



Office of the Divisional Forest Officer, Titilagarh (K.L.) Division, Titilagarh

Near Titidungri, At/Po- Titilagarh, Dist. Balangir (Odisha) e-mail: dfokltgr@gmail.com

Bid Notification No. 1818 /2023

Date. 27-06-2023

**TENDER CALL NOTICE FOR CONSTRUCTION OF FORESTER QUARTER
AT TITILAGARH UNDER TITILAGARH (KL) DIVISION
DURING THE YEAR 2023-24.**

The DIVISIONAL FOREST OFFICER, TITILAGARH (KL) DIVISION, TITILAGARH on behalf of Government of Odisha invites sealed percentage rate Bids in double cover system in offline mode for the construction works as detailed from the class of C & D Contractors Registered with the State Governments and Contractors of equivalent Grade/ Class Registered with Central Government for execution of Civil works. The proof of Registration from the appropriate Authority should be enclosed along with the Bid. The Bid along with relevant document should reach in the office of the Divisional Forest Officer, Titilagarh (KL) Division on or before **14.07.2023 by 04.30 PM**. The standard bidding documents with terms and conditions can be downloaded from the websites www.balangir.nic.in/www.odishaforest.in from **28.06.2023 to 14.07.2023** by depositing cost of Bid paper through Demand Draft / Bankers Cheque issued from any Nationalized Commercial Bank shall be pledged in the name of the Divisional Forest Officer, Titilagarh (KL) Division, Titilagarh payable at SBI Titilagarh.

Sl. No.	Name of the work	Area of the work	Concerned T.I.A.	Approximate value of the work (in Rs.)	Cost of Bid papers (in Rs.)	Class of Bidder	Period of Completion
1	2	3	4	5	6	7	8
1	Construction of Forester Quarter at Titilagarh	Plinth area-763.2 sq. ft. Office area- 81.8 sq. ft. Total area- 845 sq. ft.	Titilagarh (KL) Division	1500000/-	6000/-	C & D	03 (Three) Calendar months

- Mode of Submission of tender. : Tender should be submitted through Regd. Post/Speed Post/ courier Service Only
- Date of closing of issue of Tender Paper : 12.07.2023
- Date of closing of receipt of Tender paper through Regd. Post/ Speed post : 13.07.2023 by 04.30 PM
- Date of opening of Tender : 14.07.2023 at 11.00 AM
- Tender to be submitted in two separate envelopes as detailed below containing the following:-

Envelope 1: (a) Earnest Money Deposit or Form of Bid Security Declaration in Format enclosed.
(b) Unequivocal acceptance of all the Terms & Conditions & Technical Specifications of the bidding document in Format "Declaration by the Tenderer"
(c) The power of attorney of the person signing above documents.

Envelope 2: The Tender Document shall be submitted to the tender inviting authority, with rates duly filled in, signed & stamped in all pages. There should be no condition in this envelope which will otherwise make the bid of the tenderer liable to be cancelled.


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TERMS AND CONDITIONS

1. **Cost of Tender Paper:** Tender documents for the individual work may be obtained from the office of the Divisional Forest Officer, Titilagarh as per Annexure-A & B on payment towards cost of Tender paper in shape of Bank Draft drawn in any Nationalized Bank pledged in favour of the Divisional Forest Officer, Titilagarh payable at SBI, Titilagarh.
2. **Sale of Tender Paper:** The standard bidding documents with terms and conditions can be downloaded from the websites www.balangir.nic.in/www.odishaforest.in from **28.06.2023 to 13.07.2023**.
3. **Date of receipt of Tender:** Tender paper in complete shape will be received till **13.07.2023** up to 04.30 P.M. in working days. Tender should be submitted **through Regd. Post/Speed Post/ courier Service only**. Tender received by Regd. Post/Speed Post/ courier Service after stipulated date and time mentioned above will not be considered.
4. **Date of opening of Tender:** The Tender shall be opened on **14.07.2023 at 11:00 AM** in the Office of the Divisional Forest Officer, Titilagarh (KL) Division in presence of the Bidders or their Authorised representatives having valid authorisation for the purpose along with all original documents before the Divisional Level Tender Selection Committee.
5. **Additional Performance Security:** Additional Performance Security (APS) shall be obtained from the Bidder when the Bid amount less than estimated cost put to tender. In such case an event only the successful Bidder who has quoted less Bid price rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount as Additional Performance Security (APS) in shape of Demand draft/ Term Deposit receipt pledged in favour of the Divisional Forest Officer, Titilagarh (KL) Division, Titilagarh within **seven days** otherwise the Bid shall be cancelled and the security deposit shall be forfeited. Further proceeding for APS shall be obtained as per O.M. No.4559/W dated 05.04.2021 of Works Department, Govt. of Odisha.
6. Shortfall of any required document (s), draft (s) and EMD, Tender paper is liable for rejection.
7. If the date of sale, receipt and opening of Tender as specified above happens to be holiday (s), then the process of sale, receipt and opening whatsoever will be shifted to immediate next working day at the same specified time and venue respectively without further notice. However, date of Tender Paper opening may be postponed as per the convenience of the authority by intimating all concerned Tenderers through notice affixing to notice Board of Division Office.
8. The details of successful Bidders against each work will be displayed in the Notice Board. The successful bidder will collect the letter of acceptance from the Office of the Divisional Forest Officer, Titilagarh (KL) Division within 7 days from the date of declaration of list of successful Bidders on the Notice Board in order to avoid Postal delay for early execution of work. No further claim will be entertained for non-receipt of acceptance letter.
9. The authority reserves the right to reject any or all the Tenders without assigning any reason thereof.
10. The following documents should be furnished with the Tender paper failing which the Tender is liable for rejection:
 - (a) BID Security declaration as per OM No.5984 dated 27.04.2021 of Govt. Of Odisha in Works Department in Annexure-II.
 - (b) Attested copy of valid PAN Card.
 - (c) Attested copies of valid Contractor Registration Certificate
 - (d) GST Registration & Clearance Certificate for the Assessment Year 2021-22.
 - (e) The Bidders have to produce an original affidavit in support of Authenticity of documents including EMD etc. attached with the Tender Paper.


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- (f) The Engineer Contractors desirous of availing exemption of EMD should submit an original Affidavit as regards the fact of availing award of work without submission of EMD/ISD during the financial year; otherwise their Tender paper will be liable for rejection.
- (g) Joint venture consortium agreements are not allowed to participate in Tender.
- (h) If the rate quoted by the Bidder is less than 15% of the tender amount, then such a Bid shall be rejected and tender shall finalized basing on merits of the rest Bids, but if more than one Bid is quoted at 14.99% (**Decimals up to 2 Nos. will be taken for all practical purposes**) less than estimated cost, the tender accepting authority will finalize the tender through a transparent lottery system where all Bidders/ their authorised representatives, the Divisional Level Tender Selection committee will remain present.
- (i) The name of the Project for which Tender paper is filled should be written in **CAPITAL LETTERS** on the Cover in which all the required papers are kept and sealed.
11. The estimated cost is including GST 18%.
12. The estimated cost also includes labour cess @ 1% over and above the work value.
13. Initial Security deposit (ISD) to be deposited before the commencement date (2% of the cost of the Bid value).
14. The successful tenderer should produce all the original documents within 5 days of receipt of intimation for verification.


27.06.2023
Divisional Forest Officer,
Titilagarh (KL) Division.

ANNEXURE-I

APPLICATION- TECHNICAL BID

1. Name of Tendering Civil Work Address (Block letter) :-
2. Name of the Proprietor/ Partner/Director :-
3. Full Address of Registered Office, proof of Address to be furnished. :-
4. Address for correspondence (if other than two) :-
5. Contact No. & e-mail ID of the Authorised Officer/ person. :-
6. Banker of the Civil Work (Copy of last three years transaction). :-
7. PAN No. (please furnish document) :-
8. GST details (Please furnish document) :-
9. Works Department Licence :-
10. Labour Department Licence :-
11. Contractor Registration No. (Please furnish document) :-
12. Experience as a Contractor (proof of Experience to be enclosed). :-
13. Company Profile :-
14. Income Tax Returns of the Company/Farms for the last three years (copies) :-
15. Balance Sheet of last three years (copies) :-
16. Experience as Civil Contractor in Balangir District (proof of experience to be enclosed) :-
17. Aadhaar Card No. (Photo copy) :-

Certified that the information as above is true to be best of my knowledge I will be held responsible if anything to the Contrary/Adverse will be observed in future.

Date :-
Place :-

Full Name of Applicant/Authorised person

ANNEXURE-II

Form of Bid Security declaration

Bid No. _____

To

Divisional Forest Officer,
Titilagarh (KL) Division.

We, the undersigned, declare that:

1. We understand that, according to your condition, bids must be supported by a Bid-Security declaration.
2. We accept that the Authority / Employer / Tender Inviting Authority shall cancel our empanelment and / or suspend / prohibit / debar / blacklist from participating in bidding in any contract of the state for a minimum period of 180 days, if we are in breach of our obligation(s) under the bid conditions, because we:
 - (a) have withdrawn our Bid prior to the expiry date of the bid validity specified in the letter of Bid or extended date if provided by us; or.
 - (b) having been notified of the acceptance of our Bid by the employer prior to the expiry date of bid validity in the letter of Bid or any extended date provided by us.
 - (i) fail or refuse to furnish the Performance Security and Additional Performance Security, if required in accordance with the ITB/Terms of the Bid Document / RFP ,or
 - (ii) Fail to agree to the decisions of the contract negotiation meeting or
 - (iii) Fail or refuse to execute the Contract
3. We understand this Bid-Security Declaration shall expire if we are not the successful Bidder, upon the earlier of your notification of the name of the successful Bidder through award of contract; or (ii) after the expiry date of Bid validity.

Name of the Bidder* _____

Name of the Person duly authorized to sign the Bid on behalf of the Bidder** _____

Title of the person signing the Bid _____

Signature of the person named above _____

Date signed on _____ day of _____

Signed _____

* In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder.

** Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid

ANNEXURE-III

Declaration by the Tenderer

1. I have submitted this financial bid against notification Nodated..... and tender terms and conditions.
2. The information furnished in the Technical bid and financial bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.
3. I would abide by the terms and conditions governing this tender. In case if I fail to supply as per the department requirement. I would be fully responsible for all the consequences that may arise. The department can exercise appropriate action in addition to forfeiting of EMD. I shall pay the difference of higher cost involved and other related expenses paid if any for the execution of the contract.
4. The financial bid is separately submitted against this tender.

Place

Date:

Seal & Signature of the tenderer

ANNEXURE-IV

TENDER FOR WORKS: Financial Bid (to be submitted in closed envelop separately for each work along with schedule attached with the N.I.T)

I/We hereby tender for the execution for the Governor of Orissa of the work specified in the underwritten memorandum at the rates specified therein within a period of..... Months from the date of written order to commence and in accordance in all respects with the specifications, designs, drawings and other documents referred to in rule. I hereof and subject to the annexed conditions of contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM

- i. If several sub-works are included they should be detailed in separate list.
- ii. Performance Deposit: This deposit will be 3% of estimated cost of the work.
 - a) Name of work:
 - b) Estimated cost.....Rs.
 - c) Earnest money costRs.
 - d) Initial security deposit (including earnest money) toRs be deposited before the commencement of the work.

Place:

Date:

Seal & Signature of the tenderer: