



ବଲାଙ୍ଗିର ଜିଲ୍ଲା ନ୍ୟାୟାଳୟ

**Balangir District Court**

e-Courts Mission Mode Project



**OFFICE OF THE DISTRICT JUDGE, BALANGIR.**

**ADVERTISEMENT No. 01 of 2026.**

**Dated, Balangir the 07<sup>th</sup> day of April, 2026**

As desired by the Hon'ble High Court of Orissa, Cuttack, applications are invited from the eligible candidates having requisite qualification and experience along with supporting documents as required under Rules-5 and 6 of the Family Courts (Orissa) Rules, 1990 for appointment to the vacant post of **Counsellor (one post) in the Court of the Judge, Family Court, Balangir.** The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

1. **ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR:**

A candidate, in order to be eligible for the above post;

- a) Shall be a citizen of India;
- b) Shall have a Master's Degree in Social Science preferably in Sociology or Psychology with a minimum experience of 3 years in family counseling;

*Provided that, where such persons are not available, persons above the age of thirty five working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in Social Science preferably in Sociology or Psychology shall be eligible.*

- c) Shall be able to speak, read and write Odia and have passed test in Odia equivalent to the M.E. standard;
- d) Shall be of sound health, good physique and free from organic defects or bodily infirmity, or communicable disease;
- e) Shall have not more than one spouse, if married;
- f) He/she has neither any criminal case pending against him/her nor he/she is convicted in any criminal case;

2. **FUNCTIONS OF A COUNSELLOR:**

Counsellor entrusted with any petition shall assist and advise the parties regarding the settlement of subject-matter of dispute between the parties or any part thereof. The Counsellor shall also help the parties in arriving at a reconciliation. Further, the function of counsellor shall be regulated in accordance with the terms and conditions laid down in the Family Courts (Orissa) Rules, 1990 and amendments made there under from time to time.

**3. FEES OF A COUNSELLOR:**

The Counsellor shall be paid the assisting fee per day of actual work and retainer fee per month at the rate fixed by the state government, from time to time, in consultation with the Hon'ble High Court of Orissa. Further, in view of Government of Odisha Law Department Resolution No. IJ-02/2019/ 6839/L dated 23.04.2025 the retainer fees of the counsellor is Rs. 6,000/- per month and the assisting fee per day of actual work of the counsellor is Rs. 1,000/-.

**4. DOCUMENTS REQUIRED:**

- i) Self attested photo copies of all the Educational Qualification certificates and mark sheets including Master's Degree/ Degree in Social Science, preferably in Sociology or Psychology.
- ii) Experience certificate in the field of Family counseling/ Social service and welfare activities and engagement in promoting the welfare of Family and Child Care.
- iii) Two numbers of self attested recent passport size photographs (one shall be affixed on the application form).
- iv) Two self addressed envelopes affixing stamp of Rs. 56/- (Rupees Fifty Six only) on each.
- v) Self attested photocopy of certificate showing the Date of Birth (Preferably H.S.C. Board or equivalent).
- vi) Declaration that neither any criminal case is pending against him/her nor he/she is convicted in any criminal case.
- vii) One self declaration with signature regarding marital status showing one spouse living, if married.
- viii) Two recent original character certificates issued by two Gazetted Officers/Medical Practitioner/ Sarpanch etc.

**5. LAST DATE FOR RECEIPT OF APPLICATIONS**

The prescribed application format duly filled in with the required particulars along with the required documents shall be sent to the **Registrar, Civil Courts, Balangir, AT-Balangir, PO-Balangir, Dist-Balangir, PIN-767001** through registered post / speed post or may be dropped in the box kept inside the Civil Court campus, Balangir during office hours on working days. The applications must reach to the address mentioned above on or before **01:00 P.M. of 30.04.2026**. The applications received after the last date and time and through any other mode shall not be considered. Envelope containing application & other required documents, must be inscribed **"Application for the post of Counsellor"**.

**N.B.:-**

- i) The candidate are required to submit their applications duly filled in and **signed in full** by their own hands furnishing the required particulars as per the prescribed format attached with the advertisement. **Application received without full signature of the applicant shall be rejected.**
- ii) Any form of canvassing by the applicant shall entail rejection of the application.
- iii) Application found incomplete, in any manner shall be summarily rejected.
- iv) Applicants are advised to visit the official website of District Court, Balangir i.e. "<https://balangir.dcourts.gov.in>" from time to time for further updates.

**Sd/-**  
**District Judge,**  
**Balangir(I/C)**

## FORMAT

### APPLICATION FOR THE POST OF COUNSELLOR IN THE FAMILY COURT, BALANGIR

1. Name of the Candidate :
2. Father's/Husband's Name :
3. Sex (Male/Female/Others) :
4. Marital Status (Married/Unmarried) :
5. Permanent Address :
6. Present Address :  
(Mobile no. & E-mail address, if any)
7. Date of Birth :  
(As per HSC or equivalent certificate)  
Age as on 30.04.2026 : Years.....Months..... Days

Self attested  
Passport Size  
Photograph

8. Educational Qualification: (Attach the self attested copies)

Name of the examination passed	Name of the Board/ University	Year of passing	Total marks of the Examination	Aggregate of marks secured	Grade/ Division	% of marks secured

9. Details of Experience in the field of family counseling, Social service and welfare activities with engagement in promoting the welfare of family and child care :  
(Relevant certificates to be attached)
10. Religion:
11. Nationality:
12. Attach two Character Certificates issued by two Gazetted Officer/Medical Practitioner/Sarpanch etc. (mention name, designation of the Officers):
13. Attach declaration that neither any criminal case is pending against him/her, nor he/she is convicted in any criminal case:
14. Undertaking as to only one spouse living, if married:

#### DECLARATION

I do hereby solemnly affirm and state that I am aware about the provisions of The Family Courts (Orissa) Rules, 1990 and amendments made thereto, and the statements made above are true and correct to the best of my knowledge and belief and based on record. Any information, if found incorrect my candidature shall be summarily rejected.

Date

Place

**Full Signature of the Candidate.**

Memo No. 2711(17) Date 07.04.2026

Copy to the Deputy Administrator, District Court, Balangir with a direction to display the Advertisement in their respective notice boards for information of all.

Copy forwarded to the JIC, PES of Titilagarh/Kantabanji/Patnagarh/Tusura/ Muribahal/Bangomunda/Loisingha/Saintala/ Agalpur for information with request to display the copy of the Advertisement in their respective notice boards for information all.

Copy forwarded to the Collector and District Magistrate, Balangir / Superintendent of Police, Balangir/District Information and Public Relations Officer, Balangir for favour of kind information with request to display the copy of the Advertisement in their respective notice boards for information of all.

Copy forwarded to the Officer in Charge, National Informatics Centre, Balangir for favour of kind information with a request to upload the Advertisement in the website of Balangir district.

Copy forwarded to the Employment Officer, District Employment Exchange, Balangir for information with request to display the copy of the Advertisement in their respective notice boards for information of all.

Copy to the System Officer, District Court, Balangir for information with a direction to upload the advertisement in the District Court website "<https://balangir.dcourts.gov.in>".

  
**Registrar, Civil Courts,  
Balangir**