



GOVERNMENT OF ODISHA  
FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT  
OFFICE OF THE DIVISIONAL FOREST OFFICER, BOLANGIR FOREST DIVISION

AT - Near New Govt. Bus Terminal, PO / DIST :- Balangir - 767001  
(ODISHA), Phone - 06652-295134 (O), Email - [dfo.bolangir@odisha.gov.in](mailto:dfo.bolangir@odisha.gov.in)

Bid Identification No. DFO, BLG 01 /2025-26 dated. 21.04.2025

Letter NO. 2641 Dt. 21.4.2025

**NOTICE INVITING TENDER**

Sl. No	Name of the Work	Procurement of Deer Mash for maintaining food supply chain in Harishankar Deer Park <a href="http://www.balangir.nic.in">www.balangir.nic.in</a>
1	Estimated Cost	Depending upon funds allocation
3	Period & time of completion	15 days from the date of issue of orders
4	Date & time of availability of the bid document in the portal	23.04.2025 to 07.05.2025
5	Last date/Time for receipt of bids in the portal	Up to 5.00 PM of 07.05.2025
6	Date & Time of bid opening	11.30 hours on Dated. 08.05.2025
7	Name & Address of the officer inviting Bid	Divisional Forest Officer, Balangir Forest Division. Pin-767001

Others can be seen from Detailed Notice inviting Tenders, available in website-  
[www.balangir.nic.in](http://www.balangir.nic.in). Corrigendum if any, shall only be published in the above website

**Memo No. 2642 Dt. 21 .04.2025**

Copy submitted to Deputy Director (Adv) & Deputy Secretary to Govt. I & P.R Deptt, Bhubaneswar with a request to publish the tender Notice in two nos. of leading Oriya Daily and in one English daily at an early date for wide circulation of the tender call notice. Since, the date of receipt of bids starts from dtd.23.04.2025, it is requested that the "Invitation for Bids" may be published on or before dtd.23.04.2025. The soft copy containing the above tender call notices (TCN) is enclosed herewith for the purpose. The Complimentary copy of the News Papers containing the tender call notice may be sent to this office for reference and record.

  
Divisional Forest Officer  
Balangir Forest Division



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Bid Identification No. DFO, BLG 01 /2025-26 dated. .04.2025

Letter No. 2643/1F, Dated, Bolangir the 21 April - 2025

### NOTICE INVITING TENDER

The Divisional Forest Officer, Bolangir Forest Division invites **Sealed Tender through offline**, in **Double Cover System**, only in “OFF LINE” mode for Procurement of Deer Mash for maintaining the food supply chain of Harishankar Deer Park (Mini Zoo) from eligible Firms/ Vendors / Suppliers registered with the State Government registered, Central Government / M.E.S. / Co-operative Societies/ other Licensing Authorities for supply of the Deer Mash enlisted on production of definite proof from the appropriate authority. The bidders should have the following pre-requisite for supply of the articles as mentioned below.

#### PRE-REQUISITE FOR SUPPLY OF MATERIALS

01. The Bidders / Vendors / Suppliers should have valid GST Registration with the competent authority.
02. The Bidders / Vendors / Suppliers should have Permanent Account Number (PAN) registered with competent authority.
03. The bidders must submit a proof of identify ( Voter ID, Adhar Card, Driving Licence)
04. The Bidders / Vendors / Suppliers have authorization from the concerened Dealer / Firm / Company to supply the goods / materials
05. The Bidders / Vendors / Suppliers must have a valid Bank Accounts number in any Bank
06. The Bidders / Vendors / Suppliers must have operational area within the State of Odisha

#### TERMS AND CONDITIONS

1. Bid documents consisting of Specifications, the schedule of Quantities and the set of terms and conditions of contract and other necessary documents can be seen in the website: [balangir.nic.in](http://balangir.nic.in)
2. The bidder shall have to deposit the cost of tender paper @ Rs. 1000/- for participation in the bid in shape of Bank Draft / Banker's Cheque etc **in favour of Divisional Forest Officer, Bolangir Forest Division**. The Tender cost is non-refundable in nature.
3. The Successful Bidder(s) shall have to deposit Security Amount @ 10 % of the total amount of tender in shape of Bank Draft / Bankers Cheque etc in favour of **the Divisional Forest Officer, Bolangir Forest Division** after finalization of the tender. The amount of Security Deposit is refundable after successful supply of the materials as per the standard of the Tender. Any discrepancies on the process will tantamount to the forfeiture of the Security Amount.
4. The Bid documents will be available in the website [www.balangir.nic.in](http://www.balangir.nic.in) from **23.04.2025 to 07.05.2025 up to 5.00 P.M.**
5. Bids shall be received “OFF LINE” on or before **5.00 PM of dt 07.05.2025 in the Drop box placed in the office or through Postal / Courier.**
6. Bids received shall be opened at **11.30 hours on 08.05.2025** in the Office of undersigned in the presence of the bidders who wish to attend or represented by their authorized

representative . Bidders who participate in the bid can witness the opening of bids. If the office happens to be closed for any administrative reason on the last date of opening of the bids as specified the bids will be opened on the next working day at the same time and venue.

7. Bidders are to submit the **TECHNICAL BID (ANNEXURE-II)** and **FINANCIAL BID (ANNEXURE-III)** in a two Separate Sealed Cover quoting price in FINANCIAL BID for the article intend to supply DEER MASH and both the cover to be enveloped in one Cover and dropped in the Drop Box or sent through the Postal or courier service.
8. The Authority will not be held responsible for any postal delay or other inconvenience during bidding process.
9. The authority reserves the right to cancel any or all bids without assigning any reason thereof.
10. The Addendum/Corrigendum if any will be hosted in the District website only and bidders have to access the same from time to time during the bidding process.
11. The intending bidders are required to furnish their e-mail address and cell phone number to inform them any message relating to the tender.
12. Mere quoting less prices will not entitle any bidders for winning the bid and the committee has the discretionary prerogatives to finalize the bid with reference to quality and brand specific.
13. Selection will be made on cost effective basis i.e. lowest price for the same brand
14. The Bidders / Vendors / Suppliers have to submit a Undertaking with their bidding documents as in ANNEXURE-IV
15. The bidders have to deposit their sample of product to be supplied to the office of the undersigned with proper acknowledgement for quality assurance which will be finalized by the committee after opening of financial bids on another date to be intimated later on to the successful bidders in the technical and financial bids.
16. The bidders / vendors / supplier will have to attend the office of the undersigned on the date intimated later on for checking of quality assurance by the committee.
17. In case any bidder / vendor / supplier are not able to get tender documents online in the District Web Site due to any sort of unforeseen technical fault he/she may obtain the same from Head Clerk of the office of Bolangir Forest Division on payment of Rs. 1000/- of submission of Bank Draft / Bankers Cheque and submit the same in the Drop Box, Post / **Regd Post** / Courier Service etc so as to reach the undersigned on or before **5.00 PM of 07.05.2025**.
18. The quantity of article put to tender is the tentative requirement for Deer Mash for the captive Deer in Harishankar Deer park for one year as per availability of funds and will be specified during the process of tender. The purpose of the bid is to empanel a list of bidders for Dear Mash for the current financial year to streamline the procurement within the restriction of timeline. The selection of a bidder subject to change as per the time to time guidelines of the Government of Odisha.
19. Tenders received beyond the scheduled date and time shall not be opened and considered to be rejected.
20. Once opened, no tenderer will be allowed to withdraw from the tender process till it finalization.
21. Conditional tenders are not accepted and liable for rejection.

22. The successful tenderer shall be required to abide and submit undertaking for faithful observance of the terms and conditions and shall deposit Security Money ( Security Deposit equal to 10 % of the total estimated amount to be supplied at the time of issue of work order. While, in addition to relevant clauses of terms and conditions, other clauses like the modalities of payment against the bills, specification of feed items and timing of supply of each feed item etc shall be incorporated in the interest of the Government and smooth management of captive animals in Harishnakar Deer Park. The entire amount of security deposit shall be forfeited to Government, if successful tenderer fails / refuse to discontinue the supply of Deer Mash at any time during contract period will not be entertained by the authority
23. The rate so quoted will be firm and remain the same during the contract period of one year. No increase in price of any item shall be allowed under any circumstances during the period of contract.
24. The rate offered should be inclusive of all charges and delivery at Harishankar Deer Park ( Per unit cost of Deer Mash be quoted inclusive of all taxes as applicable.
25. Any sub-standard supply will not be accepted and the contract will be liable for termination with forfeiture of Security Deposit for breach of contract at any time without notice.
26. The contractor will be personally responsible for the quality and quantity of the material supply to the Harishankar Deer Park.
27. On receipt the supplies will be weighed at the Harishankar Deer Park Center and any shortage will be treated as non-supply and will be dealt as per the terms and conditions of the tender.
28. The contractor will be responsible to obtain a receipt after weighing of supplies from the official deputed to receive the supplies which will be attached with the bills to be submitted.
29. The supplies / items / articles at any point of time may be inspected by the Zoo In-charge or his authorized representatives or any zoo officials in presence of concerned store in-charge and they will have the right to reject the supply in case of short supply or if the standard does not meet the specification given in the tender documents. In case of defective / substandard supplies or in case of non-supply / short supply / delayed supply, the purchase shall be effected by the Divisional Forest Officer, Bolangir or his representative from the open market. Any amount so incurred for the said purchase including carriage, transportation etc will be recovered from the contractor or his security till the new contract is finalized .
30. The Purchase Committee reserves the right to accept or reject the lowest tender without assigning any reason for such acceptance / rejection.
31. If the contractor or his representative through any of his activities when supplying the article in the Deer Park is found to be violating any of the norms / sections of the Wildlife Protection Act, 1972 (amended till date) the contract may be immediately cancelled without any notice and suitable action will be initiated as per the applicable laws and rules.

32. The undersigned reserve the right to increase or decrease the volume of the any items or to the extent of 25 % of financial value or withdraw any items of supply at his discretion at any state of execution of works. The undersigned may extent the supply order at the same price for 6 month
33. The rejected feed items, if any must be removed within one hour of the written or verbal notice
34. Canvassing in any form whether direct or implied will be disqualification.
35. Applicable taxes ( TDS) as per prevailing rate and rules would be deducted from the bill amount of the suppliers.
36. The authority reserve the right to place order of supply, fully or partly to one or more tenderers in respect of Deer mash where ordered rate are same.
37. The authority reserve the right to accept or reject any or all tenderes without assigning any reason thereof and modify any or all the terms and conditions as deemed proper in the interest of Government.
38. In case of any epidemic / pandemic / disaster / any other difficult situation due to which th cost of materials is escalated in the market or any other soruce, it shall be borne by the tenderer. The contractor will ensure the supply of the item as per the terms and conditions of the tender. The contractor will no claim any compensation for any loss due to any disaster or inflation or cost escalation during the contract period.
39. All legal dispute shall have the jurisdiction to the District of Bolangir only.

*[Handwritten Signature]*  
21/4/25  
Divisional Forest Officer  
Bolangir Forest Division

Memo No. 2644 , Dt. 21 .04.2025

Copy forwarded to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawanipatna for favour of kind information.

*[Handwritten Signature]*  
21/4/25  
Divisional Forest Officer  
Bolangir Forest Division

Memo No. 2645 , Dt. 21 .04.2025

Copy forwarded to the Chief Conservator of Forests (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the above Tender Notice in the website of Pr.C.C.F, Odisha as early as possible

*[Handwritten Signature]*  
21/4/25  
Divisional Forest Officer  
Bolangir Forest Division

Memo No. 2646 , Dt. 21 .04.2025

Copy submitted to the Principal Chief Conservator of Forests & HoFF, Odisha / Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Odisha Bhubaneswar for favour of kind information.

*[Handwritten Signature]*  
21/4/25  
Divisional Forest Officer  
Bolangir Forest Division

**Memo No. 2647 , Dt. 21 .04.2025**

Copy submitted to the Collector, Bolangir / Project Director, DRDA, Bolangir/  
Superintendent of police, Bolangir for favour of kind information and necessary action.

*Handwritten signature and date: 21/4/25*  
**Divisional Forest Officer  
Bolangir Forest Division**

**Memo No. 2648 , Dt. 21 .04.2025**

Copy forwarded to all Divisional Forest Officers(T&NT) for information and  
necessary action. They are requested to ensure regarding exhibition of the tender notice in the  
notice board for wide circulation.

*Handwritten signature and date: 21/4/25*  
**Divisional Forest Officer  
Bolangir Forest Division**

**Memo No. 2649 , Dt. 21 .04.2025**

Copy forwarded to all Forest Range Officer, Bolangir Forest Division for  
information and necessary action.

*Handwritten signature and date: 21/4/25*  
**Divisional Forest Officer  
Bolangir Forest Division**

**Memo No. 2650 , Dt. 21 .04.2025**

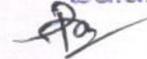
Copy forwarded to the Officer-in-Charge, NIC, Collectorate, Bolangir for  
information and necessary action. He is requested to upload the details Detail Tender Call  
Notice (DTCN) in the District NIC Portal for circulation amongst the bidders.

*Handwritten signature and date: 21/4/25*  
**Divisional Forest Officer  
Bolangir Forest Division**

## Article :- Deer Mash

The Deer Mash need to be supplied in the following composition. The same should be minimum CP% - 10.81, ME (Meal/KG) 2.362

Sl.No	Name of the feed ingredients	Percentage in part
01	Crushed Kulthi	18 %
02	Crushed Maize	20 %
03	Crushed Raggi	10 %
04	Crushed soya	15 %
05	Wheat Bran	20 %
06	Rice Bran finc	15 %
07	Common Salt	1 %
08	Mineral supplement	0.80 %
09	Vitablemd AD3	0.02 %
	<b>TOAL</b>	<b>100 %</b>

  
Divisional Forest Officer  
Balangir Forest Division  


## TECHNICAL BIDS

## Name of the Bidders :-

01	Name of the Bidders / Vendors / Firms	
02	Address for communication	
03	Permanent Address	
04	Mobile No (Whats App)	
05	Valid Email ID of the Proprietor or contact person	
05	GSTIN Registration Number (Copy to be enclosed)	
06	Permanent Account Number (PAN) – (Copy to be enclosed)	
07	Authorization from the Firm / Company / Dealer ( Copy to be enclosed)	
08	Experience in dealing with Government Organization ( Copy to be enclosed)	

**FINANCIAL BID**

(To be submitted in a separate sealed cover by the bidders)

Name of the Bidders :-

Sl.No	Item	Specification (Composition of different ingredient	Brand, if any	Rate of the article in Rs (KG / Qntls)	Taxes, if any	Transportation charges to Range HQ, if any	TOTAL rate per unit ( KG / Qntls)in Rs
	DEER MASH						

**ANNEXURE – IV**

**UNDERTAKING**

I ..... s/O ..... AT  
..... PO ..... PS..... Dist

..... Do hereby undertake that I have read all the conditions and agrees to it and submitted the tender for providing Deer Mash to Harishankar Deer Park for the financial year 2025-2026/. Further, I undertake that, I do not have any criminal proceedings pending against me and I never defaulted in supply of feed / feed items of any other works in previous occasion.

I / We also note that, non-submission of this certificate will render my / our tender liable for rejection

Place :

Date

Signature with seal of the  
Proprietor / Vendor / Supplier