



WORKSHOP ON LAKHPATIDIDI INITIATIVES

**Notice of tender for selection of Agency for
Tentage and Supply of Food**

No. 197

Date: 01.03.2025

**Government of Odisha
Department of Odisha Livelihoods Mission
ZILLA PARISHAD OFFICE, BALANGIR**

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SECTION:I

NOTICE INVITING TENDER

ZILLA PARISHAD OFFICE,
BALANGIRZilla Parishad Office
Balangir -767001
E-mail: ori-dbolangir@nic.in

No. Date

NOTICE INVITING TENDER

197 / Date: **01.03.2025**: CDO-cum-EO, Zilla Parishad Office, Balangir invites sealed tenders from competent Agency/ firms/ persons/ entities, etc. to carry out tentage, allied work and supply of food for organization of Workshop on Lakhpati Didi - 2025 at Koshal Kala Mandap, Balangir on dated **11th March'2025**. Bidders are requested to go through the tender document carefully and submit bids.

Tender schedule and important information to the bidders

Sl. No.	Particular	Details
1	Name of the work	Selection of Agency for Tentage for organization of Workshop on Lakhpati Didi - 2025, Koshal Kalamandal Ground, Balangir
2	Method of selection	Open Tender by L1
3	Date of issue of notification	01.03.2025
4	Date, time and e-mail id for submission of queries for pre-bid meeting	Date: 04.03.2025, Time: 1.00PM ori-dbolangir@gmail.com
5	Date, time and place of pre-bid meeting	04.03.2025, 4.00 PM in Conference Hall of Zilla Parishad Balangir
6	Last date and time for submission of bid	07.03.2025 (Up to 3:00PM) through SPEED/Reg. Post ONLY. No bid shall be collected by any other means
7	Date, time & place of opening of technical bid and preparation of list of qualified bidders	07.03.2025 at 4.00 PM in the Conference Hall, Zilla Parishad Conference hall Balangir.
8	Date, time and place of presentation on theme and design by the qualified bidders	07.03.2025 at 5.00 PM in the Conference Hall, Zilla Parishad Conference Hall Balangir
9	Date, time and place of opening of Financial Bids of qualified bidders	07.03.2025 at 5.30 PM in the Conference Hall, Zilla Parishad Conference Hall Balangir
10	Bid Processing Fee (Non-Refundable)	₹ 6,000/- + GST-18 % = ₹ 7,080/- in shape of Demand Draft in favour of "C.D.O-cum-E.O. Zilla Parishad, Balangir" drawn in any scheduled commercial bank payable at Balangir
11	Earnest Money Deposit (EMD) (Refundable)	₹ 30,000/- (Rupees Thirty Thousand) in shape of Demand Draft in favour of "C.D.O-cum-E.O. Zilla Parishad, Balangir" drawn in any scheduled commercial bank payable at Balangir
12	Address & mode for delivery of Bid Processing Fees and EMD on Tender Box	Address: C.D.O-cum-E.O., OLM Section, Zilla Parishad, Balangir Balangir, Pin-767001

CDO-cum-EO, Zilla Parishad, Balangir

SECTION-II
SCOPE OF THE WORK

1. About the Workshop on Lakhpati Didi - 2025

The scope of the work under this tender shall include the elements mentioned below. However, the quantities mentioned under the elements are tentative, may likely to increase or decrease.

2. Scope of the work: The scope of the works includes erection of tents, allied and Food carrying, as follows.

Sl. No.	Particulars of the work
(i)	Dias and Sitting Arrangements for 4000 participant including Guest, Staff and Media etc. (Tent, chair, light, sound, Display and etc.)
(ii)	Food (Tiffin and Lunch) and water bottle person for participants including guest, staff, media etc.
(iii)	Banner, Hoarding, Standy etc.
(iv)	Memento/ prize printing of prototypes etc
(v)	Miscellaneous (Report, Photograph, guest hospitality, flower bouquet etc.

3. Detailed specification of the works:

Sl. No.	Particulars	Specification
a)	Structure for sitting arrangement	Material: Bamboo Structure (<i>with Anti Fire Chemical Treatment</i>), For sitting arrangement for 4000 participant including staff and media with tarpaulin water proof roofing
b)	Ceiling & Wall	Two sides partition walls will be covered..(All New Cotton Clothes to Be Used)

3.1. Gate:

Sl. No.	Particulars	Category – A (Flex Box gate)
a	Structure	Bamboo Structure, Wooden Batten framing, box type structure.
c	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
d	Lighting	Sufficient lighting arrangement with metal light.
e	Flower decoration	Live flower chains will be put in the gates and the same

3.2. Decorative walls: Decorative wall of batten framing, hessian cloth mounting and paintings be done *Geru* with traditional *chita* painting on side walls.

3.3. Stage:

Sl. No.	Particulars	Specification
a)	Structure	Iron fabricated structure 80' x 60' size & height from ground surface 5' with plywood floor of 19 mm thickness ply with following the technical specification and other materials (Ply, Thermocool, Plaster of Paris) may be used to get original 3D Effect.
b)	Flooring	The entire floor of the stage shall be covered with new synthetic carpet of fine quality.
c)	Furniture	12 no. of VVIP Chairs with white towels, 4 no. of Center Tables, Table Cloth, 12 no. good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2' .6" height) with inaugural materials etc. will be provided on the meeting days.

3.4. Seating arrangement in front of the stage:

Sl. No.	Particulars	Specification
a)	Sofa	Front line of the stage to be provided with 6 no. Double sofa with white cover, 4 single sofa with white cover, 4 no. of Tea-poy with white cover
b)	Chair	Four Thousand (4000) no. of plastic moulded chairs, 10 no. of steel double sofa with white cover, 5 numbers of tea-poy with white cover
c)	Matting	Red net matting in sitting area.

3.5. Lunch area

Sl. No.	Particulars	Work Specifications
a)	Size	Space according to 4000 participants
b)	Flooring	Red net carpet over the entire area
c)	Furniture	10 round table with frill and cover, 50 no. of banquet chair with white cover
d)	Dustbin	30 no. of push-swing type dustbins
e)	Closures	Two wooden frame ply fitted door shall be fitted in the main Entrance & Exit of the Dining Hall.
f)	Anti Fire Chemical Treatment	The materials (like clothes & other inflammable materials), to be used for construction of Coordination Cell-Cum-VIP Lounge, should be treated with fire repellent chemical.

- 3.6. **Cleaning and sanitation:** 50 Dustbins of 3 feet height, are to be placed at strategic points, garbage to be lifted from time to time.
- 3.7. **Net carpeting:** Entire workshop area to be carpeted by new net carpets of red color.
- 3.8. **Temporary toilets:** 20 no. of temporary urinal-cum-toilet (10 each for men and women) are to be set up with all sanitary fittings in the Workshop ground for the participants and visitors. Water supply and wash basin facilities to be provided.
- 3.9. **Lunch area for participants:** One separate dining area according to 4000 participants tarpaulin water proof roofing, without AC, with pedestal fans, to be set up with side-walls for serving lunch to the participants and officials. The area to be carpeted with red synthetic nets. Adequate lights to be set up. Dust bins to be placed for garbage collections.
- 3.10. **Generator sets with fuel:** Generator sets with fuel to be provided by the agency. Two no. of 125 KVA generator to be supplied, one each for Stage and Workshop area. Fuel to be provided by the agency. Power supply to be given to the Workshop area.

SECTION: III

TECHNICAL BID

- 1. Technical qualification criteria:** The technical qualifications required for submission of bids are mentioned below. The bidders need to read the same carefully and submit the documentary proof of fulfilment of the qualifications in the sequence mentioned below.

TECHNICAL BID QUALIFICATION CRITERIA

Sl. No.	Technical qualification criteria	Documentary Evidence
1.1.	Registration: The bidder must be a registered entity with a competent authority for organizing activities relating to Tentage, Allied work and Supply of Food must have a valid registration certificate and FASSAI Certificate	Certificates of Registration / Incorporation with the competent authority with validity up to the date
1.2.	PAN & GSTIN: The bidder must have PAN and GST (GSTIN) registration	Copy of PAN and GSTIN
1.3.	Experience: (i) The Bidder should have been experience of providing Event Management Services to the Central/ State Government, having experience of Event Management in same types of events organized by Government in last three years as on Jan 31, 2025. (ii) The bidder must have completed at least one Event Management & Supply of Food work (Single work order), having value not less than ₹ 19.00 lakh in last three years	Work order/ Work completion certificate/ Experience Certificate issued by the concerned Government authority -do-
1.4.	Turnover: The agency should have an average annual yearly turnover of ₹ 50.00 lakh in the Financial Year : 2021-2022, 2022-2023 & 2023-2024	Audited Balance Sheet & Turnover Certificate issued by a statutory auditor/ from Chartered Accountant/ Income tax returns showing proof of income
1.5.	Declaration to the effect that the bidder has not been blacklisted by any Central/ State Government	Form of Declaration in the format at Part-II in Annexure-A
1.6.	The Firm / Agency shall have fully functional local office Balangir	Valid Address Proof of the local office (Electricity Bill / Telephone Bill / Rent Deed etc.)

- 2. Manner of submission of Bid:** The bidder has to furnish the bid in four envelopes, i.e., Envelope-1 containing 'Pre-bid documents', Envelope-2, containing 'Technical Bid documents', Envelope-3 containing Financial Bid document and Envelope-4, containing Envelope, 1, 2 and 3.

PROCEDURE TO BE FOLLOWED TO SUBMIT THE BID

Sl. No.	Envelope No.	What to contain	How the envelope is to be labeled
2.1.	Envelope-1	(i) Covering letter in the format at Annexure-A (ii) Information in the format at Annexure-B along with the documents	Envelope-1- Pre-Bid –Selection of Agency for Tentage, Allied work & Supply of Food for organization of Workshop on Lakhpati Didi - 2025
2.2.	Envelope-2	Information in the format at Annexure-C along with the documents	Envelope-2-Technical Bid –Selection of Agency for Tentage, allied work & Supply of Food for organization of Workshop on Lakhpati Didi - 2025
2.3.	Envelope-3	Financial bid document	Envelope-3- Financial Bid for Selection of Agency for Tentage, allied work & Supply of Food for organization of Workshop on Lakhpati Didi - 2025
2.4.	Envelope-4	Sealed envelope 1, 2 and 3	BID for selection of Agency for Tentage, allied work & Supply of Food for organization of Workshop on Lakhpati Didi - 2025

3. General checklist of documents to be submitted by the bidder

Each page of the documents to be signed with the organizational seal of the bidder.

Sl. No.	Particular of the document	Remark
3.1.	Covering letter in the Bidder's letterhead requesting to participate in the tender	Envelope No. 1
3.2.	Copy of Certificates of Registration / Incorporation with the competent authority with validity up to the date	
3.3.	Bid-processing fee (non-refundable) for ₹ 7,080/- (inclusive of taxes) in shape of Bank Draft drawn in favour of " C.D.O-cum-E.O., Zilla Parishad, Balangir ", payable at Balangir. Non-submission of Bid Processing Fees shall entail the proposal to be rejected.	
3.4.	EMD for ₹ 30,000/- (Rupees Thirty Thousand) only, in shape of Bank Draft drawn in favour of " C.D.O-cum-E.O., Zilla Parishad, Balangir ", payable at Balangir Or, In case the bidder has been exempted from paying EMD under any valid law/ guidelines/ order of a competent authority, the self-attested copy of such document Non-submission of EMD amount in the prescribed manner or valid document in support of claim for exemption shall entail the proposal to be rejected.	
3.5.	Copy of PAN	
3.6.	Copy of GSTIN registration	Envelope No.2
3.7.	Experience certificates (arranged in ascending order, year-wise)	
3.8.	Audited balance sheet of the firm issued by a statutory auditor/ from Chartered Accountant/ Income tax returns showing proof of income from Financial Year 2021-2022, 2022-2023 & 2023-2024 (arranged in ascending order, year-wise)	
3.9.	Declaration to the effect that the bidder has not been blacklisted by any Central/ State Government	
3.10.	Local office address of the firm	
3.11.	Particulars of the Human Resources of the bidder's organization	Envelope No. 3
3.12.	Financial Bid document	
3.13.	Envelope 1, 2 and 3	Envelope No. 4

- 3.14. **Indicative description of the elements of the presentation to be done by the bidder during technical presentation by qualified bidders:**
- 3.15. Overall lay-out of the Event – particularly optimal utilization of space (without compromising with norms of quality, hygiene & Safety).
- 3.16. Fire and emergency exit plan and statutory safety compliances
- 3.17. Power backup & environment
- 3.18. Technical specifications & pictures of items (viz. chairs / sofas, carpet, floral décor, entry arch, finish of MDF wall, Sound System (mention make) etc. and type of materials to be used (please supply samples /photos
- 3.19. Branding by Flex / Digital Prints (Interior and exterior) or any other material as per requirement.
- 3.20. Any other innovation, quality improvement and aesthetics.

4. Methodology of Evaluation – Open Tender

- 4.1. The selection shall be based on open tender with the lowest price.
- 4.2. The bidders who qualified in the technical bid should be eligible for financial bids.
- 4.3. Financial Bid will only be opened in case of those parties who meet all the Technical

specifications/requirements and terms and conditions of by committee.

5. Award of Contract:

The office will intimate the successful bidder by issuing an offer letter/workorder. In case the successful bidder fails, the EMD furnished by the bidder shall be forfeited. The Office may invite the second most successful bidder to execute the project at the prices of the successful bidder. If the negotiation with the second most successful bidder fails, the office will cancel the bidding procedure and re-invite the bid (*Sub-contracting is not allowed under this assignment*).

6. Other Terms & Conditions:

- 6.1. Bidder shall depute adequate staff for execution & supervision of the work along with the list of professional employees and consultants of the firm having experience in the required area. The supervision work at site will be done constantly by the qualified staff employed by Bidder.
- 6.2. The Tender will not be responsible for any occurrence like theft & missing of any articles while deployment of guards by the agency during the workshop period.
- 6.3. The Agency will be responsible for upkeep and maintenance of the entire work done by them till the closing of the District level workshop.
- 6.4. In regard to electrical fittings etc. agency shall have to engage qualified licensed electrician/contractor entitled erect, handle and maintain supply-line and its upkeep.
- 6.5. The rate offered by the agency shall be including of GST & other Taxes.
- 6.6. The Agency shall open its own office in the workshop ground with required manpower to coordinate all their activities & to handle any work to be assigned during the event by the authority.
- 6.7. The bidder shall quote their price for all the items without leaving any column / row blank.
- 6.8. The payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Committee. The agency shall not use any additional materials other than the types of materials specified in the work order without the prior permission of the Tender. In case of any additional requirement or modified material, the agency has to take the prior written permission from the competent Authority.
- 6.9. The agency shall be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the Tender.
- 6.10. The successful bidder of the contract will have to deposit a Performance Security of Bank Guarantee drawn in favour of "C.D.O-cum-E.O. Zilla Parishad, Balangir". Performance Security of 5% of the total contract value in the form payable at Balangir within 5 days from the date of receiving the order. Performance security should remain valid for a period of sixty days beyond the date of completion of all contract obligations of the supplier. If the successful bidder fails to submit the Performance Security within the period of 5 days, EMD will be forfeited and the order will be rejected. Order will be taken to award the contract to the 2nd lowest bidder as per price quoted by L1 bidder. Performance Security will be forfeited in the event of breach of contract obligations by the Supplier. The Performance Security will be returned to the bidder after successful completion of the programme.

10. Disclosure:

- 10.1. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
- 10.2. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- 10.3. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - 10.3.1. Criminal offence or other serious offence punishable under the law of the land, or where, they have been found by any regulator or professional body to have committed

professional misconduct;

- 10.3.2. Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
- 10.3.3. Failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

11. Anti-corruption Measure:

- 11.1. Any effort by Bidder(s) to influence the Dept. in the evaluation and ranking of financial bids, and recommendation for award of contract, will result in the rejection of the bid.
- 11.2. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Dept. shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

12. Legal Jurisdiction:

Legal disputes are subject to the jurisdiction of civil court of Balangir District only.

13. Governing Law and Penalty Clause:

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages, thereafter the Office holds the option for cancellation of the contract for pending activities and complete the same through any other agency. The Office may deduct such amount from any payment or payment become due to bidder for such work executed through any other agency. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the office and the bidder under this contract will be governed by the prevailing laws of Govt of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed time line will enforce a penalty @ 1% per week subject to maximum of 10% of the total contract value. The amount will be deducted from the subsequent payment.

14. Tender's right to accept any bid and to reject any oral bid(s)

The office reserves the right to accept or reject any bid, and to annul or amend the bidding/selection/evaluation process and reject all bids at any time prior to award of contract, without assigning any reason thereof and thereby shall not incur any liability to the bidders. Misrepresentation/improper response by the bidder may lead to the disqualification of the bid. If such disqualification/rejection occurs after the bids have been opened and the successful Bid gets disqualified/rejected, then the Tender reserves the right to consider the next most successful bidder, or take any other measure as may be deemed fit in the sole discretion of the Tender, including annulment of the selection Process.

15. Number of Bids:

Each Bidder shall submit only one (1) bid, in response to this TENDER. Any bidder who submits or participates in more than one bid shall be disqualified. The bidder shall be responsible for all costs associated with the preparation of its bid and its participation in the bidding process.

SECTION-IV

FINANCIAL BID

The bidder shall submit financial bid in the following format under the letterhead of the bidder

COVERING LETTER (In Bidders Letter Head)

[Location, Date]

To:

The CDO-cum-EO, Zilla Parishad, Balangir

Sub: Submission of Financial Bid for Tentages, Allied works and Food Supply of Workshop on Lakhpati Didi - 2025

Sir

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Bid No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

Sl. No.	Item	Unit	Cost per unit	Required Qty. in units (tentative)	Total Amount [in Rs.] Including GST
i)	Dias and Sitting Arrangements for 4000 participant including Guest, Staff and Media etc. (Tent, chair, light, sound, Display and etc.) as mentioned detail in tender document.	1		1	
ii)	Food (Tiffin and Lunch) and water bottle person for participants including guest, staff, media etc.	1		4000	
iii)	Banner, Hoarding, Standy etc.	Per Sqft.		As per requirement	
iv)	Memento/ prize printing of prototypes etc	1		As per requirement	
v	Miscellaneous (Report, Photograph, guest hospitality, flower bouquet etc.			As per requirement	

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand, the rates quoted by me are tentative and subject to increase or decrease, as the case may be.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

SECTION-VI

ANNEXURES

Annexure-A

(Letter head of the Bidder's organization)

No. _____

Date: _____

To: The CDO-cum-EO, Zilla Parishad, Balangir

Subject: Submission of proposal for participation in the tender for selection of Agency for tentage, allied work and supply of food for organization of Workshop on Lakhpati Didi - 2025

Reference: Zilla Parishad Office Tender No. _____ dated _____.

Sir,

PART-I: Willingness to participate in the Tender

In reference to the above, I/ we, express my/ our willingness to participate in the Tender mentioned under reference. I/ we will abide by all the terms and conditions and hereby submit the tender Paper in the manner prescribed.

PART-II: Declaration

I/ we further declare that I/ we have not been blacklisted by any Central/ State Government for organizing any work of Tentage services or otherwise.

Regards.

Signature

Name:

Designation:

Seal of the organization

SECTION-V
MISCELLANEOUS

1. Letter of Intent and Bank Guarantee:

Letter of Intent shall be awarded to the selected agency after finalization of the tender. The agency has to acknowledge receipt of the same and convey his acceptance within 3 days

2. Submission of Performance Security: The selected agency has to submit Performance Security along with acceptance of the Letter of Intent. The Performance Security shall be submitted in shape of Bank Guarantee executed in any nationalized bank, pledged in favour of District Social Welfare Officer Balangir . The amount of the Performance Security shall be equal to 5% of the value of the tender. The bank guarantee shall be pledged for a period of one year with effect from date of completion of the project.

3. Award of work order:

3.1. Work order shall be issued in favour of the selected agency after receipt of its acceptance of the L1, Performance Security in shale of the Bank Guarantee on the total tender value.

3.2. The quantity of the work mentioned in the tender are tentative. The office reserves the right to enhance or reduce the elements of work mentioned by it earlier, depending upon the actual requirement of work. The Department also reserves the right to issue additional work order if necessary.

4. Terms of payment: Payment to the selected agency shall be released after completion of the Workshop, subject to satisfactory performance of the agency.

5. Intellectual property rights: All intellectual property rights related to any knowledge, ideas, materials, or information shared during the course of this engagement shall be retained by the respective disclosing party. It is mandatory for the proposal to explicitly acknowledge and agree that the intellectual property of all knowledge shared during the engagement will remain the sole property of the originating party, and no unauthorized use, reproduction, or dissemination will be permitted without prior written consent. The agency shall handover all the materials which involve intellectual property and all the matters which need knowledge transfer to the office. The Completion report shall detail the works assigned as per the work order, work actually executed submit the completion report

6. Declaration regarding clearance of all pending dues to public authorities: The agency shall submit a declaration that all liabilities to any public authority has been duly paid and nothing is outstanding. In case any such liability is notices the agency shall make necessary compliance, including any penalty or otherwise. Under no circumstance, the office shall be liable for the same.

Annexure-B

**FORMAT FOR SUBMISSION OF PRE-BID INFORMATION
ALONG WITH SUPPORTING DOCUMENTS BY THE
BIDDER**

Bidder has to furnish information with supporting documents in the following format for pre-bid qualification in Envelope-1.

Sl. No.	Description	Full Details
1.1.	Name of the Bidder	
1.2.	Address for communication: Tel: Fax: Email id:	
1.3.	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. Email id:	
1.4.	Registration/ Incorporation Details Registration No: Date & Year.:	
1.5.	Contact details of the local office in Odisha (Address, Mail Id & Telephone Number)	
1.6.	Bid Processing Fee Details Amount: DD No: Date: Name of the Bank:	
1.7.	EMD Details Amount: DD No.: Date: Name of the Bank:	
1.8.	PAN Number	
1.9.	Goods and Services Tax Identification Number (GSTIN)	
1.10.	Willing to carry out assignments as per the scope of work of the TENDER	YES
1.11.	Willing to accept all the terms and conditions as specified in the TENDER	YES

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____

Annexure-C

The bidder has to submit information along with documents in the following format for evaluation of Technical Bid after qualifying in the Pre-Bid. Technical Bid:

FORMAT FOR SUBMISSION OF TECHNICAL-BID INFORMATION ALONG WITH SUPPORTING DOCUMENTS BY THE BIDDER

Part-I: Turn-over of the bidder in the previous financial years

Figures in ₹ lakh

Details	FINANCIAL YEAR			Average turn-over
	2021-2022	2022-2023	2023-2024	
Turnover from Similar types of Workshop				

Supporting Documents:

1. Audited and certified financial statements under the signature of a CA, for the above-mentioned period for each financial year to be submitted
2. The statement should be signed by the bidder on each page.

Signature and Seal of the Chartered Accountant with Date in original:

Signature of the Authorized Signatory of the bidder [With Date and Seal]: _____

[NB: No Scanned Signature will be entertained]

Part-II: Information on past experience of the Bidder in Tentage, allied works & Supply of Food

Sl. No.	Year	Name of the assignment	Name of the Dept/ Govt organization	Contract value	Period (mention dated) and duration (mention no. of days)	Date of award of work	Date of completion of the work	Remark (if any)

(More rows may be added if required)

Signature of the Authorized Signatory [With Date and Seal]: _____

**Part-III: Information regarding any conflicting activities and declaration thereof
DECLARATION**

1. I, hereby declare that our agency as Individual is not indulged in any such activities which can be termed as the conflicting activities as mentioned in the tender document.
2. I, also acknowledge that in case of misrepresentation of any of the information, our bid / contract shall be rejected/ terminated by the Dept. which shall be binding and abided fully.

Signature of the Authorized Signatory [With Date and Seal]: _____