



ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ଟିଟିଲାଗଡ଼

**OFFICE OF THE MUNICIPAL COUNCIL, TITILAGARH**

(Dept. of Housing & Urban Development, Govt. of Odisha)

At/Po.Ps.Titilagarh, Dist.Balangir-767033, e-mail:titilagarhmunicipality@gmail.com

**e-tender notice details**

**BID Identification No. TIG-MPL-18-2025**

**DTCN No.3744/DT.17.12.2025**

Bid Documents consisting of work, Estimated Cost, Cost of Tender Paper, EMD, time of completion, Class of Contractors and the set of terms and conditions of contract and other necessary documents can be seen in Govt. website i.e. <https://tendersodisha.gov.in>

1. Name of the work : Civil Construction works as mentioned in website.
2. No. of works. : **1 no. of Civil Projects**
3. Tender Cost : **As per DTCN**
4. Period of Completion : 60days
5. Date & Time of availability of Bid Documents in the Portal : **From 19.12.2025, 12:00 am to 29.12.2025, 5:00 PM.**
6. Last date & time for receipt of bids in the portal. : upto **29.12.2025** at 5:00 PM.
7. Last date & time for deposit Of Fees& Documents (in sealed envelope) at Office tender box. : upto **30.12.2025** at **05:00 PM.**
8. Bids received online & Offline will be opened on : On **31.12.2025** at **11:00 AM.**
9. Name and address of the officer inviting Bid : Executive Officer, Titilagarh Municipality.

Further details can be seen from the procurement portal i.e.<https://tendersodisha.gov.in>

**Executive Officer, Titilagarh Municipality**



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At/Po.Ps.Titilagarh, Dist.Balangir-767033, e-mail:titilagarhmunicipality@gmail.com

**E-TENDER CALL NOTICE DTCN No.3745/17.12.2025**

**BID Identification No.TIG-MPL-18-2025**

1. The Executive Officer, Titilagarh Municipality, Titilagarh on behalf of the Governor of Odisha invites on-line Percentage rate tenders through e-procurement for execution of works. The bid should be submitted by eligible class of contractors through on-line in the Govt. website [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in). The bidders should have necessary portal enrolment (with own digital signature certificate). The registered bidders outside of Odisha State can also participate in this on-line tender process after necessary portal enrolment but shall have to subsequently undergo registration with appropriate authority of the State Govt. within a month of acceptance of bid.

**Table -1 PROJECTS DETAILS**

SN	Name of the Project	Estimated cost (in Rs.) (excluding GST)	EMD In Rs.	Tender cost	Period of completion	Class of Contractor
1	Development of Deobandha at ward No.13	16,90,677	16,907	6,000/-	60 days	'D' or equivalent

**Executive Officer, Titilagarh Municipality**

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## OFFICE OF THE MUNICIPAL COUNCIL, TITILAGARH

2. Bid document consisting of qualification, information and eligibility criteria of bidders and tender schedule of the works are available in [website-www.tendersodisha.gov.in](http://www.tendersodisha.gov.in) and the set of terms and conditions of contract and other necessary documents can be seen in the website till last date of sale and receipt of tender papers. Interested tenderers may obtain further information at the web-site [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in).

GOVERNMENT OF ODISHA  
WORKS DEPARTMENT  
OFFICE MEMORANDUM

No. 1559 / W-2, Dated the 5-4-2021

Subject: Additional Performance Security in case of Abnormally Low Bid (ALB).

Additional Performance Security (APS) is being obtained from the Successful Bidder and the Bid amount is less than estimated cost put to tender to the extent of exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount in shape of Term Deposit Receipt pledged in favour of Executive Officer/Bank Guarantee in favour of the Executive Officer from any Nationalized /Scheduled Bank in India counter guaranteed by its local branch at Bhubaneswar within seven days of issue of Letter of Acceptance (LoA) by the Executive Officer (by e-Mail) to the successful bidder otherwise the bid of the successful bidder shall be cancelled and the Earnest Money Deposit/ Bid Security shall be forfeited. Further proceedings for blacklisting shall be initiated against the bidder as per amendment to Para 3.6.6 (v) of CPWD Code, Volume-I vide Works Department Office Memorandum No 14450/W dated 20.02.2018.

The State Government is in receipt of many representations that on account of slowdown in economy due to the pandemic COVID-19, there is acute financial crunch among many contractors, which in turn is affecting timely execution of the contracts. It has also been represented that this may affect the ability of the contractors to bid in tenders and hence reduce competition. Requests are being received for reduction in quantum of Additional Performance Security in the Government Contracts.

In view of the above, the State Government is pleased to fix the following rate of Additional Performance Security.

Sl. No.	Range of Difference between the estimated cost put to tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
	Below 5%	No Additional Performance Security
1.	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
2.	From 10% and above	100% of (Difference between estimated cost put to tender and Bid Amount)

1. This shall take effect from the date of issue of this Office Memorandum.

2. The code provision exists in Works Department Office Memorandum No.14450/W dated 20.02.2018 stands modified to the above extent with effect from the date of issue of this Office Memorandum.

Commissioner

4. Tender must be accompanied by bid security/E.M.D. of the amount specified for the work in column-5 as mentioned above and Additional performance Security if the bid amount is less than the estimated cost put to tender which will be equal to exact amount of differential cost i.e., estimated cost put to tender minus the quoted amount duly pledged **in favour of Executive Officer, Titilagarh Municipality** in shape of K.V.P./ NSC/ Postal T.D. Pass Book/ D.D. / Deposit receipt of any Nationalized Bank.
5. The cost of Tender Documents as indicated in column-6 should be deposited in shape of Demand Draft **in favour of Executive Officer, Titilagarh Municipality drawn in any Nationalized Bank and payable at Titilagarh** separately. The demand draft should be enclosed in a separate envelope marked "Cost of Tender Document Downloaded from the website" and accompany the tender.
6. The bids for the works shall remain open for acceptance for a period of 90 days from the last date of receipt of bids. If any bidder / tenderers withdraws his bid / tender before the said period or makes any modification in the terms and condition of the bid, the EMD deposited at the time of submission of tender shall stand forfeited.



No Engineer of Gazetted rank or other Gazetted officer employed in Engineering of Administrative duties in an Engineering department of the State Government is allowed to work as a contractor for a period of two years after his retirement from Government service, without Government permission.

8. Other details can be seen in the bidding documents, which is available in web-site [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in).
9. Authority reserves the right to reject any or all of the tenders without assigning any reasons thereof.
10. The scanned copy of Tender Paper Cost, NRC, Affidavit, E.M.D., and A.P.S. submitted through web-site to be dropped in original in the sealed Tender Box in office of the Municipal Council, Titilagarh Municipality from within office hour positively /By registered post / By speed post / Any other delivery system before the schedule time of opening of tender and verification will be made as mentioned in Table (2)-Column (7) onwards.
11. The contractor has to mention percentage excess or less over the estimated cost (in figure and words).
12. In percentage rate of tender, only percentage quoted shall be considered. Percentage quoted by the contractor shall be accurately filled in figure & words, so that there is no discrepancy. If any discrepancy is found in the percentage quoted in words and figures then percentage quoted by the contractor in words shall be taken as correct. If excess / less is not mentioned, then the rate will be treated as percentage excess.
13. The contractor will write percentage Excess or less up to two decimal points only if he writes the percentage excess or less up to more than two decimal points, the two decimal points shall only be considered without rounding up.
14. Engineer contractor desirous to avail the exemption of EMD is required to submit an affidavit to the effect that he / she has not yet availed the facility for more than two works during the current financial year. The name of work for which and the authority to whom the tenders have been submitted, must be mentioned in the affidavit, & he / she should produce his / her original registration certificate at the time of opening of the tender for verification of the license, failing which the tender will be rejected.
15. A bidder can submit only one tender paper for a particular work, submission of more than one tender paper by a bidder for a particular tender will be liable for rejection of all such tender papers as per Works Department Letter No. 4985/WE, Dated 28.03.2007.
16. If the rate quoted by the bidder is less than 15 % of the tendered amount then such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids. But if more, than one bids is quoted at 14.99 % (Decimals up to two numbers will be taken, for all practical purposes) less than the estimated cost, the tender accepting authority will finalize the tender through a transparent lottery system, where all bidders/ their authorized representative, the concerned Tender committee members will remain present.
17. The tender accepting authority will verify the originals of all the scanned documents of the lowest successful bidder only within 5 days of opening of the tender. In the eventuality of failure on the part of the lowest bidder to produce the original documents, he will be debarred in future from participating in tender for 3 years and will be black listed by the competent authority. In such a situation, successful L2 bidder will be required to produce his original documents for consideration of his tender at the negotiated rate equal to L1 bidder.

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18. The schedule Caste / Schedule Tribe Contractors desirous to avail the facility of preference as per Govt. rule should enclose the copy of their registration certificate stating the fact of caste by their registration authority with the bid, failing which they will not get price preference as per above rule.
19. The bid will be opened online as mentioned in Table (2)-Column (7) in the presence of the bidders or their authorized agents, who wish to attend. If the office happens to be closed on the last date of receipt and the date of opening of the bids as specified, the bids will be received and opened on the corresponding next working day at the same time and venue. For finalization of the tender, a transparent lottery system will be adopted (if required) as mentioned in Table (2)-Column (8).
20. The bidders shall have to produce an affidavit in support of authenticity of documents like **GST Clearance Certificate, Contract License, PAN Card including the E.M.D.** accompanying the bid etc.. The authority reserves the right to verify the authenticity of document in case any doubt or complain arises.
21. Additional performance security shall be deposited by the L1 bidder only before the time of signing agreement. In such an event the bidders who have quoted less bid price/ rates than the estimated cost put to tender shall have to deposit the exact amount of differential cost i.e., estimated cost put to tender minus the quoted amount as Additional Performance Security in shape of National Saving Certificate/ Post office Term Deposit/ KissanVikas Patra/ D.D./ Deposit receipt of any Nationalized Bank duly pledged **in favour of Executive Officer, Titilagarh Municipality payable at Titilagarh** failing which the tender in his favour shall be liable for rejection. The time period of such fixed deposit must be more than one year. If situation so arises for lottery, the S.C./ S.T. candidates, availing price preference, are required to furnish the differential amount of A.P.S. within 3 days from the date of lottery.
22. Tenderer(s) is/are required to submit the Schedule forms.
23. Plants/Machinery/Equipments Required (Furnish Schedule -C).

Sl. No.	Type of Equipment	No. of Machines Required
1	Water Tanker	1
2	Truck / Tractor/ Tipper	1
3	JCB	0
4	Generator	1
5	Concrete Mixer	1
6	Concrete vibrator type: Needle and Plate	1 No. (Needle) 1 No. (Plate)
7	Complete Staging, Shuttering, Centering Arrangement	20 Sqm.

  
Executive Officer, Titilagarh Municipality

**Memo No.3746 / Date.17.12.2025**

Copy submitted to the Director, NIC, Balangir he is requested to publish the e-tender call notice in District website for wide publication.



**Executive Officer, Titilagarh Municipality**

**Memo No.3747 / Date.17.12.2025**

The Deputy Director, Information & Public Relation Department (I & P.R. Dept.)

Govt. of Odisha, Bhubaneswar to request Publication the e-tender call notice in any two Odia daily newspapers (as per Govt. rule) with minimum size as appropriate for one day in respect of Titilagarh Municipality.



**Executive Officer, Titilagarh Municipality**

**Memo No.3748(3) / Date.17.12.2025**

Copy submitted to the Director of Municipal Administration & Ex-Officio Additional Secretary to Govt./ AD, SUDA, H&UD Department, Govt. of Odisha, Bhubaneswar/ Addl. Director, SUDA, H&UD, Odisha/ Director, SBM, H&UD, Odisha for favour of kind information.



**Executive Officer, Titilagarh Municipality**

**Memo No.3749(15) / Date.17.12.2025**

Copy submitted to Collector & District Magistrate, Balangir/ E.O., Zilla Parisad, Balangir/ Project Director, DUDA, Balangir/ Sub-Collector, Titilagarh/ Deputy Director (P & S), D.P.M.U., Balangir/ / Inspector of Local works-cum-Executive Engineer, P.H.Division, Balangir/ Executive Engineer, R & B Division, Kantabanji / Executive Engineer, R.D. Division, Titilagarh / Executive Engineer, M.I. Division, Balangir / Executive Engineer, Irrigation Division, Titilagarh / Block Development Officer, Titilagarh / Tahasildar, Titilagarh/ SDO, PHD, Titilagarh for favour of kind information with a request to kindly exhibit this e-tender call notice in their Notice Board.



**Executive Officer, Titilagarh Municipality**

**Memo No.3750(3) / Date.17.12.2025**

Copy submitted to the Superintendent of Police, Balangir / SDPO, Titilagarh/ IIC, Titilagarh Police Station for information.



**Executive Officer, Titilagarh Municipality**

**Memo No.3751(8) / Date.17.12.2025**

Copy submitted to the all tender committee member, Titilagarh Municipality for favour of kind information.

Copy to ME/ JEs/Accountant / Cashier/Amin & Work Section of Titilagarh Municipality for information.

Copy to Officer Notice Board, Titilagarh for wide publication.



**Executive Officer, Titilagarh Municipality**