



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
NATIONAL HEALTH MISSION-DISTRICT HEALTH SOCIETY
DISTRICT PROGRAMME MANAGEMENT UNIT
(TRAINING CELL)
BALANGIR-767001 E-MAIL:nhmbalangir@gmail.com



Letter No: _____/23

Date: _____

NOTICE INVITING TENDER

Tender Reference No 2480 /2022-23

Dated: 17.07.2023

Sealed tenders are invited from registered Food Suppliers/restaurants/Canteen/catering Agencies for supply of buffet lunch for training/workshop/meetings/events of DPMU, NHM,O/o- CDM & PHO, Balangir as per the requirement.

1	Period of Availability of Tender Papers	From <u>17-07-2023</u> to <u>31-07-2023</u> (Downloadable from website: www.balangir.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Last date & time for submission of Tender	Date: <u>31-07-2023</u> , Time: 5.00 PM Address of Submission of Bid: The Chief District Medical & Public Health Officer, Balangir P1N-767001 (Through Speed post / Registered Post/Courier only)
3	Date, time and place of opening of Tender	Technical Bid (Cover A) opening: <u>01-08-2023</u> at <u>4</u> AM/PM Address mentioned above. Financial Bid (Cover B): (same day)

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Terms and Conditions for Supply of working Lunch & Dinner for Training/ Workshop/Meeting of DPMU, NHM, O/o-CDM & PHO, Balangir

1. The firm should submit an EMD of **Rs.5,000/-** (Five thousand) only in shape of Demand Draft / Pay Order in favour of "**ZSS Miscellaneous Balangir**" payable at **Balangir**.
2. The firm should have up to date valid food license
3. The firm should be registered under GST Act.
4. The firm should have valid PAN.
5. The firm should have adequate man power to supply the food in time.
6. The firm should submit undertaking in a non-judicial stamp paper @ Rs. 20/- that the firm/agency is not debarred / Blacklisted from Govt, semi Govt. organization, PSU, Corporate sector etc.
7. The firm should submit undertaking regarding the following matters in the letter head of the firm/agency affixed with seal & signature.
 - i. To provide fresh & nutritious Food prepared in a hygienic manner taking in to consideration the use of only Mustard / Sunflower oil, Spices & Condiments of reputed branded company.
 - ii. To obey all the terms & conditions of this tender (No. _____ dated _____)
8. The agency will supply food as per requirement & the payment will be made after completion of programme and within 7-15 days of receipt of bill.
9. The firm shall supply the food at the designated venue with its own cost; no extra charges will be made for transportation.
10. The rates quoted per plate should not exceed **Rs. 190.00** only (exclusive of GST), (Details of food items as well as price Format/Bid is enclosed at Cover -B)
11. In case of L1 prices quoted by different bidders for different items, the total avg. price per plate (taking the average of items in each Sl. No.) shall be taken into account for arriving at L1 Price.
12. The firm will enter into agreement with CDM & PHO, Balangir for supply of working lunch & Dinner for a period of one year from the date of signing of contract.
13. The food items to be supplied by the selected firm should be fresh, nutritious and prepared in a hygienic manner taking in to consideration the following factor;
 - i. Only Mustard/Sunflower oil of the branded company should be used.
 - ii. Spices & Condiments of branded company should be used.
14. The food items will be examined in each programme before serving to the participants/delegates etc, if anything found stale or unhygienic the entire food items will be thrown and the firm will be fully responsible for that.
15. The firm should ensure that the catering boys will wear apron, hand gloves and head cap during distribution of foods.
16. After completion of the programme the supplier /agency should submit the bill along with a copy of work order if any within 7 days.
17. CDM & PHO, Balangir reserves the right to consider/reject any such proposal without assigning any reason thereof.
18. The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should give their **technical** and **price** bid separately in two envelopes and should be put into another cover envelop superscribed as "**Hiring of Agency for Supply of Working Lunch & Dinner for DPMU, NHM, Balangir**". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes.
19. Bidders who qualify technically, their price bid shall be opened only.
20. Any legal dispute arising out of this is subject to jurisdiction of Balangir only.
21. Bidders may be present in person or through their representative(s) during the opening of Bid Document at 4 P.M on 01/08/2022. Even if no bidder or their representative remains present, the bid will be opened & no complain / objection will be entertained

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(COVER - A)

"Technical Bid for Supply of Working Lunch & Dinner for training/ workshops/ meetings of DPMU, NHM, Balangir"

(The documents are to be arranged serially as per the order mentioned below)

Sl. No.	Required Information	Information Complied	Page No.
1	Name & address of the Firm/Agency		
2	Self attested copy of GST registration certificate of the firm/agency		
3	Name of authorized signatory (in block letters)		
4	Specimen signature of authorized signatory		
5	Telephone number of authorized signatory		
6	Self attested copy of Valid Food License		
7	Self attested copy of PAN Card		
8	Major clients of the firm		
9	Details of the EMD of Rs. 5,000/- submitted.		
10	Whether all documents submitted signed by the authorized signatory of the firm/Agency (Yes/ No)		
11	Undertaking in non-judicial stamp paper that the firm/agency is not debarred / Blacklisted from Govt, semi Govt. organization, PSU, Corporate sector etc.		
12	Undertaking to provide fresh & nutritious Food prepared in a hygienic manner taking in to consideration the use of only Mustard / Sunflower oil, Spices & Condiments of reputed branded company.		
13	Undertaking to obey all the terms & conditions of this tender (No. _____ dated _____)		

DECLARATION

I / we hereby certify that the terms and conditions given with Tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any state, my Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Date:
Place:

Name & Address of the Firm

(Authorized Signatory with Seal)

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(COVER-B)

Price Bid for Supply of working Lunch & Dinner for training/ Workshop/meetings of DPMU, NHM, Balangir

SL.No	Item Name	Item wise rate in Rs.
1	Rice	
2	Dal	
3	Mix. Curry	
4	Khata	
5	Chips/Papada	
6	Special Curry (for Veg-Poneer& for Non-Veg-Chiken	
7	Snacks (2 khara & 1 sweet)	
8	2 times Tea	
9	Water bottle/water jar (Water Bottle during training time & Water Jar during lunch time)	
Grand total		

N.B: - The Grand Total should not exceed Rs. 190/- (without GST)

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