



**OFFICE OF THE DEAN & PRINCIPAL
BHIMA BHOI MEDICAL COLLEGE & HOSPITAL, BALANGIR
HEALTH & FAMILY WELFARE DEPARTMENT, GOVT. OF ODISHA,
DIST.-BALANGIR-767002,
Mobile No. – 8280189600, E- Mail:gmcbalangir@gmail.com**



No. 4003

Dt: 04.08.2023

TENDER CALL NOTICE

Sealed Tenders are invited from interested Service Providers based at Balangir for providing 2 (Two) nos. of Commercial Vehicles (Diesel, AC) including Driver for Official Use in the Office of Dean & Principal, BBMCH, Balangir and RHTC, Deogaon on monthly rent basis. Terms & Conditions of Hiring are given in Annexure-I.

Sl. No.	Model of Vehicle	No. of Vehicle Required	Place of Use
1	Maruti Suzuki Swift Dzire	01	Office of Dean & Principal, BBMCH, Balangir
2	Bolero Nine Seater	01	RHTC, Deogaon

TERMS & CONDITIONS FOR BIDDING

- 1) The vehicles must be in Road Worthy condition, not more than 2 years from the date of Initial Registration and must have valid Commercial Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date Tax Payment etc. which are mandatory for plying of the vehicles (to be enclosed along with application).
- 2) (a) The Hire Charges Inclusive of Taxes is to be paid on monthly basis. For Maruti Suzuki Swift Desire, **Maximum Monthly Hire Charges, Excluding Taxes is Rs.26,000/-**. Cost of Petrol will be paid separately basing on actual consumption @ 17 KMPL.
(b) For Bolero Nine Seater, **Maximum Monthly Hire Charges, Excluding Taxes is Rs.31,000/-**. Cost of Petrol will be paid separately basing on actual consumption @ 10 KMPL.

All other expenditures such as driver's remuneration, routine repair and servicing expenses, replacement of parts, lubricating oil/ coolants/ filter/ tyres & tubes/ battery, etc., break-down/ accident, repair, etc. will be borne by the vehicle provider. Nothing extra will be paid under any circumstances by this office other than the monthly charges and cost of petrol.


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- 3) The monthly rate of hire charge will be quoted separately in the general bid information including G.S.T (excluding fuel and lubricants). At no point of time the price more than the ceiling fixed by the Government in the latest circular shall be accepted.
- 4) Selection of the vehicles from amongst eligible vehicles shall be done on the basis of lowest bidding price. In case of lowest price bids of two or more vehicles being same, vehicles with lesser distance run (in its life time) shall be selected subject to it being in satisfactory physical condition.
- 5) The details of the Make and Year of Manufacture of the Vehicle, Registration No., Fitness Certificate, Mileage (Kms. covered per litre) and name of the Driver with Driving License No. and Period of its Validity should be specifically mentioned in the Bid Format (Annexure-II). **The vehicle must have been registered within 2 years. The newer Vehicle shall be preferred.**
- 6) The Vehicle must achieve a **fuel efficiency of 17 Kms. Per litre of Fuel for Swift Dzire and that of 10 Kms Per Litre for Bolero.**
- 7) The Bidder having at least 5 Years of Experience of Providing Hired Vehicle Services in any Govt. Institution is desirable (Experience Documents must be attached with the Bid).
- 8) A sum of **Rs.5000/- as EMD** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of **Dean & Principal, BBMCH, Balangir** and submitted along with the quotations. After completion of tender process, the amount will be refunded to unsuccessful bidders. For the successful bidder, the EMD Amount shall be continued as the Security Deposit.
- 9) The Bid completed in all respects should reach the undersigned on or before **04.00 P.M. on 25.08.2023** and shall be opened on **28.08.2023 at 11.00 AM** in presence of the bidders or their authorized representatives.
- 10) The Terms & Conditions for Hiring and Bid Format for Hiring of Vehicles are enclosed herewith at Annexure-I & II, which shall be available in the District Portal at www.balangir.nic.in and **BBMCH, Balangir Official Website** www.bbmchbalangir.nic.in. The applicants shall furnish a Demand Draft for an amount **Rs.500/- (Rupees Five Hundred) only towards the cost of application** along with the application.
- 11) This office reserves the right to cancel the bidding process at any stage without assigning any reason thereof. This office also reserves the right to reject a vehicle, if the actual physical condition of the Vehicle is found to be un-satisfactory.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc, and DL of the Driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The Agency/ Owner of Vehicle shall be responsible for all such litigation.
- 2) The successful bidder is required to execute hire agreement with this office within seven days of receiving information from this office to this effect and is required to provide the selected vehicle for hire within such number of days, not exceeding Seven days from executing the agreement, as will be intimated by this office.
- 3) The vehicle log book shall be signed by the user of the vehicle for noting daily opening and closing kilometer readings. The fuel cost will be calculated basing on the actual kilometer run by the vehicle. No fuel shall be provided for to and fro trips of the vehicle from the premises of the vehicle provider to the office premises.
- 4) Monthly hire charges to the vehicle provider will be paid usually within 10 days from submission of bill by the vehicle provider. GST and IT TDS shall be deducted at the time of payment, if applicable.
- 5) It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
- 6) **Tenure of the Hire Agreement will be One year subject to annual renewal on satisfactory performance and good behaviour of owner and driver.**
- 7) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the bidder/owner of the vehicle.
- 8) In case of the vehicle do not report regularly, the authority will be at liberty to disengage the vehicle and may engage vehicle from other source.

- 9) The vehicles shall report for duty for minimum of 30 days in a month. If on any day the vehicles become unavailable for duty for any reason not relatable to this office, it shall be treated as 'No Service Day' and pro-rata deduction shall be made for each 'No Service Day' @ agreed monthly rent divided by 30 days. **For example:** if the agreed monthly rate is Rs. 26,000.00, then Rs.867/- shall be deducted for each 'No Service Day'.
- 10) In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded during Emergency Service.
- 11) The vehicle shall not be more than 2 years old from the initial registration and also in good running condition during the period of contract.
- 12) The Agency shall take comprehensive insurance cover with third party unlimited liability risk of the vehicles detailed for the user department requirement. User shall not be liable for any damages whatsoever to public property and /or any third person due to any accident arising out of and in the course of deployment of service provider's vehicle.
- 13) (a) Drivers that possess a valid commercial driving license shall be deployed by the Agency.
(b) The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such an event user department shall have full rights to terminate the contract with immediate effect.
- 14) During the contract period, if the vehicle is seized or detained or requisitioned by Police/Motor Vehicle Authority or any other authorities for whatsoever reasons that will be at the service provider's risk. Also, alternate vehicle of similar or higher category will be provided by Agency without any extra charges.
- 15) The vehicle cannot be put to any private/commercial use beyond the duty hours or on holidays. Unauthorized use of the vehicle by driver/service provider will lead to unilateral termination of the contract with immediate effect. The Agency has to ensure the safety of passenger by avoiding negligent driving by their drivers such as over speeding, rash driving, and driving vehicle without brakes/defective brakes.

16) Terminations:

- a) The Dean & Principal shall have the right to terminate this Agreement, upon it giving 1 (One) month notice in writing.
- b) The Agency shall have the option to terminate this Agreement upon giving 1 (One) month notice in writing and Upon refund of any rental fees paid in advance, over and above the notice period.
- c) Final payment after termination of the contract shall be released on submission of the log book(s) of the vehicle, car pass and pass/id card issued to the driver, if any.
- d) On termination of the Agreement, the Security Deposit amount will be refunded to the Agency within 15 days from the date of termination. In case of any due from the Agency, the Security Amount shall be adjusted accordingly.
- e) In case of breach of Contract, the Security Amount shall be forfeited.


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1. Name & Complete Address of the Owner of Vehicle:
2. GSTIN of the Bidder:
3. Type of Vehicle (Model & AC/Non-AC):
4. Registration No. of Vehicle:
5. Date of Registration:
6. Year of Manufacture :
7. Fitness Certificate:
8. Fitness Certificate Validity :
9. Permit Validity:
10. Insurance Validity:
11. Has any Insurance claim been made for the Vehicle in the Past? :
If Yes, What was the Total Claim made and
what was Actual Payment made by the Insurance Company? :
12. Name & Address of the Driver:
13. D.L. No. & Validity of the D.L. of the Driver :
14. PAN Card/Aadhar Number of the Driver:
15. Proposed Hire Charge of the vehicle per month (including GST):
16. Rate of fuel Consumption/Mileage per litre:
17. Contact Number of the Service provider (Bidder):
18. Contact Number of the Driver:

"Certified that the information submitted above is true to the best of my knowledge and belief."


**Dean & Principal
BBMCH, Balangir**

Seal & Signature of the Bidder