10000-/(Ten Thousand) per vehicle to be submitted.

(Signature of the Applicant)
Name:
Designation:
Seal:



Financial Bid

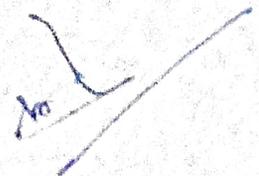
Make & Model Vehicle	*Monthly Hiring Charges(Rs.) including all Charges of Driver (Exclusive of fuel cost & GST)	Average Milage in KMs per Litre of Fuel Consumption
		10 Km per litre of fuel consumption.

Signature

Name (Firm/Company/ Tour Operator/Individual)

Date:

Seal _____



DECLARATION
(Filled by the Notary)

I/We _____ do here by declare that
I/ We have not been De-recognized/black listed by the Tender inviting authority or by
any state Govt. or Central Govt.Organisation.

I / We agreed that the Tender Inviting Authority can forfeit the Earnest
Money Deposit and blacklist me / us for a period of 3 years if, any information furnished
by me / us proved to be false at the time of inspection / verification and not complying with
the Tender terms &conditions.

(Signature of the Applicant)

Seal &Signature of the Notary

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a horizontal line.