



MUNICIPAL COUNCIL: BALANGIR

**DETAILED REQUEST FOR PROPOSAL (RFP)
For Plantation and Beautification of Different Areas of
Balangir Municipality**

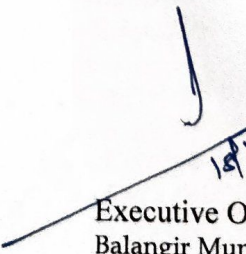
NOTICE INVITING QUOTATION

Notice No.: 2689 | Date: 18.04.2026

Cost of Tender Paper: ₹10000/-

EMD: 35000/-

Month & Year: April 2026


Executive Officer,
Balangir Municipality.



OFFICE OF THE MUNICIPAL COUNCIL: BALANGIR

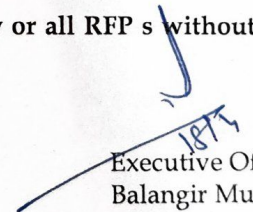
Address: - Office of the Municipal Council, Balangir, Opp. Of Rajendra Park Balangir, Pin: - 767001, Ph No.: - 06652 232720, Email ID:- bgrmc1972@gmail.com

Letter No. 2689 /Date. 18.04.2026

Sealed Request for Proposal (RFP) are hereby invited from intending, reputed, and Experience Suppliers, having valid GST Registration, PAN, and required statutory documents, for Supply, Fitting, and Fixing **Plantation and Beautification of Different Areas with 4 Months Comprehensive Maintenance** within the jurisdiction of Balangir Municipality. The intending bidders are deemed to have visited and inspected the site locations (including 3 Nos. Wealth Centres, 3 Nos. Crematoriums, FSTP, "I Love Balangir", "Aamar Balangir" signage points, and other designated areas). Submission of RFP shall be deemed as conclusive proof of the bidder's full acquaintance with the site conditions, availability of materials, technical requirements, and other relevant working factors. No claim, whatsoever, relating to lack of knowledge of site conditions shall be entertained at any stage during or after execution of the work. Each RFP must be accompanied by a refundable Earnest Money Deposit (EMD) of an amount of Rs 35000/- in the form of Demand Draft / Bank Guarantee, duly pledged in favour of Executive Officer, Balangir Municipality, payable at Balangir. RFP s submitted without EMD shall be summarily rejected. **The RFP Paper Cost of ₹10,000/- (Rupees Ten Thousand Only), non-refundable, shall be paid by Demand Draft.** The RFP document set, complete in all respects, shall be submitted in a sealed envelope clearly superscribed: "Plantation and Beautification RFP - Balangir Municipality" and addressed to: The Executive Officer, Balangir Municipality, Ward No. 08, Balangir, Odisha. Mode of Submission: Only through Registered Post / Speed Post / Courier Service. Last Date & Time of Receipt: 27.04.2026 up to 03:00 PM. Late, incomplete, or conditional RFP s shall not be accepted. RFP s shall be opened on 27.04.2026 at 03:05 PM in the office of the undersigned, in the presence of bidders or their authorized representatives, if any. **In case the scheduled date happens to be a holiday or bandh/strike, the RFP s shall be opened on the next working day at the same venue and time without further notice.**

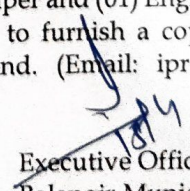
The Bid Document / Financial Paper along with any further instructions, terms and conditions, corrigendum or addenda issued subsequently will be made available exclusively on the Balangir district website <https://balangir.odisha.gov.in/> Municipal website www.balangirmunicipality.in. Bidders are required to visit the website regularly for updates, as no separate communication shall be made.

The authority reserves the right to accept or reject any or all RFP s without assigning any reason thereof.


Executive Officer,
Balangir Municipality.

Memo No. 2690 Dt. 18.04.26

Copy submitted to the I & PR Department, Odisha, Bhubaneswar for kind information with a request to kindly arrange publication of the EOI Notice in (01) Odia daily newspaper and (01) English daily newspaper for one day, in the inner page, within 60 sq. cm. Further requested to furnish a copy of the published advertisement along with the bill for necessary action at this end. (Email: ipr.advt@gmail.com & iprnews@gmail.com)



Executive Officer
Balangir Municipality

TERMS AND CONDITIONS

1. All taxes must be included in the quoted rate.
2. Validity of quotation: **1 year** from the date of opening.
3. Rates must be quoted in **Indian Currency (INR)**.
4. Work must be completed within **1 month** from issue of work order.
5. Payment will be made only after satisfactory completion of work.
6. Rates must be quoted in **both words and figures**.
7. Selection will be based on **experience and lowest quoted rate**.

Checklist

1. **Minimum an amount of Rs.30, 00,000/- lakhs experiences to similar works from any Govt. / PSU.**
2. **EMD 35000/-**
3. **Paper Cost, 10,000/-**
4. **Work Order**
5. **Completion Certificate**
6. **Undertaking of for 4 months maintain**
 - I. Regular watering and irrigation
 - II. Weeding and soil loosening
 - III. Application of fertilizers and pesticides
 - IV. Replacement of dead or damaged plants
 - V. Pruning and shaping of plants
 - VI. General upkeep to ensure healthy growth and visual appeal
7. **Pan Card**
8. **Identify Proof / Registration certificate**
9. **GST Certificate**
10. **Latest GST Returned certificate**


Executive Officer
Balangir Municipality

ANNEXURE-I

BILL OF QUANTITIES (BOQ)

Quotation for Supply, Plantation & Beautification Works

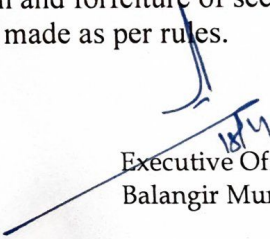
Sl. No	Description	Unit	Quantity	Rate in Rs	
				In figures	In Wards
1.	Hedging plants (Duranta, Ixora, Tagar, Coleus etc.)	Nos	As required		
2.	Cycas Palm (2 ft height)	Each	As required		
3.	Korean Lawn Grass Carpet (with soil work, fertilizer, pesticide, 3 months maintenance)	Sq.ft	As required		
4.	Selection Lawn Grass	Sq.ft	As required		
5.	Mexican Lawn Grass	Sq.ft	As required		
6.	Seasonal Flowers (Marigold, Petunia, Dahlia, Lily, etc.)	Per plant	As required		
7.	All-weather Rose Plants (2 years old) & Bougainvillea	Per plant	As required		
8.	Christmas Tree	Each	As required		
9.	Foxtail Palm (12 ft above)	Each	As required		
10.	Chinese Fan Palm (2 ft above)	Each	As required		
11.	Majestic/Ravenia Palm (7 ft above)	Each	As required		
12.	Cascade Palm (5 ft)	Each	As required		
13.	Ponytail Palm (5 ft above)	Each	As required		
14.	Yucca Palm (7 ft above)	Each	As required		
15.	Ficus Black (6 ft above)	Each	As required		
16.	Ficus Panda (5 ft above)	Each	As required		
17.	Ficus King Bush	Each	As required		
18.	Bismarckia Palm	Each	As required		
19.	Panda Ficus	Each	As required		
20.	Thuja	Each	As required		
21.	Acalypha	Each	As required		
22.	Golden Duranta (as per size)	Each	As required		
23.	Portulaca	Each	As required		
24.	Mini Tagar	Each	As required		
25.	Hibiscus Hedge	Each	As required		
26.	Carmona	Each	As required		
27.	Hibiscus	Each	As required		
28.	Rose (Multi-color varieties)	Each	As required		
29.	Rose	Each	As required		
30.	Jhumka Flower	Each	As required		
31.	Croton (Different varieties)	Each	As required		

Sl. No	Description	Unit	Quantity	Rate in Rs	
				In figures	In Words
32.	Krushnachura	Each	As required		
33.	Kadam	Each	As required		
34.	Karanja	Each	As required		
35.	Christmas Tree (for circles)	Each	As required		
36.	Bottle Neck Palm	Each	As required		
37.	Black Ficus	Each	As required		
38.	Juniper / London Pine / Black Cypress	Each	As required		
39.	Transport & Labour Charges	Each	As required		
40.	Terminalia Mantaly	Each	As required		
41.	Vachellia Green (Vicheya Green)	Each	As required		
42.	Ficus Topiary	Each	As required		
43.	Eugenia	Each	As required		
44.	African Zinnia / Zonifer (as specified)	Each	As required		
45.	Chainadall	Each	As required		
46.	Ficas Cone	Each	As required		
47.	Bahunia Black	Each	As required		
48.	Gul Mohar	Each	As required		
49.	Kadamba	Each	As required		
50.	Sapelora	Each	As required		
51.	Nerium	Each	As required		
52.	Swarna Champa	Each	As required		
53.	Mango	Each	As required		
54.	Chiku	Each	As required		
55.	Lichhi	Each	As required		
56.	King Palm	Each	As required		
57.	Druping Debdaru	Each	As required		
58.	Baula(hy)	Each	As required		
59.	Ashoka	Each	As required		
60.	Begunia vensta	Each	As required		
61.	Rasunia	Each	As required		
62.	Radhatamal	Each	As required		
63.	Malati	Each	As required		
64.	Ranjai	Each	As required		
65.	Madhumalati	Each	As required		
66.	Cat's claw	Each	As required		
67.	Golden vijia palm	Each	As required		

Signature of the Bidder

GENERAL TERMS & CONDITIONS

1. Sealed tenders are invited from **eligible firms / experienced agro farms / horticulturists**.
2. EMD: Rs. **35000/-** must be deposited in approved form (NSC / FD / Bank Draft etc.) in favour of Executive Officer, Balangir Municipality.
3. Rates must include all costs, GST, and applicable taxes.
4. Additional government taxes (if applicable) will be borne by the tenderer.
5. Tender without EMD & Paper Cost will be rejected.
6. Tender document can be downloaded from: <https://balangir.odisha.gov.in/> and <http://www.balangirmunicipality.in/>
7. Tender paper cost must be submitted via Demand Draft/Banker's Cheque (non-refundable).
8. Quantities may vary as per requirement.
9. Failure to supply items will result in procurement from open market at supplier's risk and cost.
10. Documents are subject to verification; false documents will lead to **EMD forfeiture and blacklisting**.
11. Authority reserves the right to cancel or reject any tender without reason.
12. Payment will be made after completion and subject to tax deductions as per rules.
13. Contract period: **1 year**, extendable based on satisfactory performance.
14. Seller is responsible for safety of workers.
15. Sub-contracting is not allowed.
16. Minimum **30 days' notice** required for contract termination by tenderer.
17. No claim for expenses incurred in tender submission will be entertained.
18. Repeated violation of terms will lead to termination and forfeiture of security deposit.
19. Income Tax and other statutory deductions will be made as per rules.


Executive Officer
Balangir Municipality