

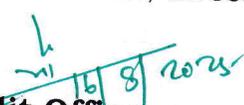
- No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
- 10) The Quotation completed in all respect should reach the undersigned on or before 01/09/2025 by 4.00 P.M. and shall be opened on date 01 /09/2025 at 5.00 P.M. in presence of the bidders or their authorized representatives at Dist. Audit Office, LFA, Balangir ..
- 11) The application form of quotation / tender containing General Bid Information & terms and conditions for Hiring of Vehicles etc. will. be available in the O/o District Audit Officer, Local Fund Audit, Balangir from dt. 16.08.2025 to 30.08.2025
- 12) The vehicle provider is required to file GST return regularly and furnish the proof of receipt / copy to this office for preparation and presentation of bill.


Dist. Audit Officer
LFA, Balangir

Memo No. 1451 /LFA(BLGR)

Dated. 16.08.2025

Copy of the Quotation/Tender Call Notice submitted to the Director, Directorate of Local Fund Audit, Odisha, Bhubaneswar for kind information.


Dist. Audit Officer
LFA, Balangir

Memo No. 1452/LFA(BLGR)

Dated. 16.08.2025

Copy of the Quotation/Tender Call Notice submitted to the Collector & District Magistrate, Balangir / Executive Officer, Balangir Municipality, Balangir / CDO-cum-Executive Officer, Zilla Parishad, Balangir / RTO, Balangir / BDO, Balangir Sadar for information . They are requested to display the aforesaid notice in their Notice Board for wide publicity among the general public.

Copy to Notice Board of Dist. Audit Office, LFA, Balangir .


Dist. Audit Officer
LFA, Balangir

Terms & Conditions

Annexure - A

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV document such as valid Registration Certificate, Insurance Certificate, Pollution Certificated fitness Certificate valid Contract Carriage Permit, proof of up-to-date tax payment etc. and Driving License of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel. Which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The hire charges inclusive of taxes are to be paid on monthly basis. The maximum monthly hire charges, excluding taxes is maximum Rs. 24,000/- (Rupees twenty four thousand) only for **TIAGO/BOLT/CELERIO (Petrol)**.
The Cost of petrol will be paid separately based on actual consumption @ **17 KMPL.**

Seal & Signature of
Quotation/ Tender Calling Authority With Designation

General Information

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	Gem Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete Address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service Provider	
18	Contact Number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel Cost	
20	Rate of fuel consumption/ Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer