



Letter No. 934 /Estt.(BBMC&H)/24

Balangir

Dt. 17-02-24

## **Tender Call Notice for Supply of Thermal Paper Roll**

Invites sealed tenders from interested bona fide/ reputed firms/ agencies having adequate experience in taking up the works of supply of Thermal Paper Roll. The detailed quality, specifications and terms and conditions are available in the website i.e. [www.bbmchbalangir.nic.in](http://www.bbmchbalangir.nic.in) and [www.balangir.nic.in](http://www.balangir.nic.in) which may be downloaded for use. Interested parties may submit their tender super-scribing "Tender for supply of Thermal Paper Roll" to the undersigned in sealed envelope through Speed post/ Registered post / courier only which should reach on or before **05.00 P.M.** of Dt.**02.03.2024** positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

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*17-2-24*

Superintendent

Bhima Bhoi Medical College & Hospital, Balangir



**“Terms & conditions for rate contract towards Supply of Thermal Paper Roll to BBMC&H, Balangir”**

- Availability of Tender document in website for downloading : 19.02.2024
- Last date & time of submission of Tender : 02.03.2024 & 05.00 P.M.
- Date & Time of Technical & Financial Bid opening : 04.03.2024 & 11.00 A.M.
- Place of Opening of Tender/Bid : O/O Superintendent, BBMC&H  
Balangir.

**Address for communication:**

Superintendent, Bhima Bhoi Medical College & Hospital, Balangir  
At- Sudpada, District- Balangir, Pin-767001  
Email: [gmchospitalbalangir1@gmail.com](mailto:gmchospitalbalangir1@gmail.com)

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**Terms and Conditions**

**1. Sale of Tender papers/bid documents:**

The prospective bidder may download the complete sets of tender documents directly from the website available at [www.bbmchbalangir.nic.in](http://www.bbmchbalangir.nic.in) and [www.balangir.nic.in](http://www.balangir.nic.in) and submit the same to Superintendent, BBMC&H, Balangir office along with the Tender paper cost (Application Fees) is **Rs.500/-** (Rupees Five Hundred) Only in shape of Demand Draft (Non-refundable) and EMD amount **Rs.2000/-** (Rupees Two Thousand) Only in shape of Demand Draft (Refundable) drawn for from any Banks regulated under RBI norms in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir payable at Balangir. The cost of Tender paper and EMD amount should be submitted separately in separate Demand Draft. In case of any Bid amendment and clarification responsibility lies with the bidders to collect the same from the office of Superintendent, BBMC&H, Balangir before last date of submitting the tender document.

**2. Terms & Conditions:**

- (a) The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid, Financial Bid contains only the price bid and schedule of requirement as per Annexure-II and Technical Bid contains all other documents as per the tender terms and conditions. Tender paper cost and all other documents as per eligibility criteria except price format. The Technical Bid & price/Financial bid will be covered in two separate envelopes clearly written on the top of the envelope as Technical Bid or Financial bid for supply of Thermal Paper Roll to the O/o Superintendent, BBMC&H, Balangir and the bids will be covered in a big envelop writing in the top that "Tender for supply of Thermal Paper Roll" to Superintendent, BBMC&H, Balangir with reference to advertisement No. & date.
- (b) The authority will not be responsible for any type of Postal or Courier delay. The tender document will not be considered for tender evaluation and rejected summarily, if it reached / received after the due date & time mentioned in the advertisement.
- (c) The format of price Bid is specified in Annexure-II (Form-B) which should be used at the time of submission of Bid/Tender.
- (d) The Bid price shall include the excise duty and the bidder's cost towards transaction insurance, packing & transportation and delivery at the O/o Superintendent, BBMC&H, Balangir including other ancillary cost involved during course of supply of Thermal Paper Roll.
- (e) In the event of withdrawal / revocation of tender before the date specified for acceptance, the EMD will be forfeited.
- (f) The tender is liable to be rejected, if incomplete information is given therein or documents (if any) asked for in the tender are not duly filled or not furnished.
- (g) The Medical Superintendent reserves the right to reject any or all tender without assigning any reason whatsoever and also reserves the right to award any or part or full contract to any successful agency(ies) at his discretion and this will be binding on the tender.
- (h) The quantity in the Tender can be increased or decreased to any extent depending upon the actual requirement.
- (i) The tenderer will be solely responsible for the execution of the contract in all respect in accordance with the terms and conditions.

**3. Bid Security:**

The bidders have to submit the "Bid Security declaration" as per the Format at Annexure-IV.

**4. Performance security:**

- (a) The performance security of the successful agency will be returned without interest only after successful completion of the work as per the order along with financial invoice payment.

**5. Eligibility criteria: Bidders shall furnish the following documents in Bid:**

- (a) The Technical Bid to be submitted as Annexure-I

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- (b) The quotation should be as per price format at Annexure-II  
(c) Undertaking / Declaration as per Annexure-III.  
(d) Bid Security declaration certificate as per format at Annexure-IV  
(e) Checklist to be submitted as Annexure-V  
(f) Required Tender / Bid processing fees.  
(g) Self attested copy of PAN Card.  
(h) Self attested copy of valid GST registration certificate.  
(i) Self attested copy of up to date GST return  
(j) Last 02 years IT returns copy 2021-22 & 2022-23.
6. The bidder will submit all the above required documents along with tender paper cost in the technical bid: otherwise the technical bid will be rejected if any of the above conditions are not complied with.
- 7. Selection Criteria:**  
The bidders meeting all the eligibility criteria will be considered for the Financial Evaluation. The technically qualified bidders quoting the lowest unit price for the item will be selected as L1 bidder for awarding of the contract.
- 8. Issue of Supply order:**  
10.1. The lowest price quoted for the item should be selected as L1 and the bidder quoting such price shall be awarded contract for supplying that particular item.  
10.2. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
9. Each Bidder shall submit only one price Bid for each package, alternative offer will be rejected.  
10. Notwithstanding the above, the purchaser reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all quotations at any time prior to the issue of purchase order.  
11. The delivery should be completed within 05 days from the date of receipt of supply order.  
12. The payment will be made after delivery and after the Stock Entry Certificate of Thermal Paper Roll as per supply order.  
13. The tender documents should be numbered and arranged as per the check list specified at Annexure-V.  
14. Each and every page /pages of tender documents should be serially numbered and duly signed by the tenderer with stamp.  
15. If the selected firm fails to execute the order, the performance security will be forfeited and the firm will be debarred from supplying materials to BBMC&H, Balangir for three years.  
16. Any legal dispute arising out of this is subject to Balangir district jurisdiction only.  
17. Bidders / their representative may remain present during the opening of tender at time 11.00 A.M. on Date. **04.03.2024** in case the day will be a Govt. Holiday the tender will be opened in the next working day at time 11.00 A.M. at mentioned venue. No request for change of time, date or venue will be entertained on any ground from bidders.

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Superintendent  
Bhima Bhoi Medical College & Hospital, Balangir



**FORM -A: Technical Bid**

**Application for Supply of Thermal Paper Roll**

Sl. No.	Particulars	Submitted (✓) or Not (X)	Page No.
1	Submission of Quotation as per Two Bid System		
2	Original Quotation Call letter with all the schedules duly signed and stamped with date to be submitted in Tech. Bid.		
3	EMD of Rs 2000/- in Technical Bid		
4	Tender Cost Fee of Rs.500/- in Technical Bid		
5	Photocopy of Certificate assigning GST duly attested.		
6	Photocopy PAN Card duly attested.		
7	Self attested copy of up to date GST return filed.		
8	Last 02 years IT returns copy 2021-22 & 2022-23		
9	Undertaking / Declaration as per Annexure-III.		
10	Bid Security declaration certificate as per format at Annexure-IV		

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**Annexure-II**

**FORM-A: FINANCIAL BID**

**Financial Bid for supply of Thermal Paper Roll**

Sl. No.	Name of Items	Specifications	Unit / Quantity	Unit price excluding GST	Unit price including GST
1	Thermal Paper Roll	78x50 (Minimum 50 meter in length)	01 Roll		

Date:

Place:

Signature of the Bidder  
Name & Business address:

- We agree to supply the above items in accordance with the specification for total cost as mentioned above within a period of 07 days from the receipt of final proof.

Date:

Place:

Signature of the chief  
Executive of the Agency

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**ANNEXURE- III**

(To be submitted in Technical Bid)

**UNDERTAKING / DECLARATION FORM**

I / We ..... having my / our ..... office at ..... Do declare that I/We have carefully read all the terms & conditions of tender of the Superintendent, Bhima Bhoi Medical College & Hospital, Balangir for supply of Thermal Paper Roll. The approved rate will remain valid for a period of **One year** from the date of approval. I will abide with all the terms & conditions set forth in the Tender reference No. \_\_\_\_\_ date \_\_\_\_\_ / \_\_\_\_\_ / 2024.

**I do hereby declare I/We have not been de-recognized/ black listed by any state Govt. / Union Territory/ Govt. of India/ Govt. organization / Govt. Health Institutions for supply of inferior quality materials/ non-supply.**

I/We agree that the Tender Inviting Authority can forfeit the Earnest money deposit and or performance security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the tender terms & conditions.

I/ We ..... do hereby declare that I/ we will supply Thermal Paper Roll to Superintendent, BBMC&H, Balangir as per the specifications as well as Terms & conditions of the above Tender document.

Date:

Seal with signature of the bidder

Place

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## **Bid Security Declaration Format**

(On Letter Head of the Bidder)

This is to inform you that M/S. \_\_\_\_\_ (Agency name) shall not withdraw or modify its bid till the validity period of 90 days as mentioned in tender notice advertisement No. \_\_\_\_\_ dated \_\_\_\_\_. We may debar from being considered/ to participate in future for a period of 3 years at "O/o Superintendent, Bhima Bhoi Medical College & Hospital, Balangir" from the date of debarred notice in the following circumstances: (a) If withdraw the bid during the bid validity period of 90 days. (b). If do not respond to request for clarification of the bid submitted by us. (c) if fail to cooperate in bid evaluation process and in case being successful bidder, if fails to sign the agreement in time to furnish performance security/ guarantee.

Name of the Authorised signatory: - \_\_\_\_\_

Designation: \_\_\_\_\_

Official seal: \_\_\_\_\_

Seal & signature of the Bidder

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Firm Name: - \_\_\_\_\_

**ANNEXURE-V**

**CHECK LIST**

Sl. No.	Particular	Details	Page No.
1	Name and Address of the tenderer with Telephone No. and e-mail ID		
2	EMD		
	Name of Bank		
	Amount		
	Detail of EMD		
4	PAN (Enclose self attested Photocopy)		
	PAN No.		
6	Self attested copy of GST Registration certificate		
7	Self attested copy of up to date GST Return filed.		
8	Copy of Income Tax Return of last 02 Financial years (2021-22 & 2022-23)		
9	Price sheet as per price format as per Annexure-II		
10	Bid Security Declaration as per Annexure-IV		
11	Undertaking Annexure-III		

Seal with Signature of the Bidder  
Contact No. \_\_\_\_\_

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