



**DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, BALANGIR**

AT- COLLEGE CHOWK, PO-DIST: BALANGIR, 767001

Email ID: [dpcbolangirssa.opepa@nic.in](mailto:dpcbolangirssa.opepa@nic.in)

No. XVIII/ PDG / 08 /2025/ 1134 / Date- 14-05-2025

**TENDER CALL NOTICE FOR SUPPLY OF TLM (SISHU VATIKA TO GRADE-III) FOR 2025-26**

Sealed Tenders are invited from the intending Registered Firms / Authorized Suppliers eligible as per the conditions specified in the Tender Paper for supply of **Teaching Learning Materials (TLM) for Sishu Vatika to Grade-III for the Academic Year - 2025-26.**

The detailed BID document is available in the website [www.balangir.odisha.gov.in](http://www.balangir.odisha.gov.in) & [www.opepa.nic.in](http://www.opepa.nic.in). Interested and eligible Registered Firms / Suppliers may download BiD DOCUMENT from the above websites and apply accordingly to the Office of the undersigned through **Speed Post / Regd. Post only**. Corrigendum / Addendum, if required, will be uploaded in the above websites. Hence, potential bidders are requested to be in continuous touch with the above websites.

The Tender Inviting Authority (TIA) reserves the right to accept / reject full or any part / all BID / cancel the entire selection process at any stage without assigning any reason thereof.

By Order of the  
Collector-cum-Chairman, SS, Balangir.

  
District Education Officer & DPC,  
Samagra Shiksha, Bolangir.

Memo No. 1135 / Pdg. / Dated 14-05-2025

Copy forwarded to the Notice Boards of Samagra Shiksha, Balangir / Collectorate / D.R.D.A. / Dist. Education Office / D.S.W.O. / D.WO. / DI&PRO, Balangir for its wide publicity.

  
District Education Officer & DPC,  
Samagra Shiksha, Bolangir.

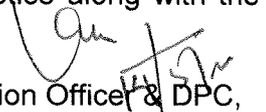
Memo No. 1136 / Pdg. / Dated 14-05-2025

Copy to the Director, I & PR, Bhubaneswar with a request to publish the Tender Call Notice in any two leading Odia daily News Papers for one day as per I & PR rate.

  
District Education Officer & DPC,  
Samagra Shiksha, Bolangir.

Memo No. 1137 / Pdg. / Dated 14-05-2025

Copy submitted to the SPD, OSEPA, Bhubaneswar / the District Manager, OSWAN, Balangir for information with a request for uploading of the above Notice along with the Tender Papers in the Official Website for its wide publicity.

  
District Education Officer & DPC,  
Samagra Shiksha, Bolangir.



## **STANDARD BIDDING DOCUMENT FOR**

**“Supply of Teaching Learning Materials (TLM) to the Students of Sishu Vatika to Grade-III of Government Schools for the Academic Year - 2025-26”**

Notice Inviting Tender No. 1138 /Dated 14.05.2025

**DISTRICT PROJECT OFFICE,  
SAMAGRA SHIKSHA, BALANGIR**

  
D.E.O. Sam-DPO  
Samagra Shiksha, Balangir

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**IMPORTANT INFORMATION TO THE BIDDER.**

Sl. No.	Particular	Details
1.	Tender Inviting Authority (TIA)	District Education Officer-cum-DPC, Samagra Shiksha, Balangir
2.	Availability of the Bid document	Official website <a href="http://www.balangir.odisha.gov.in">www.balangir.odisha.gov.in</a> , and <a href="http://www.opepa.nic.in">www.opepa.nic.in</a>
3.	Date of Issue of the Bid	...14...05.2025
4	Last date and time of receipt of the Bid only through speed post / registered post only	...04...06.2025, 1.00 PM
5	Date & time for opening of Technical BID.	...05...06.2025, 10.00 AM
6	Date of opening of Financial BID	Will be decided and declared on the date of opening of the Technical Bids after assessing nos. of participating Bidders.
7	Bid Processing Fee (Non-Refundable)	<b>Rs.2000/-</b> (Rupees Two Thousands Only) in shape of <b>Crossed Demand Draft / Banker's Cheque</b> (drawn in any nationalized / scheduled bank in favour of the District Project Coordinator, Samagra Shiksha, Balangir, payable at Balangir, which must be annexed with the Technical Bid)
8	Earnest Money Deposit (EMD) *(Refundable without interest)	<b>Rs. 2,50,000/-</b> (Rupees Two Lakh Fifty Thousand) in shape of <b>Crossed Demand Draft / Banker's Cheque</b> (drawn in any nationalized / scheduled bank in favour of the District Project Coordinator, Samagra Shiksha, Balangir, payable at Balangir, which must be annexed with the Technical Bid)
9	Address & mode of submission of Bid Documents	<b>ADDRESS:-</b> O/o the District Project Co-ordinator, Samagra Shiksha, Balangir, AT- Rajendra College Square, Balangir, Po/Dist:- Balangir-767001 <b>Mode of Submission:</b> Through Speed Post / Registered Post only to the address as specified above during the Office hours only). Submission of Tender through other mode and late bid will not be accepted and rejected.
10	Place of Opening of Bid Documents:	O/o the District Project Co-ordinator, Samagra Shiksha, Balangir
11	Point of Delivery & Completion of supply	At the Block Point within 15 days from the date of issue of work order
12	Submission of Performance security & Signing of Agreement.	5% of the Estimated Cost to be deposited within 03 days of issue of work order

# **BID DOCUMENT**

## **For Supply of Teaching Learning Materials (TLM) to the Students of Sishu Vatika to Grade-III of Government Schools for the Academic Year - 2025-26**

The District Education Officer-cum-DPC, Samagra Shiksha, Balangir invites Bids from the intending Registered Firms / Authorized Suppliers for supply of TLM for Sishu Vatika to Grade-III students of Govt. Schools for the year 2025-26. The list of TLM Items to be supplied is given below for necessary reference.

Sl. No.	Items of TLM	Grade
1	Slate, Pencil Box, Chalk, Pencil, Eraser, Sharpener, Crayons	Shishu Vatika
2	Pencil Box, Ruler, Pencil, Eraser, Sharpener, Crayons	Grade I, II & III

The detailed Terms & Conditions of the Bid are as under :

### **SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS**

#### **1. Eligibility Criteria :**

The Firm / Supplier must have:

- (a) Valid Aadhar Udyog Registration.
- (b) Office setup in the State of Odisha
- (c) Valid PAN
- (d) Valid GST Registration Certificate (Registered under Odisha GST Act)

#### **2. Application Procedure:**

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "**Technical Bid for Supply of TLM for Sishu Vatika to Grade-III for -2025-26**" & "**Financial Bid for Supply of TLM for Sishu Vatika to Grade-III for -2025-26**". Both sealed envelopes must be kept in another sealed envelope super scribed with "**TENDER FOR SUPPLY OF TLM FOR SISHU VATIKA TO GRADE-III FOR-2025-26**".

#### **(b) Technical Bid & Financial Bid.**

The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04**) & submit it with a separate envelope with all self-attested documents / papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote **per item** in the prescribed format (FIN-2). The per TLM Item rate shall include cost of all items, Packing (School wise, CRC- wise and Block- wise packing), all other charges / levies / duties including all taxes, transportation cost & delivery of the complete materials at Block point.

- (c) The tender should be addressed to “O/o the District Project Office, Samagra Shiksha, Balangir, AT-Rajendra College Square, PO/Dist.-Balangir-767001”.
- (d) The Bid document shall be available in website [www.balangir.odisha.gov.in](http://www.balangir.odisha.gov.in), and [www.opepa.nic.in](http://www.opepa.nic.in) and the cost of the tender paper (Rs.2000/-) is to be enclosed in shape of crossed Demand Draft / Banker's Cheque in favour of the District Project Coordinator, Samagra Shiksha, Balangir, payable at Balangir along with the **Technical BID**.
- (e) **Earnest Money Deposit (EMD):** The bidder is to submit EMD amounting to **Rs.2,50,000/-**. The EMD (refundable - without interest) in shape of crossed Demand Draft / Banker's Cheque (**Format A**) from any Nationalized or scheduled bank drawn in favour of the District Project Coordinator, Samagra Shiksha, Balangir, payable at Balangir along with the **Technical BID**, failing which the tender shall be rejected summarily. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and / or express its inability to supply the selected materials within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.
- (f) **EMD Exemption:** The Bidder seeking EMD Exemption, must submit the valid supporting documents for the relevant category with the Bid.
- (g) The interested Bidders are to enclose self-attested photocopies of the following valid documents / papers **in the Technical Bid Envelope**. The proposal submitted without the following documents / papers shall not be considered and rejected.
- (a) Valid Aadhar Udyog Registration of the firm
  - (b) Proof of Office setup in the State of Odisha
  - (c) valid PAN
  - (d) Valid GST Registration Certificate (Registered under Odisha GST Act).
  - (e) Udyam Aadhar
  - (f) Authorization Letter / Power of Attorney
  - (g) DD amounting to Rs. 2000/- as bid processing fee
  - (h) EMD in shape of Demand Draft / Bankers Cheque for Rs.2,50,000/-
  - (i) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
  - (j) Filed Income Tax Returns for last 3 Financial Years.
  - (k) Audited Bank Statement for last 3 Financial Years.
  - (l) Annual Turn-over Certificate for last 3 Financial Years, duly certified by Chartered Accountant (Average yearly 3 Crores)
  - (m) Bank Solvency Certificate
  - (n) Affidavit of Non-Blacklisting in Non-Judicial Stamp Paper (Format enclosed at Annexure-I)
  - (o) No Deviation Certificate (Format enclosed at Annexure-II)
  - (p) Work Orders + Completion Certificate for similar Projects.
  - (q) Non-Toxic & Food Grade Pigment Certificate (En 71-3)
  - (r) ISO / Other Quality Certificate, as applicable for the selected TLM
  - (s) All Documents / Papers must be duly signed & sealed by the authorized person

3. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

**4. Submission & opening of Tender:**

(a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before Dt- 04.06.2025 (in all working days & during Office Hours only) addressed to the District Project Office, Samagra Shiksha, Balangir, AT-Rajendra College Square, Balangir, PO/Dist.—Balangir- 767001 **by Registered Post / Speed Post only**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.

(b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. **The Authority is not responsible for any postal delay** Thus the same is deemed to be rejected.

(c) The Technical bids shall be opened on the scheduled date and time i.e. on 05.06.2025 at **10.30 AM** in the O/o DPC, Samagra Shiksha, Balangir in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time.

(d) The Financial Bid of only those bidders will be opened whose Technical Bids are found in order. The date, time & place of opening of Financial BID will be intimated after evaluation of the Technical BID.

**5. Specifications :**

The details of TLM is given in Form Financial-2.

**6. Evaluation of BID:**

(a) The Purchase Committee of the District Project Office will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened. **The bidder will submit complete set of sample of TLM (Kit-1 & Kit-2 separately) materials on the date of opening of bid document for evaluation by purchase committee. The Bidder who will not submit the sample (Kit-1 & 2 separately) at the time of opening of Technical Bid, his / her Financial Bid will not be opened and his Bid will be rejected accordingly.**

(b) The technically qualified bidder quoting lowest price in the Financial Bid and submitted sample accepted by the District Purchase Committee shall be considered for award of contract.

**7. Acceptance or Rejection of the Bids:**

(a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.

(b) Any bid with incomplete information is liable for rejection.

**8. Award of Contract :**

The contract will be awarded to the Bidder/s substantially responsive to the Bid document, offered lowest evaluated cost with good quality sample.

**9. Signing of Contract :**

- (a) The successful bidder/s whose bid has been accepted will sign an Agreement with the TIA within 03 days of issue of the work order.
- (b) Failure by the Bidder to comply with the requirement of above mentioned clause, the offer shall be rejected and the Bidder shall have no claim further.

**10. Performance Security Deposit:**

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of crossed Demand Draft / Banker's Cheque from any Nationalized or scheduled bank drawn in favour of the District Project Coordinator, Samagra Shiksha, Balangir, payable at Balangir only within 03 days from issue of the work order.

**11. Post Delivery Inspection (PDI):**

The TIA shall do the PDI of the quality of TLM delivered at block point through a Committee constituted at District Level. The TIA shall also do the PDI of the quality of materials delivered at Block point.

**12. Requirement & Delivery Schedule :**

The selected firm shall supply the TLM at Block point with CRC-wise / Block wise School-wise packets within 15 days from the date of issue of the work order. Approximately **16,000 numbers of TLM (Kit-1) & 67,000 numbers of TLM (Kit-2)** will be required to be supplied for the purpose. The above requirement may increase or decrease as per need. Maximum amount per set of TLM for each student is **Rs.100/-** including all charges.

**13. Payment terms:**

- (i) **On completion of delivery at Block point:** Total cost shall be paid within 30 days after receipt of the required reports / Papers / documents as under after deduction of penalty, if any:
  - a. Challans towards satisfactory completion of supply of quantity to concerned block point as per supply order.
  - b. Receipt of "receive & stock entry certificate" from concerned BEO.
  - c. On fulfillment of conditions of the agreement.
  - d. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
  - e. Receipt & outcome of Post Delivery Inspection (PDI) Report.
- (ii) No advance payment shall be made or no payment shall be entertained on negotiation through Bank.
- (iii) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

**14. Penalty :**

- (a) If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.
- (b) If the Post Delivery Inspection of the quality of items shows negative results, then penalty will be imposed proportionately on the total cost after deduction of tolerance limit prescribed by Govt., if any.
- (c) If the quality of items are found to be dissatisfactory, penalty as suggested by the purchase committee will be imposed.

**15. Amendments to BID terms, Conditions and issue of Corrigendum / Addendum:**

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment / corrigendum.
- (b) The amendment in shape of corrigendum / addendum will be notified on the websites [www.balangir.odisha.gov.in](http://www.balangir.odisha.gov.in), and [www.opepa.nic.in](http://www.opepa.nic.in) and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

16. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all Bids of the bidder.
17. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
18. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
19. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. **All required documents shall be uploaded with seal & signature of the Firm / Supplier in each page of the Bid Documents and serial number page mark must be mentioned in all Bid Documents.**
20. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
21. The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.

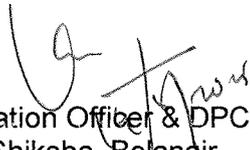
22. All Certificates & Documents submitted by the Bidder must be self attested by the Bidder i.e. seal & signature in each & every Certificates and Documents. All Certificates & documents will undergo through verification and if any forgery or manipulation of certificates / documents found, the Bidder shall be disqualified.
23. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

**24. Resolution of Disputes:**

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman SS, Balangir. The Collector cum Chairman, SS, Balangir shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

**25. Applicable Law and Jurisdiction of Courts:**

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Balangir.

  
District Education Officer & DPC,  
Samagra Shiksha, Bolangir

**COVERING LETTER**

**(ON BIDDER/S'S LETTER HEAD)**

*[Location, Date]*

**To:**

**The District Education Officer-cum-DPC,  
Samagra Shiksha, Balanir.**

**Subject : Supply of TLM under FLN for 2025-26**

Sir,

I / We, the undersigned, request you to participate in the selection process for supply of TLM for Sishu Vatika to Grade-III students of Govt. Schools for the year 2025-26 in accordance with your Tender Call Notice No \_\_\_\_\_ dated \_\_\_\_\_. I / We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

**BIDDER/S'S OFFICIAL SIGNATORY**

Date:

**Name & Designation with Rubber Stamp**

**Bidder/s's Organisation (General Details)**

Sl No.	Description	Full Details
1	<b>Name of the Bidder/s</b>	
2	<b>Address for Communication</b> Tel : Fax: Email id :	
3	<b>Name of the authorized person signing &amp; submitting the bid on behalf of the Bidder/s:</b> Mobile No. : Email id :	
4	<b>Firm Details</b>	
5	<b>Local office in Odisha</b> <b>If Yes, Please furnish contact details</b>	Yes / No
6	Bid processing fee Details Amount :Rs. _____/-	
7	EMD details: Rs. _____/-	
8	GSTIN	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	
11	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

Date:

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with Rubber Stamp

## Check list of Documents &amp; Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Name & details of the Firm		
2	Proof of Office setup in the State of Odisha		
3	Valid PAN		
4	Udyam Aadhar		
5	Valid GST Registration Certificate & updated return filing copy (GSTR-3B) for last months		
6	Filed Income Tax Return for the Financial Year 2021-22, 2022-23, 2023-24 i.e Assessment Year, 2022-23, 2023-24, 2024-25		
7	Audited Bank Statement for last 3 Financial Years		
8	Annual Turn-over Certificate for last 3 Financial Years, duly certified by Chartered Accountant (Average Yearly 3 Crore)		
9	Bank Solvency Certificate		
10	DD amounting to Rs.2000/- as bid processing fee		
11	EMD for Rs.2,50,000/-		
12	EMD Exemption Document, if applicable		
13	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 Formats.		
14	Authorization Letter / Power of Attorney		
15	Work Orders + Completion Certificate for similar products		
16	Affidavit of Non-Blacklisting in Non-Judicial Stamp Paper		
17	Sample duly signed & sealed		
18	Non Toxic & Food Grade Pigment Certificate (En 71-3)		
19	ISO / Other Quality Certificate, as applicable for the selected TLM		
20	Duly filled in FIN-1 & FIN-2 Forms		
21	No Deviation Certificate (enclosed at Annex.-II)		

Place:  
Date:

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with Rubber Stamp/  
Official Seal of the Firm.

**(In Bidder's letter Head)**

[Location, Date]

To,

**The District Education Officer-cum-DPC,  
Samagra Shiksha, Balangir.**

**Undertaking / Declaration**

1. I, \_\_\_\_\_ Son / Daughter / Wife of Shri \_\_\_\_\_ Proprietor / Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

**Authorized Signatory [In full and initials]**

**Name and Designation of Signatory with Date and Seal:**

**Address of the Bidder**

**COVERING LETTER**

**(In Bidder's Letter Head)**

[Location, Date]

To,  
The District Education Officer-cum-DPC,  
Samagra Shiksha, Balangir.

**Subject : Supply of TLM for the students of Sishu Vatika to Grade-III for 2025-26.**

Sir,

I, the undersigned, offer to **supply of TLM for Sishu Vatika to Grade-III students of Govt. Schools for the year 2025-26** in accordance with your Tender Call Notice No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Proposal is for the sum of Rs. \_\_\_\_\_ **[Insert amount(s) in words and figures\*]**.

The quoted rate is inclusive of all cost of TLM, cost etc, School-wise / CRC- wise / Block- wise packing, all other charges/levies/duties, transportation cost & delivery of the complete material at block point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90.> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

**Authorized Signatory [In full and initials]**

**Name and Designation of Signatory with Date and Seal:**

**Address of the Bidder :**

- Amount must match with the one indicated in FIN-2.

**(In Bidder's Letter Head)****DETAILS OF RATE QUOTED WITH SPECIFICATION**

<b>Sl. No.</b>	<b>Name of Items</b>	<b>Specification of the Items to be Supplied (Item to be Presented before the Dist. Purchase Committee at the time of Opening of Tech. Bid)</b>	<b>Number of Unit Required Per Student</b>	<b>Maximum Amount Quoted Per Unit (In Rs.)</b>
1	Wax Crayon	Reputed Brand, Length- 90 mm Point Type - Wide, Diameter - 11 mm Quality - Non-smudge, Round No. of Colours - 12 Made of Non-Toxic Materials Special Feature (Non-Toxic & Food Grade Pigments), Conforming International Safety Standard En-71-3	I Pkt.	
2	Slate	Dimension - 25 X 30 X 1 cm, Strong Plastic Edges and smooth Textured Black Surface	01	
3	Slate Pencil (Chalk)	White Colour (Material - Slate)	01 Pkt.	
4	Pencil Box (New)	Dimension : Length 20-22 cm Width - 7-9 cm, Height - 3-5 cm Colour - Colourful, Materials - Plastic	01 Box	
5	Scale	15 cm with mm marking	01	
6	Pencil	Reputed Brand, HB Pencil Bonded lead quality, Hexagonal shape Size - 172 mm & Diameter - 6.9 mm	01	
7	Eraser	Reputed Brand, dust free with Dimension - 33 X 17 X 10 mm	01	
8	Pencil Sharpener	Special feature - Rust Resistance, Eco Friendly	01	

The TLM item rate is inclusive of cost of items, tax, packaging School-wise / CRC- wise / Block- wise packing, all other charges / levies / duties / tax etc., if any along with transportation. All TLM materials must be of a reputed brand.

**NB: The rate per TLM Kit may be quoted up to two decimal points.**

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

Name &amp; Designation with Rubber Stamp /

Official Seal of the Firm.

  
 D.E.O. Cum-DPO  
 Samagra Shiksha, Balangir

**ANNEXURE-I**

**DECLARATION FOR NOT BLACKLISTED**

Date.....

**Bid No: -**

To,

Dear Sir,

Ref.: Tender No.

I / We ..... hereby confirm that our firm has not been banned or blacklisted by any Government Offices / Societies / Authorities (State government or Government of India) / PSU / Govt. run autonomous body, Society in India for corrupt, fraudulent or any other unethical business practices or any other reason.

Signature of Bidder.....

Place:

Name.....

Designation.....

Seal

**Annexure- II**

Date.....

**Bid No: -**

**No Deviation Certificate**

i. This is to certify that, the product (s) quoted items by our firm M/s.....  
..... is as per the given technical specifications in the tender document & there is no deviation in relation to any conditions / requirements specified in the tender document. It is also to declare that all other commercial clauses stipulated in the tender have been carefully seen. I hereby convey the unconditional acceptance of the same.

Signature of Authorized Signatory  
with Stamp