

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: BALANGIR**  
**(District Child Protection Unit)**

Mail [ID-dcpo.balangir.od@nic.in](mailto:ID-dcpo.balangir.od@nic.in) , Phone No.06652-231886

Letter No. 1048 DCPU/BLGR/2023, Date- 24/11/23.

**QUOTATION CALL NOTICE**

Sealed quotation call Notice under two bid systems are invited from the authorized eligible manufacturing company/dealer/ having valid PAN/GST registration certificate for supply of welcome kits (Cloth Bag, Baby Kits/Dress, Appreciation Letter & Sweet) for new born first girl child. The Quotation documents may be downloaded from the website [www.balangir.nic.in](http://www.balangir.nic.in) on 24.11.2023 onwards and filled documents will be received by Registered/ Speed post/ Courier/Hand delivery at District Child Protection Unit, Balangir within office hour by **24.11.2023** addressed to District Child Protection Officer, Balangir, At-In front of Collectorate, Balangir District-Balangir, Pin-767001 by **04.12.2023 5.00 P.M.**

**Terms & Condition:**

1. Application: the intending bidder may apply by downloading bid form and document from the website [www.balangir.nic.in](http://www.balangir.nic.in) and apply accordingly along with detail enclosures.
2. Place and date of receiving Quotation: Sealed Quotation will be received at District Child Protection Office, Balangir through Speed post/ Registered post/Courier/Hand delivery only on or before 04.12.2023 at 1.00P.M. and the sealed envelope super scribing "Quotation for supply of welcome Kits for new born Girl child" shall be sent to District Child Protection Officer, Balangir, At- In front of Collectorate, Balangir, District-Balangir Pin-767001, Odisha. This office will not be responsible for receipt of tender paper beyond the stipulated date & time due to any postal delay.
3. Date, Time and Venue for opening of Quotation: The sealed documents shall be opened on **04.12.2023 at 4.00 PM** in the conference hall of Collectorate, Balangir in the presence of bidders or their authorized representatives and the members of the District level purchase committee. The authority reserves the right to cancel/ reject all or any part of the notice without assigning reason thereof. In case of any unavoidable circumstances, if the Quotation could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority. Incomplete tender papers shall be liable for rejection.
4. GST Registration Certificate: The intending bidder should submit the photocopy of the GST registration Certificate & Number, PAN card with original bid document.
5. The intending bidder should submit a self declaration that the bidder has not been blacklisted by any Govt. organization.

6. Price: price quoted by the bidder should include all charges such as GST, Transportation charges to the District Child Protection Officer, Balangir At-In front of Collectorate, Balangir District-Balangir & Office of the CDPOs of all Blocks (Except Balangir & Puintala) of the District Any increase in the rates during time of supply is not permissible.
7. EMD: The intending bidder should submit the EMD of 1% of the bid value in shape of bank draft drawn in favor of "District Child Protection Officer, Balangir" payable at SBI Balangir along with bid documents. No exemption certificate will be accepted. The EMD of all unsuccessful bidders will be refunded after finalization of Quotation process. Vender should write the organization name at the back side of the BD/DD.
8. Quotation Paper cost: The cost of Quotation Paper will be Rs.300.00 in shape of BD/DD submitted to the District Child Protection Officer, Balangir.
9. Penalty: if the proposer fails to deliver the items within the stipulated time, they will be imposed a penalty of 0.5% of the order value for late of each week delay or part thereof subject to maximum of 2% of value of the late delivered items..
10. Payment: 100% of the billing amount will be paid through A/C payee cheque/PFMS only after delivery to the Office of the CDPOs and acknowledgement of the receipt.
11. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
12. Jurisdiction: any legal dispute arising in respect of the bid shall be instituted within the jurisdiction of Balangir Odisha only.

Date:

  
24/11/2023

**District Child Protection Officer,  
Balangir.**

**TECHNICAL BID**  
**Application Form for Bidding**

1. Name of Registered bidder:
2. Name of Authorized Person:
3. Address:
4. Contact No.:
5. PAN No. (Encl. Photo copy):
6. GST registration Certificate & No (enclose photo copy)
7. EMD Amount in detail:  
DD No. \_\_\_\_\_/Date \_\_\_\_\_ Bank \_\_\_\_\_ Amount (in  
Rs.) \_\_\_\_\_
8. Tender Paper Amount in detail:  
DD No. \_\_\_\_\_/Date \_\_\_\_\_ Bank \_\_\_\_\_ Amount (in  
Rs.) \_\_\_\_\_
9. Documents to be enclosed:
  - i. Photocopy of PAN Card
  - ii. Photocopy of GST Registration Certificate & Number.
  - iii. Draft for EMD and Tender Paper Cost..
  - vii. Self declaration of 'not blacklisted at any where'
  - viii. Income Tax return of last 3 years.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

**Place:**

**Date:**

**Seal and Signature of the Bidder.**

**FINANCIAL BID**  
**SPECIFICATION OF THE WELCOME KITS TO BE SUPPLIED**

SI No.	Item	Specification	Unit	Amount (in Rs.) ( inclusive of All taxes and transportation)
01	Cloth Bag	15"x12" (Print Logo of Beti Bachao Beti Padhao & DCPU, Balangir)	1500	
02	Baby kit/dress	Below One year Girl Child	1500	
03	Sweets Pkt.	Dry sweets	1500	
04	Appreciation Letter	Ath Size Glossy paper	1500	

**Seal and Signature of the Bidder**