



OFFICE OF THE SUPERINTENDENT BHIMA BHOI MEDICAL COLLEGE & HOSPITAL, BALANGIR
At/PO/Dist – Balangir, PIN – 767001 (Odisha)
E-mail: gmchospitalbalangir1@gmail.com



Letter No. IX-F-64/2025/ 4833 /(BBMC&H)/25

Dt. 25-07-25

To

The Director Medical Education & Training, Odisha, Bhubaneswar

Sub: Publication of Tender in Official Website – Regarding.

Ref: Tender Ref. No. IX-F-64/2025. 4831 /Estt.(BBMC&H)/25 dt. 25.07.2024

Sir,

With reference to the subject cited above, it is decided to float Open Tender for “Supply of Stationary, Sanitary & Miscellaneous articles” to the Bhima Bhoi Medical College & Hospital, Balangir. For this the draft Tender proposal is attached herewith for publication in your official website www.dmetodisha.gov.in for wide circulation.

Enclosed: 19 Pdf Sheets.

Yours faithfully,

M Pande
25-07-25

Superintendent

Bhima Bhoi Medical College & Hospital, Balangir

Memo No. 4834 /(BBMC&H)/25

Dt. 25-07-25

Copy submitted by email to Dean & Principal, BBMC&H, Balangir for information & requested to publish the bid documents in the official portal <https://bbmchbalangir.nic.in>

M Pande
25-07-25

Superintendent

Bhima Bhoi Medical College & Hospital, Balangir

Memo No. 4835 /(BBMC&H)/25

Dt. 25-07-25

Copy submitted to DM & Collector, Balangir for favour of information & necessary action.

M Pande
25-07-25

Superintendent

Bhima Bhoi Medical College & Hospital, Balangir

Memo No. 4836 /(BBMC&H)/25

Dt. 25-07-25

Copy submitted to District Informatics Officer, Balangir for favour of information & with a request to publish above the bid documents in the official portal <https://balangir.odisha.gov.in>

M Pande
25-07-25

Superintendent

Bhima Bhoi Medical College & Hospital, Balangir



No. 4831 /Estt.(BBMC&H)/25

Dt. 25-07-2025

Tender Call Notice
(for Stationary, Sanitary & Miscellaneous articles only)

Sealed tenders are invited from interested / bonafide/ reputed firms/ agencies having adequate experience for supply of Stationary, Sanitary & Miscellaneous articles to the BBMC&H, Balangir. The detailed quality, specifications and terms and conditions are available in the website i.e. www.bbmchbalangir.nic.in & <https://balangir.odisha.gov.in> which may be downloaded for detail information. Interested bidder may submit their tender papers super scribing "Tender for supply of Stationary, Sanitary & Miscellaneous articles". to the undersigned through Speed post/ Registered post / courier only, which should reach on or before **05.30 P.M.** of Dt.**16.08.2025** positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

M.Panda
25-07-25
Superintendent
Superintendent
Bhima Bhoi Medical College & Hospital, Balangir
BBMCH, Balangir

M.Panda
25-07-25



“Terms & conditions for rate contract towards Supply of Stationary, Sanitary & Miscellaneous articles to BBMC&H, Balangir”

- Availability of Tender document in website for downloading : 28.07.2025
- Date & time of Pre-Bid Meeting : 04.08.2025 & 11.30 A.M.
- Last date & time of receiving of Tender Document : 16.08.2025 & 05.30 P.M.
- Date & Time of opening of Technical : 18.08.2025 & 11.30 A.M.
- Financial Bid Opening will be intimated
- Place of Opening of Tender/Bid : O/O. Superintendent, BBMC&H
Balangir.

Address for communication:

Superintendent, New Teaching Hospital, Bhima Bhoi Medical College & Hospital, Balangir
Near Suktel Office, At- Laltikrapara, PO/ District- Balangir
PIN Code: 767002
Email: gmchospitalbalangir1@gmail.com

M.Pand
28-07-25
Superintendent
BBMCH, Balangir



Terms and Conditions

1. Sale of Tender papers/bid documents:

The prospective bidder may download the complete sets of tender documents directly from the website available at www.bbmchbalangir.nic.in & www.balangir.odisha.gov.in and submit the same to the Superintendent, BBMC&H, Balangir along with the Tender paper cost (Application Fees) for Rs.2000/- (Rupees Two Thousand) in shape of Demand Draft (Non-refundable) and EMD amount of Rs.10,000/- (Rupees Ten Thousand) only in shape of Demand Draft drawn for in any Bank regulated under RBI norms in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir payable at Balangir. The cost of Tender paper and EMD amount should be submitted separately in separate Demand Draft. In case of any Bid amendment and clarification responsibility lies with the bidders to collect the same from the office notice board of Superintendent, BBMC&H, Balangir before last date of submitting the tender document.

2. Terms & Conditions:

- The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid, Financial Bid contains only the price bid and schedule of requirement as per Annexure-II and Technical Bid contains all other documents as per the tender terms and conditions. Tender paper cost and all other documents as per eligibility criteria except price format. The Technical Bid & price/Financial bid will be covered in two separate envelopes clearly written on the top of the envelope as Technical Bid for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir & Financial Bid for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir and these two tender papers should be covered in a big envelop writing in the top that "Tender for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir with reference to advertisement No. & date.
- The Bid shall be for the full quantities of all items as per specification in Annexure-I (Form-A). The format of price Bid is specified in Annexure-II (Form-B) which should be used at the time of submission of Bid/Tender.
- The Bid price shall include the all taxes and the bidder's cost towards transaction insurance, packing & transportation and delivery at office of the Superintendent, BBMC&H, Balangir including other ancillary cost involved during course of supply of Stationary, Sanitary & Miscellaneous articles.

3. Bid Security:

The bidders have to submit the "Bid Security declaration" as per the Format at Annexure-V.

4. Performance security:

- The successful bidder will submit the performance security up to 3% of the order value in shape of security deposit, Account payee Demand Draft from any nationalized banks in favour of "Superintendent, BBMC&H, Balangir" payable at Balangir.
- The performance security of the successful agency will be returned without interest only after successful completion of the work as per the order along with financial invoice payment.

5. Pre Bid Meeting:

A pre-bid meeting will be held on dt.04.08.2025 time 11.30 A.M. in the O/o. Superintendent, BBMC&H, Balangir. Interested parties shall attend the meeting to clarify their doubts if any. The authorization letter to attend the meeting along with their doubt in written is required to participate in the discussion. The decision in pre-bid meeting will be floated in the website of Bhima Bhoi Medical College web portal. The bidders should submit their bids accordingly.

6. Eligibility Criteria for this Tender: -

- Bidders are required to have a registered physical Shop within the Balangir Town to ensure timely delivery and after sales support. The bidder must provide documentary evidence such as a valid Business license or GST Registration Certificate to prove their local presence.



b) The procuring authority reserves the right to verify the bidders local presence through site visits or other means. If a bidder is found to have given misinformation about the local presence, the bid of the such bidder will be summarily rejected.

7. Documents Required for the Technical Bid:

- a) The Technical Bid to be submitted as Annexure-I
- b) The quotation should be as per price format at Annexure-II
- c) Past Performance as per Annexure-III.
- d) Undertaking / Declaration Form as per format at Annexure-IV
- e) Bid Security Declaration Format as Annexure-V
- f) Checklist as per Annexure-VI
- g) Required Tender / Bid processing fees
- h) Self attested copy of PAN Card
- i) Self attested copy of valid GST Registration Certificate
- j) Self attested copy of up to date GST return 2021-22, 2022-23 & 2023-24
- k) Self attested copy IT returns copy 2021-22, 2022-23 & 2023-24

The bidder will submit all the above required documents along with tender paper cost in the technical bid: otherwise the technical bid will be rejected if any of the above conditions are not complied with.

8. Issue of Supply order:

8.1. The lowest price quoted for each item shall be selected as L1 and the bidder quoting such price shall be awarded contract for supplying that particular article.

8.2. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result rejection of the bidder's officer.

9. Each Bidder shall submit only one price Bid for each package, alternative offer will be rejected.
10. Notwithstanding the above, the purchaser reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all quotations at any time prior to the issue of purchase order.
11. Before participate in the bid, the bidder should submit a sample article for necessary verification of quality during Supply of Stationary, Sanitary & Miscellaneous articles, such samples of the L1 bidder will be retained with the consignee.
12. The delivery should be completed within 07 days from the date of receipt of supply order.
13. The supply of Stationary, Sanitary & Miscellaneous articles should be completed within the allowed time as per order. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof, subject to maximum of 10% of purchase order value which will be deducted from the total payment due.
14. The payment will be made after delivery of Stationary, Sanitary & Miscellaneous materials as per supply order.
15. The tender documents should be numbered and arranged as per the check list specified at Annexure-VI
16. If the selected firm fails to execute the agreement, the performance security will be forfeited and the firm will be debarred from supplying materials to BBMC&H, Balangir for three years.
17. Any legal dispute arising out of this, said matter will be confined to jurisdiction of Balangir district only.
18. Bidders / their representative may remain present during the opening of tender at time 11.30 A.M. on Date.05.07.2024 in case the day will be a Govt. Holiday the tender will be opened in the next working day at time 11.30 A.M. at mentioned venue. No request for change of time, date or venue will be entertained on any ground from bidders. Even if no bidder or their representative remains present in the scheduled time, the Bid will be opened & no complain / objection will be entertained.

M. K. Panda
25/07/24
Superintendent
BBMCH, Balangir



ANNEXURE-I

FORM -A: Technical Bid

Application for print and supply of Stationary, Sanitary & Miscellaneous articles

Sl. No.	Name of Items Sanitary Items	Specification	Accounting Unit
1	Hand Wash	200 ml	Per Bottle
2	Phenyl	1 Liter	Per Bottle
3	Room Freshener	200 ml	Per Bottle
4	Surf	1 Kg	Per Packet
5	Dettol	100 ml	Per Bottle
6	Odonil	100 gms	Per Packet
7	Colin	1 Liter	Per Bottle
8	Hand Sanitizer	120 ml	Per Bottle
9	Karpur Goli	1 Kg	Per Packet
10	Plastic Bucket Big	20 Liters	Per Piece
11	Plastic Bucket Medium	16 Liters	Per Piece
12	Papoch (Big)	6 Feet	Per Piece
13	Papoch (Medium)	4 Feet	Per Piece
14	Papoch (Small)	3 Feet	Per Piece
15	Mosquito Liquid	50 ml	Per Piece
16	Mosquito Hit Spray	120 ml	Per Bottle
17	Mopper Dry Big	2 Feet	Per Piece
18	Mopper Dry Medium	1.5 Feet	Per Piece
19	Mopper wet	1.5 Feet	Per Piece
20	Soap Small	Small Size	Per Piece
21	Phula Jhadu	Steel Handle	Per Piece
22	Slipper	(Size No.06,07,08,09 & 10)	Per Piece
23	Turkish Towel	Normal Size	Per Piece
24	Napkin	Normal Size	Per Piece
25	Toilet Cleaner	500 ml	Per Bottle
26	Plastic Mug	Big Size	Per Piece
27	Basin Brush	Normal Size	Per Piece
28	Steel Drum	(50 Liters)	Per Piece
29	Khadika Jhadu	(1 m) Normal Size	Per Piece
30	Wiper	(1.2 m) Normal Size	Per Piece
31	Toilet Brush	Normal Size	Per Piece
32	Dustbin Big Size	60 Liters	Per Piece
33	Dustbin Small Size	25 Liters	Per Piece
34	Plastic Tray	Big Size	Per Piece
35	Plastic Tray	Small Size	Per Piece
36	Boric Powder	250gm	Per Bottle
37	Jala Jhadu	Normal Size	Per Piece
38	Plastic Apron	Free Size	Per Piece
39	Disposable Poly Apron	25 GSM	Per Piece
40	Acid Bottle	1 Liter	Per Bottle
41	Black Phenyl	1 Liter	Per Bottle
42	Steel Bucket	18 Liter	Per Piece
43	Mosquito Liquid with Machine	45 ml	Per Piece
44	Mosquito Coil	10 Coils per Packet	Per Packet
45	Dish Washing Liquid	500 ml	Per Bottle
46	Plastic Spray Bottle	1 Liter	Per Piece



47	Sodium Hypo chloride Solution	5 Liter	Per Bottle/Jar
48	Glutal Dehyde Solution	5 Liter	Per Bottle/Jar
49	Hand Wash Big	750ml	Per Bottle
50	Glass Jar for Post-Mortem Centre	2000 ml	Per Bottle
51	Lyzol	1 Liter	Per Bottle
52	Black Polythine for Dustbin	19x21 inches	Per Kg
53	Foot Pedal Dustbin Small	30 Liter	Per Piece
54	Foot Pedal Dustbin Big	60 Liter	Per Piece
55	Plastic Tub	40 Liter	Per Piece
56	Bleaching Powder	01 Kg	Per Kg
57	Floor Cleaner Liquid	05 Liter	Per Bottle/Jar
58	Sponges for Cleaning	05" inch	Per Piece
59	Scrubbing Brush Hard	10 cm length	Per Piece
60	Kata Brush	10 cm length	Per Piece
61	Nylon Scrubber	05" inch length	Per Piece
62	Glass Wiper	Small Handle	Per Piece
63	Glass Wiper	Long Handle	Per Piece
64	Kentucky Mop	Cotton Head, Steel Handle	Per Piece
65	Disinfectant Floor Cleaner Liquid	01 Liter	Per Bottle
66	Scrub Pad	6x4 inch, 600-800 GSM	Per Piece
67	Dust Pan	Plastic	Per Piece
68	Fan Cleaner	Long Handle	Per Piece
69	Urinal Cubes	80gm	Per Piece

Stationary Items

Sl. No.	Name of Items (Each item)	Specification	Accounting Unit
1	Use & Throw Dot Pen		Per Piece
2	Bound Register No.06	120 Pages	Per Piece
3	Bound Register No.08	160 Pages	Per Piece
4	Bound Register No.12	240 Pages	Per Piece
5	Bound Register No.14	280 Pages	Per Piece
6	Bound Register No.16	320 Pages	Per Piece
7	Bound Register No.18	360 Pages	Per Piece
8	Bound Register No.20	400 Pages	Per Piece
9	Bound Register No.22	440 Pages	Per Piece
10	Bound Register No.24	480 Pages	Per Piece
11	Bound Register No.28	560 Pages	Per Piece
12	Bound Register No.30	600 Pages	Per Piece
13	Bound Register No.40	800 Pages	Per Piece
14	Bright Tag File	Different color	Per Piece
15	Tag	Fifty Nos.	Per Bundle
16	Fly Leaf	Brown Colour	Per Piece
17	Cover File (Four Fold File)	38.1L x 27.9W x 22.9	Per Piece
18	Flat File	Size- 14"x10"	Per Piece
19	Voucher Guard file with clip	Big	Per Piece
20	Alpin	100gm	Per Packet
21	Stapler Machine Big Size (24/6)	Big Size (24/6)	Per Piece
22	Stapler Machine Small Size (N-10)	Small Size (N-10)	Per Piece
23	Single Punching Machine	Paper Punching	Per Piece
24	Double Punching Machine	Paper Punching	Per Piece
25	Stapler Pin N-10	N-10	Per Packet
26	Stapler Pin 24/6	24/6	Per Packet
27	A4 Paper	70 GSM	Per Packet

M.Pandey
25/07/21
Superintendent
BBMCH, Balangir



28	A3 Paper	75 GSM	Per Packet
29	Legal Paper	70 GSM	Per Packet
30	Eraser	Rubber	Per Piece
31	Whitener (Eraser)	Tube	Per Tube
32	Highlighter Pen	Different colour	Per Piece
33	Envelope A4 Size	A4 Size	Per Piece
34	Envelope Legal Size	Brown/Yellow	Per Piece
35	Envelope Med Size	11cm x 27cm	Per Piece
36	Pencil	Soft	Per Piece
37	Plastic File Folder	310x220mm	Per Piece
38	Marker Pen (White Board Marker)	Black /Blue	Per Piece
39	Permanent Marker Pen	Black / Blue	Per Piece
40	White Board Duster	Plastic Made	Per Piece
41	Clip Pin	100 nos.	Per Packet
42	Stamp Pad (Big)	Size 15.7 x 9.6 cm	Per Piece
43	Stamp Pad Ink	100ml	Per Bottle
44	Paper Cutting Scissor	08" inch	Per Piece
45	Attendance Register (for govt. Office)	Brown Colour	Per Piece
46	Issue Register (for govt. Office)		Per Piece
47	Receive Register (for govt. Office)		Per Piece
48	Peon Book (for govt. Office)		Per Piece
49	Notice Board (Big)	6 ft.x4 ft.	Per Piece
50	Notice Board (Small)	2 ft.x3 ft.	Per Piece
51	Calculator	12 Digit/150 steps Check	Per Piece
52	AC Battery	AAA	Per Piece
53	Watch Battery	AA	Per Piece
54	Glucometer Battery	CR2032 (3V)	Per Piece
55	Adhesive Gum	200 ml	Per Piece
56	Carbon Paper	A4 Size	Per Packet
57	Phodani		Per Piece
58	Paper Weight	Plastic 6x6 cm	Per Piece
59	Extension Board	4 Universal Sockets, 3 Meter Long Cord, 1500 Watts, 6 Amp	Per Piece
60	Lock & Key Med Size	Round 40mm	Per Piece
61	Lock & Key Big Size	Round 65mm	Per Piece
62	Wall Clock	14" inch Analog	Per Piece
63	Plain Rough Register	400 Pages	Per Piece
64	Torch Light	LED, 3500-4000 lux	Per Piece
65	Cello Tape	2" inch	Per Roll
66	Cello Tape	1" inch	Per Roll
67	Double Added Tape	1" inch	Per Roll
68	Examination Board	Wooden Board	Per Piece
69	Guard File	Voucher Pasting File	Per Piece
70	Duster Cloth		Per Meter
71	Office Pen Stand	Material-Acrylic	Per Piece
72	Match Box	30 nos. of Stick	Per Packet
73	File Flake (Colourful)	120 pages	Per Packet
74	Stick File	Different Colour	Per Piece
75	L. Folder	Different Colour	Per Piece
76	Notepad (Big Size)	40 Pages	Per Piece
77	Notepad (Small Size)	20 Pages	Per Piece
78	Steel Scale	30 cm	Per Piece
79	Yellow A4 Paper	70 GSM	Per Packet
80	Name Plate (Plastic)	Size-2x8 inch Acrylic	Per Piece



81	Kobra File	RP 1000 DLX	Per Piece
82	Self Adhesive Sticker	A4 Size (30 Sticker/Sheet) 39x47.5 mm	Per Packet
83	Metal Calling Bell	Made-Stainless Steel	Per Piece
84	Wireless Calling Bell	Electric or Battery operated	Per Piece
85	Arch File for Officer Record	36x36 cm	Per Piece
86	Cash Book No.30	600 pages	Per Piece
87	Cash Book No.18	360 pages	Per Piece
88	Cash Book	Leather Binding	Per Piece
89	Ball Pen		Per Piece
90	Table Cloth		Per Meter
91	Vehicle Log Book	Hard Bound-21x17 cm, 40, 75 GSM	Per Piece
92	Rechargeable Battery	AA and AAA	Per Piece
93	Charging Adaptor for Rechargeable Battery	Compatible with AA and AAA type Battery	Per Piece
94	Cover Roll		Per Roll
95	Binder Clip	51 mm	Per Piece
96	Binder Clip	25 mm	Per Piece
97	Gel Pen		Per Piece
98	Notice Board Pin	50 nos.	Per Packet
99	Pencil Sharpener		Per Piece
100	Rubber Band	500 gm	Per Box
101	Water Bottle	01 Liter	Per Bottle
102	Sutuli	Jute Rope	Per Kg
103	Rigid Box File	Box outside coated Strong Embossed Marble Paper, With metal clip & plastic button, or plastic clip & plastic button.	Per Piece
104	White Flat Lace Rope	White wide Lace	Per Meter
105	Araldite Gum	Araldite Standard 90g (R 50g, H 40g)	Per Pkt.
106	Jumbo Permanent Marker Pen	Big Nib	Per Piece
107	Ear Cleaning Cotton Buds	Biodegradable Wooden Cotton Earbuds	Per Pkt.
108	Rechargeable Torch Light	2W Torch, Powered by BIS Certified Li-ion Battery	Per Piece
109	Hyper Battery	C Size 1.5Volt	Per Piece
110	Fevicol Gum	500gm	Per Piece
111	Fevistick Gum	15gm	Per Piece
112	Stick File	Transparent	Per Piece
113	Plastic Box Big		Per Piece
114	Desk Name Plate	Plastic Acrylic V Shaped 2 Sided Display Stand Name Plate Name Plate (Clear)	Per Piece
115	A4 Sticker Paper	Self-Adhesive Glossy Photo Paper A4 Size 120 GSM	Per Pkt.
Miscellaneous Item			
Sl. No.	Name of Items (Each item)	Specification	Accounting Unit
1	Grass Cutting Sword	Made-Stainless Steel	Per Piece
2	Garden Spade (Belcha)	Square Shape, Mild Steel	Per Piece
3	Garden Digging Fork	Stainless Steel, 6" inch	Per Piece
4	Iron Ghamela	Made-Iron	Per Piece



5	Yellow Duster Cloth	40cm x 40cm	Per Piece
6	Metal Drain Openers	Made-Iron	Per Piece
7	Metal Garden Spade	Long Handle	Per Piece
8	Feather Duster	Long Handle	Per Piece
9	Soil Digging Rod	Iron, 4 foot	Per Piece
10	Silicon Rubber Autoclave Gasket	Round- 05 mm to 30 mm	Per Piece
11	Slipper Stand	3 self	Per Piece
12	Table Glass	10mm	Per Foot
13	Lime Powder (Chuna)	01 Kg	Per Kg
14	PVC Pipe (3/4 inch)	Diameter-1" inch	Per Foot
15	Ranchi Pana	Size -10" 250mm	Per Piece
16	Door Screen with Installation	As specified / Indented	Per Piece
17	Window Screen with Installation	As specified / Indented	Per Piece
18	Ultrasound Jelly	5 Liter Bottle	Per Bottle
19	Ultrasound Jelly	250 ml Bottle	Per Bottle
20	ECG Jelly	5 Liter Bottle	Per Bottle
21	ECG Jelly	250 ml Bottle	Per Bottle
22	ECG Paper Roll	(210mmx20mm)	Per Roll
23	ECG Paper Roll	(110mmx20mm)	Per Roll
24	ECG Paper Roll	(50mmx20mm)	Per Roll
25	ECG Paper Sheet	210x140mmx150 Sheet	Per Packet
26	Steel Chain	4 Foot	Per Piece
27	CSSD Roll Paper (Autoclave Indicative Roll)	19mm x 50 Meter	Per Roll
28	Baby Diaper	Model-Velcro	Per Packet
29	Similac Neosure Infant Formula	371gm	Per Bottle
30	Lactogen -1 Infant Formula	400 gm	Per Packet
31	Swab Stick	Swab Length: 150mm. Tube Dimension: Dia 13X 150mm. Head Material: Cotton	Per Piece
32	Tailoring Scissor	Brass Handle	Per Piece
33	Colour Brush	4 inch Length	Per Piece



Annexure-II

FORM-A: FINANCIAL BID
Financial Bid for supply of Stationary, Sanitary & Miscellaneous Items

Sl. No.	Name of Items Sanitary Items	Specification	Accounting Units	Unit price including GST	Unit price excluding GST
1	Hand Wash	200 ml	Per Bottle		
2	Phenyl	1 Liter	Per Bottle		
3	Room Freshener	200 ml	Per Bottle		
4	Surf	1 Kg	Per Packet		
5	Dettol	100 ml	Per Bottle		
6	Odonil	100 gms	Per Packet		
7	Colin	1 Liter	Per Bottle		
8	Hand Sanitizer	120 ml	Per Bottle		
9	Karpoor Goli	1 Kg	Per Packet		
10	Plastic Bucket Big	20 Liters	Per Piece		
11	Plastic Bucket Medium	16 Liters	Per Piece		
12	Papoch (Big)	6 Feet	Per Piece		
13	Papoch (Medium)	4 Feet	Per Piece		
14	Papoch (Small)	3 Feet	Per Piece		
15	Mosquito Liquid	50 ml	Per Piece		
16	Mosquito Hit Spray	120 ml	Per Bottle		
17	Mopper Dry Big	2 Feet	Per Piece		
18	Mopper Dry Medium	1.5 Feet	Per Piece		
19	Mopper wet	1.5 Feet	Per Piece		
20	Soap Small	Small Size	Per Piece		
21	Phula Jhadu	Steel Handle	Per Piece		
22	Slipper	(Size No.06,07,08,09 & 10)	Per Piece		
23	Turkish Towel	Normal Size	Per Piece		
24	Napkin	Normal Size	Per Piece		
25	Toilet Cleaner	500 ml	Per Bottle		
26	Plastic Mug	Big Size	Per Piece		
27	Basin Brush	Normal Size	Per Piece		
28	Steel Drum	(50 Liters)	Per Piece		
29	Khadika Jhadu	(1 m) Normal Size	Per Piece		
30	Wiper	(1.2 m) Normal Size	Per Piece		
31	Toilet Brush	Normal Size	Per Piece		
32	Dustbin Big Size	60 Liters	Per Piece		
33	Dustbin Small Size	25 Liters	Per Piece		
34	Plastic Tray	Big Size	Per Piece		
35	Plastic Tray	Small Size	Per Piece		
26	Boric Powder	250gm	Per Bottle		
37	Jala Jhadu	Normal Size	Per Piece		
38	Plastic Apron	Free Size	Per Piece		
39	Disposable Poly Apron	25 GSM	Per Piece		
40	Acid Bottle	1 Liter	Per Bottle		
41	Black Phenyl	1 Liter	Per Bottle		



42	Steel Bucket	18 Liter	Per Piece		
43	Mosquito Liquid with Machine	45 ml	Per Piece		
44	Mosquito Coil	10 Coils per Packet	Per Packet		
45	Dish Washing Liquid	500 ml	Per Bottle		
46	Plastic Spray Bottle	1 Liter	Per Piece		
47	Sodium Hypo chloride Solution	5 Liter	Per Bottle/Jar		
48	Glutal Dehyde Solution	5 Liter	Per Bottle/Jar		
49	Hand Wash Big	750ml	Per Bottle		
50	Glass Jar for Post-Mortem Centre	2000 ml	Per Bottle		
51	Lyzol	1 Liter	Per Bottle		
52	Black Polythine for Dustbin	19x21 inches	Per Kg		
53	Foot Pedal Dustbin Small	30 Liter	Per Piece		
54	Foot Pedal Dustbin Big	60 Liter	Per Piece		
55	Plastic Tub	40 Liter	Per Piece		
56	Bleaching Powder	01 Kg	Per Kg		
57	Floor Cleaner Liquid	05 Liter	Per Bottle/Jar		
58	Sponges for Cleaning	05" inch	Per Piece		
59	Scrubbing Brush Hard	10 cm length	Per Piece		
60	Kata Brush	10 cm length	Per Piece		
61	Nylon Scrubber	05" inch length	Per Piece		
62	Glass Wiper	Small Handle	Per Piece		
63	Glass Wiper	Long Handle	Per Piece		
64	Kentucky Mop	Cotton Head, Steel Handle	Per Piece		
65	Disinfectant Floor Cleaner Liquid	01 Liter	Per Bottle		
66	Scrub Pad	6x4 inch, 600-800 GSM	Per Piece		
67	Dust Pan	Plastic	Per Piece		
68	Fan Cleaner	Long Handle	Per Piece		
69	Urinal Cubes	80gm	Per Piece		

Stationary Items

Sl. No.	Name of Items (Each item)	Specification	Accounting Units	Unit price including GST	Unit price excluding GST
1	Use & Throw Dot Pen		Per Piece		
2	Bound Register No.06	120 Pages	Per Piece		
3	Bound Register No.08	160 Pages	Per Piece		
4	Bound Register No.12	240 Pages	Per Piece		
5	Bound Register No.14	280 Pages	Per Piece		
6	Bound Register No.16	320 Pages	Per Piece		
7	Bound Register No.18	360 Pages	Per Piece		
8	Bound Register No.20	400 Pages	Per Piece		
9	Bound Register No.22	440 Pages	Per Piece		
10	Bound Register No.24	480 Pages	Per Piece		
11	Bound Register No.28	560 Pages	Per Piece		
12	Bound Register No.30	600 Pages	Per Piece		
13	Bound Register No.40	800 Pages	Per Piece		
14	Bright Tag Flile	Different color	Per Piece		
15	Tag	Fifty Nos.	Per Bundle		



16	Fly Leaf	Brown color	Per Piece	
17	Cover File (Four Fold File)	38.1L x 27.9W x 22.9Th	Per Piece	
18	Flat File	Size- 14"x10"	Per Piece	
19	Voucher Guard file with clip	Big	Per Piece	
20	Alpin	100gm	Per Packet	
21	Stapler Machine Big Size (24/6)	Big Size (24/6)	Per Piece	
22	Stapler Machine Small Size (N-10)	Small Size (N-10)	Per Piece	
23	Single Punching Machine	Paper punching	Per Piece	
24	Double Punching Machine	Paper punching	Per Piece	
25	Stapler Pin N-10	N-10	Per Packet	
26	Stapler Pin 24/6	24/6	Per Packet	
27	A4 Paper	70 GSM	Per Packet	
28	A3 Paper	75 GSM	Per Packet	
29	Legal Paper	70 GSM	Per Packet	
30	Eraser	Rubber	Per Piece	
31	Whitener (Eraser)	Tube	Per Tube	
32	Highlighter Pen	Different colour	Per Piece	
33	Envelope A4 Size	A4 Size	Per Piece	
34	Envelope Legal Size	Brown/Yellow	Per Piece	
35	Envelope Med Size	11cm x 27cm	Per Piece	
36	Pencil	Soft	Per Piece	
37	Plastic File Folder	310x220mm	Per Piece	
38	Marker Pen (White Board Marker)	Black /Blue	Per Piece	
39	Permanent Marker Pen	Black / Blue	Per Piece	
40	White Board Duster	Plastic Made	Per Piece	
41	Clip Pin	100 nos.	Per Packet	
42	Stamp Pad (Big)	Size 15.7 x 9.6 cm	Per Piece	
43	Stamp Pad Ink	100ml	Per Bottle	
44	Paper Cutting Scissor	08" inch	Per Piece	
45	Attendance Register (for govt. Office)	Brown Colour	Per Piece	
46	Issue Register (for govt. Office)		Per Piece	
47	Receive Register (for govt. Office)		Per Piece	
48	Peon Book (for govt. Office)		Per Piece	
49	Notice Board (Big)	6 ft.x4 ft.	Per Piece	
50	Notice Board (Small)	2 ft.x3 ft.	Per Piece	
51	Calculator	12 Digit/150 steps Check	Per Piece	
52	AC Battery	AAA	Per Piece	
53	Watch Battery	AA	Per Piece	
54	Glucometer Battery	CR2032 (3V)	Per Piece	
55	Adhesive Gum	200 ml	Per Piece	
56	Carbon Paper	A4 Size	Per Packet	
57	Phodani		Per Piece	
58	Paper Weight	Plastic 6x6 cm	Per Piece	
59	Extension Board	4 Universal Sockets, 3 Meter Long Cord, 1500 Watts, 6	Per Piece	

M. Panda
250721

Superintendent
BBMCH, Balangir



		Amp		
60	Lock & Key Med Size	Round 40mm	Per Piece	
61	Lock & Key Big Size	Round 65mm	Per Piece	
62	Wall Clock	14" inch Analog	Per Piece	
63	Plain Rough Register	400 Pages	Per Piece	
64	Torch Light	LED, 3500-4000 lux	Per Piece	
65	Cello Tape	2" inch	Per Roll	
66	Cello Tape	1" inch	Per Roll	
67	Double Added Tape	1" inch	Per Roll	
68	Examination Board	Wooden Board	Per Piece	
69	Guard File	Voucher Pasting File	Per Piece	
70	Duster Cloth		Per Meter	
71	Office Pen Stand	Material-Acrylic	Per Piece	
72	Match Box	30 nos. of Stick	Per Packet	
73	File Flake (Colourful)	120 pages	Per Packet	
74	Stick File	Different Colour	Per Piece	
75	L. Folder	Different Colour	Per Piece	
76	Notepad (Big Size)	40 Pages	Per Piece	
77	Notepad (Small Size)	20 Pages	Per Piece	
78	Steel Scale	30 cm	Per Piece	
79	Yellow A4 Paper	70 GSM	Per Packet	
80	Name Plate (Plastic)	Size-2x8 inch Acrylic	Per Piece	
81	Kobra File	RP 1000 DLX	Per Piece	
82	Self Adhesive Sticker	A4 Size (30 Sticker/Sheet) 39x47.5 mm	Per Packet	
83	Metal Calling Bell	Made-Stainless Steel	Per Piece	
84	Wireless Calling Bell	Electric or Battery operated	Per Piece	
85	Arch File for Officer Record	36x36 cm	Per Piece	
86	Cash Book No.30	600 pages	Per Piece	
87	Cash Book No.18	360 pages	Per Piece	
88	Cash Book	Leather Binding	Per Piece	
89	Ball Pen		Per Piece	
90	Table Cloth		Per Meter	
91	Vehicle Log Book	Hard Bound-21x17 cm, 40, 75 GSM	Per Piece	
92	Rechargeable Battery	AA and AAA	Per Piece	
93	Charging Adaptor for Rechargeable Battery	Compatible with AA and AAA type Battery	Per Piece	
94	Cover Roll		Per Roll	
95	Binder Clip	51 mm	Per Piece	
96	Binder Clip	25 mm	Per Piece	
97	Gel Pen		Per Piece	
98	Notice Board Pin	50 nos.	Per Packet	
99	Pencil Sharpener		Per Piece	
100	Rubber Band	500 gm	Per Box	
101	Water Bottle	01 Liter	Per Bottle	
102	Sutuli	Jute Rope	Per Kg	
103	Rigid Box File	Box outside coated Strong Embossed Marble Paper, With metal clip & plastic	Per Piece	

M.Panda
25.07.21



		button, or plastic clip & plastic button.			
104	Lace Rope	White wide Lace	Per Meter		
105	Araldite Gum	Araldite Standard 90g (R 50g, H 40g)	Per Pkt.		
106	Jumbo Permanent Marker Pen	Big Nib	Per Piece		
107	Ear Cleaning Cotton Buds	Biodegradable Wooden Cotton Earbuds	Per Pkt.		
108	Rechargeable Torch Light	2W Torch, Powered by BIS Certified Li-ion Battery	Per Piece		
109	Hyper Battery	C Size 1.5Volt	Per Piece		
110	Fevicol Gum	500gm	Per Piece		
111	Fevistick Gum	15gm	Per Piece		
112	Stick File	Transparent	Per Piece		
113	Plastic Box Big		Per Piece		
114	Desk Name Plate	Plastic Acrylic V Shaped 2 Sided Display Stand Name Plate Name Plate (Clear)	Per Piece		
115	A4 Sticker Paper	Self-Adhesive Glossy Photo Paper A4 Size 120 GSM	Per Pkt.		

Miscellaneous Items

Sl. No.	Name of Items (Each item)	Specification	Accounting Units	Unit price including GST	Unit price excluding GST
1	Grass Cutting Sword	Made-Stainless Steel	Per Piece		
2	Garden Spade (Belcha)	Square Shape, Mild Steel	Per Piece		
3	Garden Digging Fork	Stainless Steel, 6" inch	Per Piece		
4	Iron Ghamela	Made-Iron	Per Piece		
5	Yellow Duster Cloth	40cm x 40cm	Per Piece		
6	Metal Drain Openers	Made-Iron	Per Piece		
7	Metal Garden Spade	Long Handle	Per Piece		
8	Feather Duster	Long Handle	Per Piece		
9	Soil Digging Rod	Iron, 4 foot	Per Piece		
10	Silicon Rubber Autoclave Gasket	Round- 05 mm to 30 mm	Per Piece		
11	Slipper Stand	3 self	Per Piece		
12	Table Glass	10mm	Per Foot		
13	Lime Powder (Chuna)	01 Kg	Per Kg		
14	PVC Pipe (3/4 inch)	Diameter-1" inch	Per Foot		
15	Ranchi Pana	Size -10" 250mm	Per Piece		
16	Door Screen with Installation	As specified / Indented	Per Piece		
17	Window Screen with Installation	As specified / Indented	Per Piece		
18	Ultrasound Jelly	5 Liter Bottle	Per Bottle		
19	Ultrasound Jelly	250 ml Bottle	Per Bottle		
20	ECG Jelly	5 Liter Bottle	Per Bottle		
21	ECG Jelly	250 ml Bottle	Per Bottle		
22	ECG Paper Roll	(210mmx20mm)	Per Roll		
23	ECG Paper Roll	(110mmx20mm)	Per Roll		
24	ECG Paper Roll	(50mmx20mm)	Per Roll		
25	ECG Paper Sheet	210x140mmx150 Sheet	Per Packet		
26	Steel Chain	4 Foot	Per Piece		
27	CSSD Roll Paper (Autoclave Indicative Roll)	19mm x 50 Meter	Per Roll		



28	Baby Diaper	Model-Velcro	Per Packet		
29	Similac Neosure Infant Formula	371gm	Per Bottle		
30	Lactogen -1 Infant Formula	400 gm	Per Packet		
31	Swab Stick	Swab Length: 150mm. Tube Dimension: Dia 13X 150mm. Head Material: Cotton	Per Piece		
32	Tailoring Scissor	Brass Handle	Per Piece		
33	Colour Brush	4 inch Length	Per Piece		

Date:

Place:

Signature of the Bidder
Name & Business address:

- In case of discrepancy between unit price and total price, unit price shall prevail.
- We agree to supply the above items in accordance with the specification for total cost as mentioned above within a period of 07 days from the receipt of final proof.

Date:

Place:

Signature of the chief
Executive of the Agency

Superintendent
BBMCH, Balangir

M. Panda
25/07/25



Annexure-III

FORMAT FOR SUBMISSION OF PAST PERFORMANCE

Sl. No.	Year	Order No. & Date	Order value (Rs.)	Name of the organization	Order copy page Ref. No.
1					
2					
3					

Date:

Place:

Signature of the Bidder
Name & Business address:

M. Panda
25-07-25
Superintendent
BBMCH, Balangir



ANNEXURE- IV

(To be submitted in Technical Bid)

UNDERTAKING / DECLARATION FORM

I / We having my / our
 office at Do declare
 that I/We have carefully read all the terms & conditions of tender of the Superintendent, Bhima Bhoi Medical
 College & Hospital, Balangir for supply of Stationary, Sanitary & Miscellaneous Items. The approved rate will
 remain valid for a period of **One year** from the date of approval. I will abide with all the terms & conditions set
 forth in the Tender reference No. _____ date _____ / _____ / 2023.

**I do hereby declare I/We have not been de-recognized/ black listed by any state Govt. / Union
 Territory/ Govt. of India/ Govt. organization / Govt. Health Institutions for supply of inferior quality
 materials/ non-supply.**

I/We agree that the Tender inviting Authority can forfeit the Earnest money deposit and or
 performance security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us
 proved to be false at the time of inspection / verification and not complying with the tender terms & conditions.

I/ We do hereby declare that I/
 we will supply the Stationary, Sanitary & Miscellaneous items to Superintendent, BBMC&H, Balangir as per the
 specifications as well as Terms & conditions of the above Tender document.

Date:

Seal with signature of the bidder

Place

M Pande
 250 7-25
 Superintendent
 BBMCH, Balangir



ANNEXURE-V

ANNEXURE-V

Bid Security Declaration Format

(On Letter Head of the Bidder)

This is to inform you that M/S. _____ (Agency name) shall not withdraw or modify its bid till the validity period of 90 days as mentioned in tender notice advertisement No. _____ dated _____. We may be debarred from being considered/ to participate in future for a period of 3 years at "Superintendent, Bhima Bhoi Medical College & Hospital, Balangir" from the date of debarred notice in the following circumstances: (a) If withdraw the bid during the bid validity period of 90 days. (b). If do not respond to request for clarification of the bid submitted by us. (c) if fail to cooperate in bid evaluation process and in case being successful bidder, if fails to sign the agreement in time to furnished performance security/ guarantee.

Name of the Authorized signatory: - _____

Designation: _____

Official seal: _____

Seal & signature of the Bidder

M. Pandey
25.07.21
Superintendent
BBMCH, Balangir



Firm Name: - _____

ANNEXURE-VI

CHECK LIST

Sl. No.	Name of document	Submitted (Yes / No)	Page No.
1	Tender / bid Processing Fees		
2	Bid Security Declaration as per Format		
3	Self attested copy of GST Registration certificate		
4	Self attested copy of up to date GST Return		
5	Self attested copy of PAN Card		
6	Price sheet as per price format as per Annexure-II		
7	Proof copy of past experience as per Annexure-III		
8	Copy of Income Tax Return of last Assessment years (2022-23)		
9	Bid security declaration as per Annexure- V		
10	Undertaking Annexure-IV		

Seal with Signature of the Bidder

Contact No. _____

Mkanda
25.7.25
Superintendent
BBMCH, Balangir