

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର

ଆଗଲପୁର, ବଲାଙ୍ଗୀର

ବିଜ୍ଞାପନ ସଂଖ୍ୟା - ୦୦୧

ତାରିଖ- ୦୨/୦୪/୨୦୨୨

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର ଛାତ୍ରୀ ନିବାସ
ନିମନ୍ତେ ବୃତ୍ତିଭିତ୍ତିକ ନିଯୁକ୍ତି ବିଜ୍ଞପ୍ତି

ଓଡ଼ିଶା ସରକାରଙ୍କ ଅଧିନରେ ପରିଚାଳିତ ବଲାଙ୍ଗୀର ଜିଲ୍ଲାର ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର ଛାତ୍ରୀ ନିବାସ (Non-KGBV) ନିମନ୍ତେ Warden, Head Cook, Assistant Cook, Chowkidar_cum_Sweeper ବୃତ୍ତିଭିତ୍ତିକ ନିଯୋଜନ ନିମନ୍ତେ ଯୋଗ୍ୟ ପ୍ରାର୍ଥୀଙ୍କଠାରୁ ନିର୍ଦ୍ଧାରିତ ଫର୍ମରେ ଦରଖାସ୍ତ ଆହ୍ୱାନ କରାଯାଉଅଛି । ଛାତ୍ରୀ ନିବାସ ପାଇଁ ଆବେଦନ କରୁଥିବା ପ୍ରାର୍ଥୀମାନେ ସ୍ତ୍ରୀ ହେବା ଆବଶ୍ୟକ । ସମସ୍ତ ପଦବୀ ସମ୍ପୂର୍ଣ୍ଣ ଭାବରେ ଅସ୍ଥାୟୀ ଓ ବୃତ୍ତିଭିତ୍ତିକ ଅଟେ । ଆବେଦନ ଫର୍ମରେ ଆବଶ୍ୟକ ପ୍ରମାଣପତ୍ର ସଂଲଗ୍ନ କରି ତା.୦୪/୦୪/୨୦୨୨ ରୁ ତା.୨୧/୦୪/୨୦୨୨ ସୁଦ୍ଧା ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର ଠିକଣାରେ ରେଜିଷ୍ଟ୍ରି ପୋଷ୍ଟ / ସ୍ଥିତ ପୋଷ୍ଟ କରି ଏବଂ ବିଦ୍ୟାଳୟରେ କେବଳ କାର୍ଯ୍ୟଦିବସରେ ସମୟ ସକାଳ ଘ. ୬.୩୦ ମି. ରୁ ଘ. ୧୧.୦୦ ମି. ମଧ୍ୟରେ ଆବେଦନ କରିବା ଆବଶ୍ୟକ । ବିଜ୍ଞାପନରେ ସମ୍ପୂର୍ଣ୍ଣ ବିବରଣୀ ଓ ଆବେଦନ ଫର୍ମ <https://balangir.odisha.gov.in> ଏବଂ <https://oav.edu.in/OAVDUD> ରେ ଉପଲବ୍ଧ ଅଟେ ।

ସ୍ୱା/- ଅଧ୍ୟକ୍ଷ,

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର, ଆଗଲପୁର

NOTICE FOR ENGAGEMENT OF SUPPORT STAFF FOR GIRLS' HOSTEL OF OAV DUDUKA

Applications are invited from eligible **Male/Female** candidates for the engagement of support staff on purely temporary/contractual basis for the 100 Bedded Girls' Hostel of OAV Duduka.

FOR GIRLS' HOSTEL:-

Sl. No.	Name of the Post	Nos. of Vacancy	Educational Qualification	Age Limit as on 23-02-2026	Remuneration per Month
1	Warden (Female)	01	B.A./B.Sc. From any Recognized University	30 Years to 60 Years	₹ 21,175.00
2	Head Cook (Female)	01	-	30 Years to 40 Years	₹ 9,000.00
3	Assistant Cook (Female)	02	-	21 Years to 32 Years	₹ 6,750.00
4	Chowkidar (Male)	01	HSC Passed	21 Years to 32 Years	₹ 7,500.00

NB: Remuneration included with EPF share of both Employee and Employer.

Eligibility & Conditions:

- The engagement is purely temporary and will not confer any right for regular appointment.
- Applicant must be a resident of the concerned block /district.
- Candidate belonging to other districts are NOT eligible, hence need not apply.
- Applicant must be physically and mentally fit.
- Experience in hostel management/cooking /security duty will be given preference.

How to Apply:

- Interested candidates may download the prescribed application form along with guidelines from the district website: <https://balangir.odisha.gov.in> or OAV Duduka website: <https://oav.edu.in/OAVDUD> or application form may be obtained from Office of the Principal in between 7am to 10.30am on all working days.
- The filled-in application form, along with self-attested photocopies of relevant documents (educational qualification, age proof, residence and experience certificates) must be submitted in a sealed envelope super scribed "**APPLICATION FOR ENGAGEMENT OF SUPPORT STAFF FOR GIRLS' HOSTEL, OAV DUDUKA**". Name of the Post_____
- Submission of Application Form: **04-04-2026 to 21-04-2026**
Timing: **7am to 10.30am**

Address for Submission:

OAV Duduka	The Principal Odisha Adarsha Vidyalaya Duduka At/ Po-Duduka, Dist. -Balangir, Odisha-767061
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Mode of Submission:

Through Speed Post/Registered Post or by Hand to the Office of the Principal, OAV Duduka

- Note: incomplete applications or applications received after the last date will be summarily rejected. The authority reserves the right to cancel the engagement process at any stage without assigning any reason.



**APPLICATION FORM FOR ENGAGEMENT OF SUPPORT STAFF
FOR 100-BEDDED GIRLS HOSTEL, OAV DUDUKA
BLOCK- AGALPUR, DIST.-BALANGIR (ODISHA)**

1. Post Applied For (Tick any one):

Warden **Head Cook** **Assistant Cook** **Chowkidar**

2. Personal Details:

Full Name (in Block Letters)		Recent Passport Size Photograph
Father's Name		
Date of Birth (DD/MM/YYYY)		
Age as on 23-02-2026	____ Years ____ Months ____ Days	
Gender		
Religion		
Category (SC/ST/OBC/SEBC/UR)		
Permanent Address (with PIN Code)		

Mobile No.		WhatsApp No.	
Email ID			

3. Educational Qualification:

Examination Passed	Board / University	Year of Passing	Total Marks	Marks Obtained	Percentage %	Div.

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4. Work Experience (if any):

5. Declaration:

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false, my application is liable to be rejected.

Place : _____

Date : _____

Signature of Applicant

CHECK LIST

SI. No.	Name of the Relevant Document(s) / Certificate(s)	Submitted (Yes / No)
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

GUIDELINES AND INSTRUCTIONS

The engagement of Support Staff (Warden, Head Cook, Assistant Cook, Chowkidar) for the 100-Bedded Girls' Hostel at OAV Duduka will be made purely on contractual / temporary basis as per the following terms and conditions:

1. The engagement is purely temporary and does not confer any right for regular appointment.
2. The applicant must be a resident of the concerned block / Balangir district.
3. Age limit: As prescribed by the OAVS guidelines for hostel staff engagement.
4. The candidate should be physically and mentally fit for duty.
5. Educational Qualification: Minimum qualification as per the respective post.
6. Experience in hostel management /cooking / security duty will be preferred.
7. Honorarium will be paid as per the prescribed norms of OAVS.
8. The engagement may be terminated at any time if performance is found unsatisfactory or services are no longer required.
9. Selected candidates must produce original certificates / documents for verification at the time of interview.
10. Any canvassing or suppression of facts will lead to cancellation of candidature.

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ଦୁଦୁକା, ଆଗଲପୁର

OFFICE OF THE PRINCIPAL

ODISHA ADARSHA VIDYALAYA, DUDUKA

P.O. – DUDUKA, BLOCK- AGALPUR, DIST-BOLANGIR, ODISHA-767061

AFFILIATION NO.-1520491, SCHOOL CODE- 17605, UDISE CODE-21240104505

Email ID- agalpur@oav.edu.in Contact No-9437240789

Letter No- 121/OAVD/2026 //Date-02.04.2026

To,

The Joint Director (Advertisement)
Information & Public Relations Department
Bhubaneswar

Sub: Request for publication of Advertisement for engagement of support staff for Girl's Hostel of OAV Duduka, Agalpur, Balangir regarding.

Sir,

In inviting a reference to the subject in caption, you are requested to publish one advertisement, material enclosed herewith, (hard and soft copy), in any one Odia daily news paper I & PR rate (under Rs.5000/-). The said advertisement is required to be published in the above news papers on or before dt-04/04/2026.

The copy of News Paper with published advertisement after publication may please be sent to this office for record at this end. The advertisement is sent by E-mail to ipr.advt@gmail.com.

Yours sincerely

Encl: Hard and soft copy of Engagement Notice


Principal

OAV Duduka, Agalpur

Balangir

Odisha Adarsha Vidyalaya,
Duduka

Memo No- 122 /OAVD/2026 //Dated 02.04.2026

Copy submitted to the State Project Director, OAVS, BBSR/Collector & DM-cum-Chairman VMDC/ Sub Collector & SDM-cum-Nominee VMDC Chairman/ District Education Officer, Balangir/ District Public Relation Officer, Balangir for kind information.


Principal

OAV Duduka, Agalpur

Balangir

Principal

Odisha Adarsha Vidyalaya,
Duduka