



OFFICE OF THE MUNICIPAL COUNCIL: BALANGIR

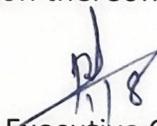
Address: - Office of the Balangir Municipal Council Balangir, Opp. Of Rajendra Park Balangir,
Pin: -767001, Ph No.: - 06652 232720, Email ID:- bgrmc1972@gmail.com

Letter No.- 3004

Date.- 01.08.24

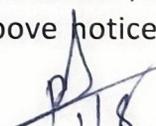
QUOTATION CALL NOTICE

Sealed quotations are invited from the Travel Agency/ Tour Operator/ Private Individual who are interested to provide four wheeler A/C vehicle i.e. BOLERO/ BOLERO NEO/ ERTIGA, Petrol /Diesel having seven seated vehicle on monthly rental basis to Balangir Municipality as per the detailed terms and condition mentioned in quotation papers . The quotation should reach at Office of the Municipal Council, Balangir on or before dt.12.08.2024 up to 1.00 P.M. by Speed Post/ Registry Post or by Hand and it will be opened on same day at 4.00 P.M. in presence of the quotationers or their authorized representatives. The quotation papers will be available at Balangir District Portal <https://balangir.odisha.gov.in/> from dt. 02.08.2024 to dt.12.08.2024 up to 12.00 Noon. The quotationer will deposit non-refundable cost of quotation paper of Rs.1,000/- (Rupees one thousand) only in shape of D.D of any nationalized Bank in favour of the Executive Officer, Balangir Municipality, Balangir payable at Balangir. The quotationer have to submit quotation papers duly filled up along with the attested photo copies of qualifying documents as indicated in terms and conditions. The authority reserves the right to accept / reject any or all quotation without assigning any reason thereof.


Executive Officer
Balangir Municipality

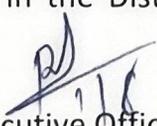
Memo No...3005.....Date...01.08.24

Copy forwarded to the Project Director, ADM/Sub Collector, Tahasildar, Bolangir for information & necessary action with a request to exhibit the above notice on the Notice Board.


Executive Officer
Balangir Municipality

Memo No...3006.....Date...01.08.24

Copy submitted to the Deputy Director Advertisement Section, I & PR Department, Odisha, Bhubaneswar for favour of kind information and requested to publish the Quotation Call notice for one day in two daily odiya new paper in minimum size and Copy to D.I.O NIC Collectorate, Balangir for information and necessary action. He is requested that the above Quotation Call Notice may be uploaded/Published in the District Web Portal.


Executive Officer
Balangir Municipality

Technical Specification

For engagement of vehicle on monthly rental basis to Balangir Municipality the below mentioned documents are required.

1. Vehicle Registration Certificate (with photo copy):-
2. Type of Vehicle :-
3. PAN Card No. (with photo copy) :-
4. Aadhar Card No. (with photo copy) :-
5. Valid Driving License (with photo copy) :-
6. Insurance Certificate (with photo copy) :-
7. Pollution Control Certificate(with photo copy) :-
8. Year of Manufacture of the vehicle. :-
9. GST No. (with photo copy) :-
10. Contact No. of the Service Provider :-
11. Contact No. of Driver :-
12. Fitness Certificate (with photo copy) :-
13. Contract Carriage permit (with photo copy) :-

Signature of the Quotationer

Financial Specification

For engagement of vehicle on monthly rental basis to Balangir Municipality the below mentioned documents are required.

1. Name & Address of the Service Provider :
2. Registration No. of Vehicle :
3. Proposed hire charges of 1 No. of Vehicle per month : Rs.....
Rupees.....)
Excluding fuel charges. :
(Not more than Rs. 31,000 /- (Rupees Thirty One :
Thousand) per month
4. Consumption of Fuel (Per Km) :
5. Quotation Paper Cost of Rs. 1000 /-
B.D No. & Date
6. EMD Cost of Rs. 5000 :
vide DD No. & Date :
- 7.. Bank Details :
 - a. Valid Bank Account No. :
 - b. Name of the Bank :
 - c. IFSC Code :
 - d. Name of the Branch :

Executive Officer
Balangir Municipality

Signature of the Quotationer

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis. The vehicle must be in Road-Worthy condition, shall not be more than 3-4 years old from the date of Initial Registration & must have valid Registration Certificate, Commercial License, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up – to- date Tax Payment etc. which are mandatory for plying of vehicle & the copy of the same must be submitted with the Quotation. Also the bidder must submit copy of **PAN Card, GST certificate**, etc. with the Quotation.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, valid Contract Permit, proof of up-to-date tax, payment etc. and DL of the driver available all the times.
2. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Demand Draft drawn in favour of the Executive Officer, Balangir Municipality and submitted along with tender as **EMD/Security Deposit**. Tender received without EMD will not be entertained/consider at all and will be rejected summarily. Tenders received along with EMD in the form of Cheque/Cash will not be acceptable/considered and rejected. No interest would be paid on EMD .
3. EMD will be refunded to the unsuccessful bidder within thirty days from the date of issue of work order to the successful tender without interest.
4. EMD of the successful tender will be converted into security deposit. No Interest will be paid on the EMD/Security Deposit.
5. The security deposit will be refunded to the agency /contractor after sixty days from the date completion of the contract period and and no interest will be paid thereon.
6. No interest will be paid for delay in payment.
7. The Balangir Municipality hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
8. The hire charges to be paid on monthly basis are final but do not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle toward repair, replacement of spare parts, lubricating oil engine, Gear box & different coolant, Tyres & Tubes, battery etc. will be borne by the bidder.

9. The Agency to ensure that vehicle deployed shall arrive at designated location on time. In an event of delay in arrival beyond 15 minutes, user shall have right to hire other taxi services (which may or may not be of similar hired car category).The fare charges shall be charged to service provider.
- 10.It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
- 11.The Driver must be provided with a working mobile phone and contact number is provided to the user department.
- 12.The Agency shall be responsible for ensuring compliance with the provisions related to Labour Law and especially Minimum Wages Act, payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labour [R&A] Act, Workmen Compensation Act etc. as applicable from time to time .The employees of the Agency shall not be deemed to be employees of the user department and hence the compliance of the applicable acts laws will be the sole responsibility of the Agency.
13. The bidder must submit copy of PAN Card, GST certificate & certificate with the Quotation.
14. Final payment after termination of the contract shall be released on submission of the log book(s) of the vehicle, car pass and pass/ID card issued to the driver, if any.
15. The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such an event user department shall have full rights to terminate the contract with immediate effect.
16. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
17. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
18. The vehicles shall report for duty as and when needed by the undersigned.
19. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
20. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

21. The vehicle shall not be more than 3-4 years old from the initial registration and also in good running condition during the period of contract.
22. If the services are found to be unsatisfactory, the client shall give one month notice and terminated the agreement.
23. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement. it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement .
24. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of the Bidder


Executive Officer
Balangir Municipality
