

# OFFICE OF THE REGULATED MARKET COMMITTEE, KANTABANJI, BALANGIR

## TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR OFFICIAL USE

Tender Call Notice No. 128 // Date.- 24.11.2024

Sealed quotation are invited from interested reputed Travel Agencies, Tour Operators or Private Individuals for providing one (1) number AC vehicle having sitting capacity not more than seven (07) including Driver as given below.

SI No.	Type of Vehicle	Sitting Capacity	Maximum hire Charges per month excluding taxes	Minimum average mileage in Kms per litre.
1	TUV300/Bolero/Sumo Gold/Ertiga etc.	07	Rs. 31000.00	10

The following term and condition must be filled by the successful bidders for providing vehicle on monthly rent basis for official use of the Regulated Market Committee, Kantabanji.

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/ Private individuals for providing 1 (one) nos. of AC Petrol/Diesel driven vehicles having sitting capacity not more than 07 (seven) including driver, which shall conform to the Terms and conditions provided in Annexure-A for official use in RMC, Kantabanji on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000.00 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Secretary, Regulated Market Committee, Kantabanji and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information. (excluding fuel and lubricants).
7. The Vehicle must achieve a fuel efficiency of 10 KM per litre.

8. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).

09. The bid, in a sealed envelope, should be submitted to the office of the R.M.C., Kantabanji, before **05.12.2024 by 05.00 P.M.** Bids may be placed in the **designated sealed tender box or sent via RegisteredPost/Speed Post**, addressed to:

**Chairman, Regulated Market Committee, Kantabanji**  
At/Po- Kantabanji, Via- Kantabanji, Dist- Balangir, State- Odisha,  
Pin- 767039

10. The R.M.C. will not consider any bids received after the stipulated time and date, nor will it be responsible for any postal delays. Bids will be opened at **11.00 A.M. on date 06.12. 2024** in the office of the Regulated Market Committee, Kantabanji, in presence of the bidder or their authorized representative.

11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from the district portal at <https://balangir.odisha.gov.in/tender>

12. The bidder must submit a non-refundable application cost of Rs. 1,000/- (Rupees Two Thousand) in the form of a Demand Draft, payable to the Secretary, Regulated Market Committee, Kantabanji.

**Sub-Collector, Titilagarh-cum-Chairman,  
R.M.C, Kantabanji**

**Memo No. 129 // Date. 29.11.2024**

Copy to the Office Notice Board.

**Sub-Collector, Titilagarh-cum-Chairman,  
R.M.C, Kantabanji**

**Memo No. 130 // Date. 29.11.2024**

Copy Submitted to the District Informatics Officer, N.I.C., Balangir for favour of kind information. He is requested to publish the above notice in Balangir District Websites for wide publication.

**Sub-Collector, Titilagarh-cum-Chairman,  
R.M.C, Kantabanji**

**Terms & Conditions**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

A handwritten signature in black ink, appearing to be the initials 'P' followed by a cursive flourish.

**Sub-Collector, Titilagarh-cum,Chairman,  
R.M.C, Kantabanji**

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	