



ODISHA STATE CIVIL SUPPLIES CORPORATION LIMITED

BALANGIR

E-Mail ID : csobalangir@gmail.com

No. 442 / Dt. 20-01-26

To

The Deputy Director (Advertisement),
Information & Public Relation Department,
Odisha, Bhubaneswar.

Sub: Publication of Advertisement in Print Media.

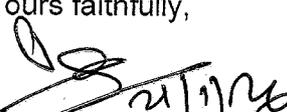
Sir,

With reference to the subject cited above, I am directed to inform that the Odisha State Civil Supplies Corporation Limited, Balangir is going to invite tenders/quotations for hiring of vehicles for Office use and Paddy Procurement Operations. The gist of the advertisement is enclosed herewith for your kind reference.

It is, therefore, requested to kindly publish the advertisement in the local edition of one (01) Odia daily newspaper, widely circulated in Balangir district, in one (01) edition only, covering the minimum readable space for information of all concerned.

Encl.: - Notice Inviting Tender – One sheet.

Yours faithfully,


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Memo No.: 443 / Date: 21-01-2026

Copy along with Notice Inviting Tender (one sheet) and soft copies of the tender documents (one set) forwarded to the DeGM, Balangir for kind information with a request to hoist the advertisement in the District website <https://Balangir.odisha.gov.in> for information of all concerned.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Memo No.: 444 / Date: 21-01-2026

Copy along with Notice Inviting Tender (one sheet) and soft copies of the tender documents (one set) submitted to the DGM (F), IT Cell, OSCSC Ltd., Bhubaneswar for kind information and necessary action with a request to hoist the same on the OSCSC website.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Memo No.: 445 / Date: 21-01-2026

Copy submitted to the Additional Secretary to Government, F.S. & C.W. Department, Odisha, Bhubaneswar for kind information.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Memo No.: 446 / Date: 21-01-2026

Copy submitted to the Managing Director/ FA & CAO, OSCSC Ltd., Bhubaneswar for kind information and necessary action.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Memo No.: 447 / Date: 21-01-2026

Copy forwarded to the P.A. to Collector, Balangir for kind information of the Collector.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BALANGIR

Email ID- csobalangir@gmail.com

QUOTATION/TENDER CALL NOTICE FOR HIRING OF PRIVATE VEHICLES

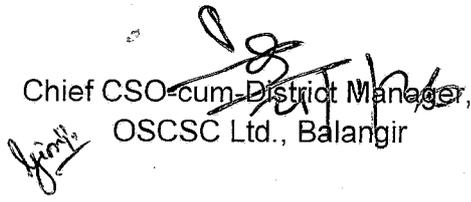
No. 441 dated... 21. 01. 20

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Individuals for providing various class/types of private vehicles (AC) on monthly rented basis for the Office of Chief CSO-cum-District Manager, OSCSC Ltd., Balangir.

The details of terms and conditions can be obtained from this Office or downloaded from District Website <https://balangir.odisha.gov.in>.

Any corrigendum/addendum etc. can be viewed in the District website.

The undersigned reserves the right to reject any or all the tenders/quotations without assigning any reason thereof.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BALANGIR

Email ID-csobalangir@gmail.com

Quotation/Tender Call Notice

No. 440

Dated. 21.01.26

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Individuals having valid PAN & GST registration certificate for providing following types of private vehicles (AC) preferably BS-VI compliant vehicles for official use & paddy procurement operation for the Office of Chief Civil Supplies Officer-cum-District Manager, OSCSC Ltd., Balangir on monthly rent basis , which shall conform to the Terms and conditions (Annexure-A)):

Type of vehicle	Requirement of vehicle	Maximum Seating capacity including driver	Maximum rate(in Rs.) per month excluding taxes	Minimum average mileage(in KM/Liter)	Purpose
Tiago/Bolt/Celerio(Petrol) etc.	01	05	Rs.24000	17	Office use
TUV300/Bolero/Sumo Gold/Ertiga etc	02	07	Rs.37200	10	Paddy procurement

1. The service provider shall have a valid GST registration and PAN to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 10000.00(Rupees Ten thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Manager, OSCSC Ltd., Balangir and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel. Taxes as applicable would be deducted as per Govt. norms.
8. The Vehicle must achieve a fuel efficiency of 17 & 10 kM per liter as stated in above table.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (kM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).



10. The Quotation completed in all respect should reach the undersigned on or before dated **29.01.2026 by 3 P.M.** through registered post/speed post/courier service as the case may be and the same shall be opened on the same day at **4 P.M.** in the Office chamber of A.D.M.(General), Balangir in presence of the bidders or their authorized representatives.

Office Address

Chief Civil Supplies Officer-cum-District Manager, Odisha State Civil Supplies Corporation Ltd., Balangir

At- Rugudipada, PO/Dist- Balangir, PIN-767001

Email ID- csobalangir@gmail.com

Mobile number-9439140760, 9438200035

11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in the Office of Chief CSO-cum-District Manager, OSCSC Ltd., Balangir on free of cost and can be downloaded from District Website <https://balangir.odisha.gov.in> from Date **29.01.2026**.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyers & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Chief CSO-cum-District Manager,
OSCSC Ltd., Balangir

General Information

Sl.No.	Particulars		
1	Name of the Service Provider		
2	Complete Address		
3	GST Number		
4	GeM Registration Number		
5	Bank Account No and IFSC Code		
6	Registration No. of Vehicle		
7	Year of Manufacture		
8	Make & Model		
9	Date of registration		
10	Name & complete address of the owner of vehicle		
11	Fitness Certificate validity		
12	Pollution Certificate validity		
13	Permit validity		
14	Insurance validity		
15	Name / Address of the Driver		
16	D.L. No. & Validity of the D.L. of the Driver		
17	Contact Number of the Service provider		
18	Contact number of Driver		
19	Proposed hire Charge of the vehicle per month excluding fuel cost	05-Seater	
		07-Seater	
20	Rate of fuel consumption / Mileage per liter	05-Seater	
		07-Seater	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer

