

Contact no – 06652-232454

Pin - 767001

Email: diproffice@gmail.com



OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: BALANGIR

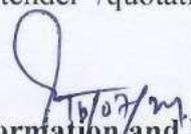
(Information & Public Relations Section)

No 252 /IPR Dt. 16/07/2024

TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR OFFICIAL USE

Scaled Quotations are invited from intending reputed travel agency/tour operator/ private individual/ service provider for providing petrol driven passenger car of the model Tiago/Bolt/ Celerio (Petrol) and other similar cars including driver on hiring basis as per our terms and conditions for official use by the DI&PRO, Balangir. The intending participants must apply in the prescribed format attached herewith as Annexure-II. The bid documents shall be opened on the same day at 4:30 P.M. at office of the ADM (G), Balangir in presence of the bidders or their authorized representatives.

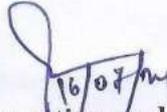
- 1) Earnest money deposit (EMD) of Rs.2400/- (1% of maximum hire charges for one year) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Information and Public Relations Office, Balangir and submitted along with the tender. After completion of tender process, the amount will be refunded.
- 2) The quotations completed in all respect should reach the undersigned on or before 30/07/2024 and shall be opened on the same date at **4.30 P.M.** in presence of the bidders or their authorized representatives.
- 3) In case the quotation /Tender cannot be opened on the specified date and time owing to some exigency, the same shall be opened on the next working day.
- 4) The successful bidder has to furnish security deposit of Rs.5,000/- (Rupees Five thousand) only in shape of Account Payee Bank Draft drawn in favour of the District Information and Public Relations Office, Balangir at the time of execution of agreement which will be refund back without interest after successful completion of contact period.
- 5) The application form of quotation /Tender containing General Bid information & term and condition for hiring of vehicle etc will be available with District information and public relations office, Balangir on payment of Rs. 105/- (inclusive of GST) from dt16/07/2024..... To30/07/2024..... Or can be downloaded from the website www.balangir.nic.in from date16/07/2024..... To30/07/2024..... . In case of application form is downloaded from govt. website, the applicant shall furnish a Demand draft for an amount Rs. 105/- (inclusive of GST) towards the cost of application along the application.
- 6) The authorities reserve the right to reject any or all the tender /quotations without assigning any reason thereof.


District Information and Public
Relations Officer, Balangir

Memo No- 253

Dt. 16/07/2024

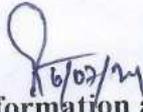
Copy forwarded to Notice Board, Collectorate Balangir.


16/07/24
**District Information and Public
Relations Officer, Balangir**

Memo No- 254

Dt. 16/07/2024

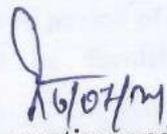
Copy forwarded to Regional Transport Officer, Balangir for wide publication and information to all Travel Agencies, CT & GST officer, District Culture Officer, District Sports Officer to remain present during opening of Bid.


16/07/24
**District Information and Public
Relations Officer, Balangir**

Memo No- 255

Dt. 16/07/2024

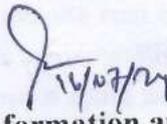
Copy to D.I.O, NIC Collectorate, Balangir for information and necessary action. He is requested that the above Quotation Call Notice may be uploaded in the District Govt. Website.


16/07/24
**District Information and Public
Relations Officer, Balangir**

Memo No- 256

Dt. 16/07/2024

Copy to Undersecretary to Govt. I & PR Deptt. (Vehicle section), Odisha Bhubaneswar / Deputy Director, Sambalpur, for information and necessary action


16/07/24
**District Information and Public
Relations Officer, Balangir**

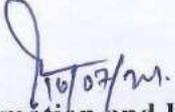
Annexure-I

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The vehicle must be in roadworthy conditions, shall not be more than 3 years old from the date of initial registration and must have valid Commercial Registration Certificate, Insurance certificate, PUC, Fitness certificate, Valid Contract Carriage Permit, proof up to date GST Regd. certificate.
2. The driver of the vehicle must have valid Driving License for driving light transport passenger vehicle.
3. The Driver should be well behaved, gentle, and obedient in nature.
4. The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel and lubricant).
5. The vehicle must achieve a fuel efficiency of minimum average mileage in 17 Kms per liter with maximum hiring charge of Rs.20, 000/- per month.
6. The details of the make and year of manufacture of the vehicle, registration no, mileage(Ks covered per liter) and name of the driver with Driving License No- and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-III).
7. The hired vehicles, during period of contract shall have all necessary valid MV documents such as:- valid registration certificate, Insurance certificate, PUC certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and DL of the driver available all the times. The departments/office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of the life/injury made to any person damage to any property on account of use hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
8. The hirer charges to be paid on monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per exiting Government norms. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, tyres and tubes, Battery etc. will be borne by the bidder.
9. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
10. In case of breakdown for the reasons whatsoever the replacement of a vehicle of the same or the better model shall be provided by the bidder.
11. In case of the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other sources

12. The vehicle shall report for duty for minimum of 25 days in a month.
13. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
14. Monthly hire charges and reimbursements towards cost of fuel(as per actual) and lubricants (as per Govt, norms) of selected bidder will be paid in every succeeding month, as far as possible within 15days of the submission of bill by the service provider and no advance payment will be made.
15. The vehicle shall not be more than 3 years old from the initial date of registration and also in good running condition during the period of contract.
16. If services are found unsatisfactory, the client shall give 3 months notice and terminate the agreement.
17. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. It shall be mandatory upon him to grant three months notice before such withdrawal of service and termination of agreement,
18. If the bidder violets any of the terms of the contract, Government shall forfeit the entire amount of security deposit.
19. The quoted rent price of vehicle shall valid for 1 year from the date of agreement.
20. Any legal aspect arises on the agreement and execution shall be resolved under jurisdiction of Balangir only.


District Information and Public
Relations Officer, Balangir

ANNEXURE- III

GENERAL INFORMATION FOR HIRING VEHICLES.

01. Registration No. of Vehicle:-
02. Type of Vehicle (AC/Non-AC):-
03. Year of Manufacturer:-
04. Model:-
05. Date of Registration:-
06. Name & Complete address of the owner of Vehicle:-
07. Fitness Certificate validity:-
08. Permit validity:-
09. Insurance validity:-
10. Name/Address of the Driver:-
11. D. L. No. & Validity of the D.L. of the Driver:-
12. Proposed hire Charge of the vehicle per month(**Including GST**)
excluding fuel cost.
13. Rate of fuel consumption/Mileage per Litre:-
14. Contact Number of Service provider (Tenderer/ Quotationer)
Mobile No. _____ Telephone _____

"Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/ Tenderer