

# OFFICE OF THE C.D.P.O, ICDS PROJECT, AGALPUR

## Quotation/Tender Call Notice

Notice No: 794

Date: 29.08.2024

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 nos of Non AC Diesel/Petrol driven vehicles having sitting capacity of not more than ten passengers including driver, which shall confirm to the terms and conditions (Annexure-II ) for official use in ICDS Project, Agalpur Office on monthly hire basis.

- 1) The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver Should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the CDPO, Agalpur and that be submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charges should be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of 12 Kms per litre with maximum hiring charges of Rs. 25,000/- per month.
- 7) The details of the make and year of manufacture of the vehicle registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III) (excluding fuel and lubricants).
- 8) The Quotation completed in all respect should reach the undersigned on or before 13.09.2024 by 5 PM and shall be opened on 18.09.2024 at 11.30 AM in presence of the bidders or their authorized representatives in the chamber of CDPO, Agalpur.
- 9) The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicle etc. will be available in the ICDS Office, Agalpur on payment of Rs. 100/-from date- 30.08.2024 to 13.09.2024
- 10) Authority reserves the right to reject any of the entire bid papers without assigning any reason.
- 11) The quotation call notice is also available in the official website of the Collector, Balangir ([www.balangir.nic.in](http://www.balangir.nic.in)) from -30.08.2024 to 13.09..2024

*29/8/24*  
Child Dev. Project Officer,  
Agalpur (Duduka)  
29.8.24

Memo No- 795 Date- 29.08.2024

Copy forwarded to the Sub-Collector, Balangir /D.S.W.O, Balangir /B.D.O,  
Agalpur/ R.T.O., Balangir for information and necessary action.

*[Handwritten Signature]*  
29/8/24

Child Dev. Project Officer,  
Agalpur (Duduka)

Memo No- 796 Date- 29.08.2024

Copy forwarded to DIO, NIC, Balangir for information and to upload the notice in  
the official website of the district for wide circulation.

*[Handwritten Signature]*  
29/8/24

Child Dev. Project Officer,  
Agalpur (Duduka)

**TERMS & CONDITIONS FOR HIRING VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hiring charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditures of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the owner of vehicle.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel/petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen (15) days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Child Dev. Project Officer,  
Agalpur (Duduka)  
29/8/24

**Annexure-III**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1. REGISTRATION NO OF VEHICLE : \_\_\_\_\_
- 2. TYPE OF VEHICLE (AC/NON AC) : \_\_\_\_\_
- 3. YEAR OF MANUFACTURE : \_\_\_\_\_
- 4. MODEL : \_\_\_\_\_
- 5. DATE OF REGISTRATION : \_\_\_\_\_
- 6. NAME AND COMPLETE ADDRESS  
OF THE OWNER OF VEHICLE : \_\_\_\_\_
- 7. FITNESS CERTIFICATE VALIDITY : \_\_\_\_\_
- 8. PERMIT VALIDITY : \_\_\_\_\_
- 9. INSURANCE : \_\_\_\_\_
- 10. NAME OF THE ADDRESS OF THE DRIVER : \_\_\_\_\_
- 11. D.L No & VALIDITY OF D.L OF DRIVER : \_\_\_\_\_
- 12. PROPOSED HIRE CHARGE OF THE VEHICLE  
PER MONTH EXCLUDING FUEL COST : \_\_\_\_\_
- 13. RATE OF FUEL CONSUMPTION MILEAGE  
PER LITER : \_\_\_\_\_
- 14. CONTACT NUMBER OF THE SERVICE  
PROVIDER (TENDER/QUOTATIONER) : \_\_\_\_\_

*"I Certified That The Information Submitted Above Is True To The Best Of My Knowledge And Belief"*

**Seal & Signature of the  
Quotationer/Tenderer**