



OFFICE OF THE MUNICIPAL COUNCIL: BALANGIR

Address: - Office of the Balangir Municipal Council Balangir, Opp. Of Rajendra Park Balangir.
Pin: -767001, Ph No.: - 06652 232720, Email ID:- bgrmc1972@gmail.com

Letter No 854 //

Date. 21.02.25 //

TENDER CALL NOTICE

Sealed quotations are invited from the intending Travel Agencies/Firm/NGOs/SHGs/Individuals Vehicles Owners for providing of 14 Fourteen) Nos. of Tractor with Trolley and 2 Nos of Excavator for Sanitation Purpose of Balangir Municipality on hourly basis. Separate quotation will be accepted ward and area wise. The vehicle must be in road worthy condition. The vehicles must have necessary certificate. The driver of the vehicle must have a valid DL with experience of driving of above mention vehicles. The Balangir Municipality will only bear the hired charges. The owner will bear other expenditure include fuel, maintenance and driver wages. The owner have to quote the daily rate of hiring per hours and to submit the photo copy of all valid documents of the vehicle along with his aadhar and Pan card copy to the under signed by 1.00 pm of Dt. 28.02.2025 by Regd/speed post or courier. The quotation will open on the same Dt. 28.02.25 at 4.00 PM in presence of quotationers or representative. The quotation paper will be available at Balangir District web Portal - i.e- <https://balangir.odisha.gov.in/>

SL. No.	Name of the Particular	Ward No.	Hire Charges
01	Supply of Tractor with Trolley	1,21	Should not above current scheduled of Rate
02	Supply of Tractor with Trolley	2,3,4	Should not above current scheduled of Rate
03	Supply of Tractor with Trolley	5,6	Should not above current scheduled of Rate
04	Supply of Tractor with Trolley	7,8,	Should not above current scheduled of Rate
05	Supply of Tractor with Trolley	9,10	Should not above current scheduled of Rate
06	Supply of Tractor with Trolley	11,12	Should not above current scheduled of Rate
07	Supply of Tractor with Trolley	13,14	Should not above current scheduled of Rate
08	Supply of Tractor with Trolley	15,17	Should not above current scheduled of Rate
09	Supply of Tractor with Trolley	18,20	Should not above current scheduled of Rate
10	Supply of Tractor with Trolley	16,19	Should not above current scheduled of Rate
11	Supply of Tractor with Trolley	1 to 4 and 21 of Commercial Area	Should not above current scheduled of Rate
12	Supply of Tractor with Trolley	5 to 10 of Commercial Area	Should not above current scheduled of Rate
13	Supply of Tractor with Trolley	11 to 15 of Commercial Area	Should not above current scheduled of Rate
14	Supply of Tractor with Trolley	16 to 20 of Commercial Area	Should not above current scheduled of Rate
15	Supply of Excavator	1,,2,3,4,5,6,7,8, 9,10,21	Should not above current scheduled of Rate
16	Supply of Excavator	11,12,13,14, 15,16,17,18, 19,20	Should not above current scheduled of Rate

The authority reserve the right to accept or reject any or all tender with assigning any reason thereof.


Executive Officer,
Balangir Municipality


8/12/25

Memo No. 858 / dt. 21.02.25

Copy submitted to The Director , Information and Public Relation Department ,
govt. of Odisha, Bhubaneswar , with a request to published the Tender Call Notice in
One Daily Odiya and One daily English News Papers for one day in minimum cost.


Executive Officer,
Balangir Municipality

Memo No. 859 / dt. 21.02.25

Copy forwarded to the DIO, NIC, Balangir for favour information & with a request to
upload the QCN in the official website of Balangir District.


Executive Officer,
Balangir Municipality

• **Terms & Conditions for Hiring of Tractor, Trolley and Excavator:-**

1. The vehicles i.e Tractor with Trolley and Excavators must be in road worthy condition.
2. The hire charges include cost of fuel, lubricant and drivers wages.
3. In case of any damage/loss to the vehicle/life or other property loss or any legal action arise during playing of the vehicle, then it will be borne by the vehicle owner and the Municipality will no way responsible in any manner. All other expenses of the vehicle & its driver will be borne by the hired vehicle owner.
4. When the hired vehicle cannot be supplied by the owner for any reason, at that event the Owner will supply another vehicle with at most all facility and conditions. It should not be a regular feature of the owner.
5. It will be ensured that the vehicles must be kept under optimum running conditions and avoid accidents attributes due to lack of maintenance/upkeep.
6. The hired vehicles cannot be used for any private/ commercial purpose beyond office hours or during holidays.
7. The Vehicles must cover the trolley with net or dari pal at the time of shifting of collected of garbage from municipality area to the designated Wealth Center of Balangir Municipality.
8. The Service provider must have Pollution certificate, Insurance certificate, registration certificate, Fitness certificate, and certificate of up-to-date Tax payment, Apart from these valid documents, the authority has a liberty to ask to deposit other certificates/documents as provided under law. Self attested copy of such valid documents/ certificate will be sent to the undersigned.
9. The driver of the vehicle must have valid driving license for driving such type of vehicle and should be sufficiently experienced. He will abide by rule and regulation of the Govt/ authorities/ administration. Self attested copy of such valid documents/certificate will be sent to the undersigned.
10. The driver should be well behaved gentle person and obedient in nature and will not use any prohibited food/drink at any point of time.
11. In case of emergency, the driver will have to report for duty as per the requirement of authority. No extra payment shall be demanded for the said purpose.
12. The hiring may be discontinued immediately when the vehicle is no longer required for the office even if within the agreed period.
13. The said hired vehicles will be utilized for sanitation related works and can be used in other purpose if the situation so demands.
14. **EMD of Rs. 5,000/- (Rupees Five thousand) for each vehicle (Tractor with Trolley) and EMD of Rs. 10,000/- (Rupees Ten Thousand) for each Excavator only shall be deposited in shape of fixed deposits/ Bank Draft duly pledged in favour of Executive Officer, Balangir Municipality and after completion of tender process, the deposited amount will be refunded to the unsuccessful bidders without interest. The Non-refundable paper cost of Rs. 1,000/- for each vehicle will be deposited in the shape of Bank Draft infavour of Executive Officer, Balangir Municipality, Balangir.**

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15. The owner of the hired vehicle will kept the vehicle in his own risk or as desired by the undersigned depending upon the situations.
 16. In case the service provider/vehicle owner intends to withdrawn the service of his vehicle and terminated the agreement, it shall be mandatory upon him to issue one month notice before such withdrawal of service and termination of agreement.
 17. The registration of the hired vehicle preferably would be under the jurisdiction of RTO, Balangir District
 18. If the bidder violates any of the term of the contract Municipality shall forfeit the entire amount of security deposit/ EMD and rescind the contract agreement/work order etc.
 19. The agency the vehicle owner, vehicle should not be black listed for any reason by any court of law to do such works involved in this tender.
 20. In case of any type of falsification the agency, the vehicle owner, vehicle will be punishable as per law.
 21. The Bidders must submit the envelope with superscript
 22. (Self attested photo copies of the documents/certificates will be given by the bidders)

The tender particulars such as tender call Notice including conditions, Terms & conditions for hiring of vehicles and tender paper may be downloaded from the District website i.e <https://balangir.odisha.gov.in/>

The bidders are hereby advised to download the tender paper including Bill of Quantity (BOQ) from the website. The bidders will quote his/her offer rate of hiring charge in BOQ and put it in a separate closed envelop. The bidders put required documents/certificates as given in the tender Notice in another closed envelop. Both the envelops must be sent to the undersigned. The offer rate / BOQ envelop will be opened of the Tender who will found successful after checking of such certificates & documents. The principal of negotiation may be adopted if required. After signing of agreement work order will be issue.

The tender completed in all respect should reach before the undersigned on or before dt. 28.02.2025 by 1.00 PM through **registered/Speed post and Courier** only and shall be opened on same day Dt.28.02.2025 at 04.00 PM in presence of the bidders or their authorized representatives in the chamber of the undersigned including. For any postal delay the authority will not be held responsible.


Executive Officer
Balangir Municipality
8/10/25

TECHNICAL BID FORM

Name of the Work: Supply of Tractor with Trolley and Excavator for Sanitation Purpose at ward no. Balangir Municipality

Firm's /Individual Owner Name :

Authorized Person's Name & Designation:

Address :

Contact No. :

Email ID :

Sl. No	Documents to be attached with technical bid	Details	If attached Yes/No	Attached Page No.
1	Tender Document Processing Fees @ Rs.1000/-	DD No. _____ Date: _____		
2	EMD for Tractor with Trolley @Rs.5000/-	DD No. _____ Date: _____		
3	EMD for Excavator @ Rs. 10,000	DD No. _____ Date: _____		
4	Pan card Number			
5	GST Number			
6	Registration certificate			
7	Insurance certificate			
8	Pollution certificate,			
9	Fitness certificate			
10	Certificate of up-to-date Tax payment			
11	DL of Driver			
12	Experience Work in Waste Management in Month/Year			

Date:

Authorized Signature of the Bidder

Place:

Full Name:

FINANCIAL BID**BILLOFQUANTITY (BOQ)**

Name of the Work: Supply of Tractor with Trolley and Excavator for Sanitation Purpose at ward no. Balangir Municipality

Tender Paper Cost Rs.1000/- for each vehicle

EMD Rs.5,000/- for each Tractor
EMD Rs. 10,000 /- for each Excavator

SL No.	Name of the Particulars	Rate Quote		
		Hire charges (Per Hours)	Offered Hire charges Rate (Per Hours) (in figure)	Offered Hire charges Rate (Per Hours) (in word)
1	Tractor with Trolley	Should not above Current Schedule of Rate		
2	Excavator	Should not above Current Schedule of Rate		

Terms & Conditions:

1. The Contract period is initially for 2 months.
2. The supplier has to submit all the relevant documents/papers of the vehicles which are to be engaged.
3. The Contains of Tender call notice may be treated as part & parcel to this BOQ.

Signature of Suppliers/Agencies:

Executive Officer,
Balangir Municipality

[Handwritten Signature]
21/02/23