

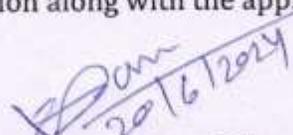
# INTEGRATED CHILD DEVELOPMENT SERVICE PROJECT, KHAPRAKHOL

## Quotation Call Notice

Notice No. 575..... Date.....20.06.2024.....

Sealed Quotation are invited from interested reputed Travel Agencies /Tour operators or private individuals for providing one nos. of Non-Ac/AC Petrol/Diesel driven vehicle having sitting capacity not more than Nine including driver. Which shall conform to the Terms and conditions (Annexure-II) for official use in ICDS Project, Khaprakhol on monthly rent basic.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate and Fitness Certificate Valid Contract Carriage Permit, Proof of up to date tax Payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Child Development Project Officer, Khaprakhol and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in general bid information (Excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 10 kms. Per litter.
7. The details of the make and year of manufacture of the vehicle registration no. , mileage (Kms covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provide in the general bid information to be furnished with the tender in the Quotation (Annexure-III).
8. The Quotation Completed in all respect should reach the undersigned on or before 05.07.2024 by 10 AM and shall be opened on the same day at 11 AM in presence of the bidders of their authorized representative.
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring Vehicle etc. will be available with ICDS Project, Khaprakhol on payment of Rs. 100/- from 21.06.2024 to 05.07.2024 or can be downloaded from District. Web Site [www.balangir.nic.in](http://www.balangir.nic.in) from Dt. 21.06.2024 to 05.07.2024 In case the application form is downloaded from website, the applicant shall furnish a Demand Draft for and amount Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.

  
20/6/2024  
Child Development Project Officer  
Khaprakhol

Memo No. 576 Date. 20.06.2024

Copy submitted to the Sub-Collector, Patnagarh/ District Social Welfare Officer, Balangir for favour of kind information and wide publicity.

*W. D. O. M.*  
*20/6/2024*  
Child Development Project Officer  
Khaprakhhol

Memo No. 577 Date. 20.06.2024

Copy submitted to the Tahasildar, Khaprakhhol /Block Development Officer, Khaprakhhol /M.O. CHC, Khaprakhhol/All CDPOs of Bolangir Dist for favour of kind information and requested to publish the notice in their notice board.

*W. D. O. M.*  
*20/6/2024*  
Child Development Project Officer  
Khaprakhhol

Memo No. 578 Date. 20.06.2024

Copy submitted to the DIO, NIC, Balangir for favour of kind information and requested to upload the notice in the official website of the district for wide circulation.

*W. D. O. M.*  
*20/6/2024*  
Child Development Project Officer  
Khaprakhhol

GOVERNMENT OF ODISHA  
INTEGRATED CHILD DEVELOPMENT SERVICES PROJECT, KHAPRAKHOL  
DIST. BALANGIR



BID DOCUMENT  
**TENDER DOCUMENT FOR  
HIRING OF VEHICLE  
FOR USE IN  
ICDS PROJECT,  
KHAPRAKHOL**

Notification No. dt.

of

Child Development Project Officer, Khaprakhol

Last date for filing of tender:

Date of opening of tender:

Place of opening of tender: ICDS Project Office, Khaprakhol

TOTAL NO. OF PAGES: 12 (twelve)

PRICE: Rs.100/-

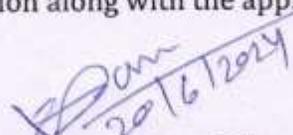
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20/6/2024  
Child Development Project Officer  
Khaprakhol

## Section-II

### TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Child Development Project Officer, Khaprakhol

ICDS, Khaprakhol

**ANNEXURE-I**

**BID APPLICATION FORM**

Tender No.: dt. . . . .

To

The Child Development Project Officer, Khaprakhol, District- Balangir

Dear Madam,

1. Having read the conditions of contract and services to be provided, the receipt of which is hereby duly acknowledged. I/We, understand, and offer to provide commercial vehicle in conformity with the conditions of contract for the sum shown in the price schedule attached herewith and made part of this Bid.
2. I/We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamp etc. and agreement will be binding on us.
3. If my/our bid is accepted, I/we agree to our EMD being converted as performance guarantee/ Performance security for the due performance of the contract.
4. I/We agree to abide by this Bid for a period of 90 days from the date fixed for Bid Opening and it shall remain binding upon me/us and may be accepted at any time before the expiration of that period.
5. Until an agreement is signed and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by me/us is properly sealed and prepared so as to prevent any subsequent replacement.

Dated this ..... Day of ..... 201

Signature of the authorized person

Name.....  
.....

Address .....

Stamp.....

**Annexure II**

**BIO DATA OF THE BIDDER**

1) Name & Address of Firm/Party: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number (O) \_\_\_\_\_

(R) \_\_\_\_\_

(Mobile) \_\_\_\_\_

2) Whether it is Proprietorship or Partnership \_\_\_\_\_

3) Full Name(s) of Proprietor or Partners \_\_\_\_\_

(Attested copies of partnership deed \_\_\_\_\_

should invariably be attached along \_\_\_\_\_

with Authorisations)

4) Permanent Account Number (Income Tax) \_\_\_\_\_

5) Sales Tax Registration Number of the Firm/Party \_\_\_\_\_

6) Reference Number of Tender Offer of the Firm/party \_\_\_\_\_

Signature of the Bidder

### **Annexure-III**

#### **GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address  
of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month  
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quatationer)  
Mobile ..... Telephone.....

" Certified that the information submitted above is true to the best of  
my knowledge and belief ."

Seal and signature of the bidder

**ANNEXURE-IV**

**DECLARATION REGARDING BLACKLISTING/DEBARRING  
FROM TAKING PART IN GOVT.TENDER BY GOVT. DEPTT**

(To be executed before Public Notary/Executive Magistrate on Stamp paper by the bidder)

I / We Proprietor/ Partner(s)/ Director(s) of M/S. ----- hereby declare that the firm/company namely M/S.-----has not been blacklisted or debarred in the past by any Government organization from taking part in Government tenders.

**Or**

I / We Proprietor/ Partner(s)/ Director(s) of M/S. ----- hereby declare that the firm/company namely M/S.-----was blacklisted or debarred by any Government Department from taking part in Government tenders for a period of ----- years w.e.f.----- . The period is over on -----and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender/ contract will be rejected/cancelled by the CDPO, Khaprakhol and the EMD/SD shall be forfeited.

In addition to the above O/o CDPO, Khaprakhol will not be responsible to pay the bills for any completed / partially completed work.

Signature -----

Name -----

Capacity in which signed: -----

Name & address of the firm: -----  
-----

Seal of the firm

**Annexure V**

**LETTER OF AUTHORISATION FOR ATTENDING BID OPENING**

(To reach C.D.P.O., Khaprakhol on or before the date of bid opening)

To,

The Child Development Project Officer, Khaprakhol, Dist.Balangir

Sub: Authorisation for attending bid opening on \_\_\_\_\_ (date) in the  
tender of \_\_\_\_\_

Following person is authorised to attend the bid opening for the tender mentioned above on behalf of  
\_\_\_\_\_ (Bidder)

Name of the Representative \_\_\_\_\_

Specimen Signature

1. \_\_\_\_\_

2. \_\_\_\_\_

Signature of the Bidder

Maximum one representative will be permitted to attend the bid opening. Permission for entry to the venue of bid opening may be refused in case authorisation as prescribed above is not received.

**Annexure-VI**

**PRE RECEIPT**

**FOR REFUND OF EARNEST MONEY**

Received back with thanks from the Child Development Project Officer, Khaprakhol, Dist. Balangir a sum of Rs. 5,000/- (Rupees five thousand) only in shape of D.D.No..... dt..... towards refund of Earnest Money Deposit paid in respect of Tender for "TENDER FOR HIRING OF VEHICLES" in I.C.D.S.Project, Khaprakhol.

Tender No:                      Dt:

Date:

Signature of Bidder

Place:

(on one rupee revenue stamp)

Name & Address: .....

Note: Earnest Money will be returned to unsuccessful Bidder only after finalization/completion of the tender)

### **SECTION III**

#### **CHECK LIST FOR BIDDERS**

<b>Sl. NO.</b>	<b>Documents</b>	<b>Yes/No/ (N/A)</b>
1	Cost of Tender documents. .... M.R. No..... Date.....	
2	EMD DD No. .... Amt..... Date.....	
3	Whether all the Pages are seal and signed & properly tagged with all documents?	
4	Whether Bid form is filled up and signed?	
5	Whether Bidder's Profile is filled up?	
6	Whether attested copy of Registration of the firm is attached?	
7	Attested copy of Partnership Deed or proprietorship deed / Memorandum of Association / Articles as applicable.	
8	Documents of ownership of vehicle	
9	Self attested copy of registration of the vehicle	
10	Self-attested copy of insurance certificate of the vehicle	
11	Self attested copy of document on validity of fitness and permit of the vehicle	
11	Copy of driving license of the driver duly attested by the bidder	
12	Attested copy of latest Income Tax return	
13	Self-Attested copy of PAN card	

14	Self-Attested copy of Service Tax certificate, if applicable	
15	(Annexure-II) Bio-data of Bidder.	
16	(Annexure-V), Letter of Authorization for attending tendering process, in original if applicable	
17	(Annexure-IV) Declaration on stamp paper about blacklist/non-blacklisted	
18	(Annexure-VI ) Pre receipt for refund of earnest Money	
19	Bid application form(Annexure-I)	
20	General information for hiring of vehicle(Annexure-III)	

Signature of Bidder

ICDS, Khapraakhola