



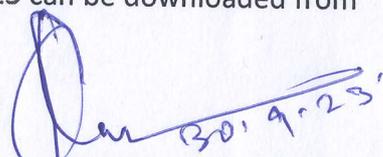
DISTRICT ELECTION OFFICE, BALANGIR

File No. VII-19/2023-No 362 /Elec., Dt. 03/10/2023

SHORT TENDER CALL NOTICE

As per instruction of Home (Elections) Deptt., Odisha, Bhubaneswar vide letter no.9101/Elec., Dtd. 15.09.2023, Sealed quotations are invited from private vehicle owners / agencies / tour operators situated within Balangir District for providing one no. of AC diesel or petrol driven vehicle preferably TUV 300 / Bolero / Bolero Neo / Ertiga which shall conform to the term and condition (Annexure-A) for official use in District Election Office, Balangir on monthly rental basis from 01.10.2023 to 29.02.2024 (Five Months).

1. The Vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, proof of up to date tax payment etc., which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved gentle and obedient in nature.
5. The monthly rate of hire charges is quoted separately in the general bid information (excluding fuel), which should not exceed Rs. 31,000/- per month.
6. The vehicle must achieve a minimum fuel efficiency of 10 KMs per litre.
7. The details of the of manufacturer of the vehicle registration number, mileage (Kms covered per litre) and name of the driver with driving license no. and period of validity should be specifically provided in the bid information to be furnished with the Quotation (Annexure-B).
8. The quotation completed in all respect should reach the District Election Office, Balangir on or before **07.10.2023** by 02.00 PM to and shall be opened on the same day at 03.00 PM in presence of the bidders or their authorized representatives.
9. The application form of quotation containing Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available from **03.10.2023 to 07.10.2023** can be downloaded from <https://www.balangir.nic.in>.


District Election Officer,
& Collector, Balangir
District Election Officer
& Collector, Balangir

Memo No. 363 Date. 03-10-2023

Copy forwarded to all ERO-cum-Sub-Collectors of Balangir district for information and necessary action with a request to affix the same in the notice board for wide publicity.

Copy forwarded to DIO, NIC, Collectorate, Balangir for information and necessary action with a request to upload the Short call notice in the website of Balangir district for wide publicity.



**District Election Officer,
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TERM AND CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel or petrol. All the expenditure of the vehicle towards repair, replacement of space parts. Lubricating oil of Engine' Gear Box & differential coolant, tyres & tubes, battery etc will be borne by the vehicle owner.
4. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement without prior notice.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made'
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract. Government shall forfeit the entire amount of security deposit.


30.9.23
**District Election Officer,
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General Information

Sl No.	Particulars	Remarks
1	Name of the vehicle owner or agencies	
2	Complete Address	
3	OGST Number	
5	Bank Account No and IFSC Code	
6	Registration No of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	. D.L No & Validity of the D.L of the Driver	
17	Proposed hire charges of the vehicle per Month excluding fuel cost.	
18	Rate of fuel consumption/ Mileage per litre	
19	Contact Number of the vehicle owner or agencies (Quotationer)	
20	Contact Number of the Driver	

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the vehicle owner
(Quotationer)