

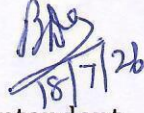


No. 4010 /Estt.(BBMC&H)/26

Dt. 17/07/26

Tender Call Notice
(for Stationary, Sanitary & Miscellaneous articles only)

Sealed tenders are invited from interested / bonafide/ reputed firms/ agencies having adequate experience for supply of Stationary, Sanitary & Miscellaneous articles to the BBMC&H, Balangir. The detailed quality, specifications and terms and conditions are available in the website i.e. <https://bbmchbalangir.odisha.gov.in> & <https://balangir.odisha.gov.in> which may be downloaded for detail information. Interested bidder may submit their tender papers super scribing "Tender for supply of Stationary, Sanitary & Miscellaneous articles", to the undersigned through Speed post/ Registered post / courier only, which should reach on or before **05.30 P.M.** of Dt.**09.08.2026** positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.


Superintendent
Bhima Bhoi Medical College & Hospital, Balangir
BBMC&H, Balangir



"Terms & conditions for rate contract towards Supply of Stationary, Sanitary & Miscellaneous Articles to BBMC&H, Balangir"

- Availability of Tender document in website for downloading : 18.07.2026
- Date & time of Pre-Bid Meeting : 24.07.2026 & 11.30 A.M.
- Last date & time of receiving of Tender Document : 09.08.2026 & 05.30 P.M.
- Date & Time of opening of Technical : 10.08.2026 & 11.30 A.M.
- Financial Bid Opening : will be intimated
- Sample Verification : will be intimated
- Place of Opening of Tender/Bid : O/O. Superintendent, BBMC&H
Balangir.

Address for communication:

Superintendent, New Teaching Hospital, Bhima Bhoi Medical College & Hospital, Balangir
Near Suktel Office, At- Laltikra, PO/ District- Balangir
PIN Code: 767002
Email: gmchospitalbalangir1@gmail.com

Bdy
18/7/26
Superintendent
BBMC&H, Balangir



Terms and Conditions

1. Sale of Tender papers/bid documents:

The prospective bidder may download the complete set of tender documents directly from the website available at <https://bbmchbalangir.odisha.gov.in> & <https://balangir.odisha.gov.in> and submit the same to the Superintendent, BBMC&H, Balangir along with the Tender paper cost (Application Fees) of Rs.2000/- (Rupees Two Thousand) in shape of Demand Draft (Non-refundable) and EMD amount of Rs.10,000/- (Rupees Ten Thousand) only in shape of Demand Draft drawn for in any Bank regulated under RBI norms in favour of “**Superintendent, Bhima Bhoi Medical College & Hospital, Balangir**” payable at Balangir. The cost of Tender paper and EMD amount should be submitted separately in separate Demand Draft. In case of any Bid amendment and clarification responsibility lies with the bidders to collect the same from the office notice board of Superintendent, BBMC&H, Balangir before last date of submitting the tender document.

2. Terms & Conditions:

- (a) The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid. Financial Bid shall contain only the price bid as per Annexure-II. Technical Bid shall contain Tender paper cost, EMD and all other documents as per the tender terms and conditions mentioned at Sl. No.06 & 07. The Technical Bid & Financial bid will be covered in two separate envelopes clearly written on the top of the envelope as “Technical Bid for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir” & “Financial Bid for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir” and these two tender papers should be covered in a big envelop writing in the top that “Tender for Supply of Stationary, Sanitary & Miscellaneous articles to the Superintendent, BBMC&H, Balangir with reference to advertisement No. & date.
- (b) The bidder may quote prices for all articles listed in the procurement list or for any part thereof. The Financial Bid shall be submitted on the bidder's letterhead, and the quoted prices must be printed. Handwritten prices in the Financial Bid shall not be accepted. The Financial Bid should be submitted in the format prescribed at Annexure-II.
- (c) The Bid price shall include all the taxes and the bidder's cost towards transaction insurance, packing, loading & unloading, transportation and delivery cost at office of the Superintendent, BBMC&H, Balangir including other ancillary cost involved during course of supply of Stationary, Sanitary & Miscellaneous articles.
- (d) Bidders shall quote their prices, which should not exceed the Maximum Retail Price (MRP). The bidder quoting a price equal to or higher than the MRP for any article shall be rejected.
- (e) Bidders shall mention the brand name of the articles in the financial bid, specifying the brand of the articles they intend to supply to this institution.

Signature
18/7/26
Superintendent
BBMC&H, Balangir



3. Bid Security:

The bidders have to submit the “Bid Security declaration” as per the Format at Annexure-V.

4. Performance security:

- (a) The EMD of Rs.10,000/-(Rupees Ten Thousand) only of successful bidder will be kept as performance security.
- (b) The performance security of the successful agency will be returned without accrual of any interest only after successful completion of contract period.

5. Pre Bid Meeting:

A pre-bid meeting will be held on dt.24.07.2026 time 11.30 A.M. in the O/o. Superintendent, BBMC&H, Balangir. Interested parties shall attend the meeting to clarify their doubts if any. The authorization letter to attend the meeting along with their query in written is required to participate in the discussion. The decision in pre-bid meeting will be floated in the website of Bhima Bhoi Medical College web portal. The bidders should submit their bids accordingly.

6. Eligibility Criteria for this Tender: -

- a) Bidders are required to have a registered physical Shop within the Balangir Town or adjoining district to ensure timely delivery and after sales support. The bidder must provide documentary evidence such as a valid Business license or GST Registration Certificate to prove their presence.
- b) The procuring authority reserves the right to verify the bidders' local presence through site visits or other means. If a bidder is found to have given misinformation about the local presence, the bid of the such bidder will be summarily rejected.

7. Documents Required for the Technical Bid:

- a) Checklist as per Annexure-I
- b) Financial Bid should be as per price format at Annexure-II in sealed envelope
- c) Past Performance as per Annexure-III
- d) Undertaking / Declaration Form as per format at Annexure-IV
- e) Bid Security Declaration Format as Annexure-V
- f) Required Tender / Bid processing fees in shape of Demand Draft
- g) EMD in shape of Demand Draft
- h) Self-attested copy of PAN Card
- i) Self-attested copy of valid GST Registration Certificate
- j) Self-attested copy of up to date GST return for regular dealer April-May-Jun-2026 and for composition dealer last two quarter
- k) Self-attested copy IT returns copy 2023-24, 2024-25, & 2025-26

The bidder will submit all the above required documents along with tender paper cost in the technical bid: otherwise the technical bid will be rejected if any of the above conditions are not complied with.

BAH
18/7/26
Superintendent
BBMC&H, Balangir



8. Selection Criteria: -

- a) After opening of the Financial Bid, all L1 bidders shall be intimated to submit samples of Stationery, Sanitary & Miscellaneous articles for verification. The committee will check the quality of samples provided by the L1 bidders. Those articles, that have qualified the sample verifications will be considered for price negotiation to select the L1 bidder. L1 bidder will be selected for each article that qualifies the sample verification. After sample verifications and price negotiation, final comparative statement will be prepared. Thereafter, agreements shall be executed with the selected L1 bidders.
- b) The samples provided in the sample verification shall serve as reference samples for quality verification during each supply made under the contract. In the event that the supplier delivers articles that do not conform to the approved samples, whether knowingly or otherwise, payment against the concerned bill shall be withheld, and a warning notice shall be issued to the supplier.
- c) If such deviation is detected on more than two occasions during the contract period, the supplier shall be debarred from supplying articles to this institution for a period of three (3) years. Further, the firm/supplier shall not be permitted to participate in any future quotation or tender processes of this institution during the period of debarment.

9. Issue of Supply order:

8.1. The bidders will be selected as L1 for each articles, after their samples qualifying the sample verification process and price negotiation process. The order will be issued as per the final comparative statement.

8.2. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result rejection of the bidder's offer.

10. Each Bidder shall submit only one price Bid for each package, alternative offer will be rejected.

11. Notwithstanding the above, the purchaser reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all quotations at any time prior to the issue of purchase order.

12. Before participate in the bid, the bidder should submit a sample article for necessary verification of quality during Supply of Stationary, Sanitary & Miscellaneous articles, such samples of the L1 bidder will be retained with the consignee.

13. The delivery should be completed within 07 days from the date of receipt of supply order.

14. The supply of Stationary, Sanitary & Miscellaneous articles should be completed within the allowed time as per order. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof, subject to maximum of 10% of purchase order value which will be deducted from the total payment due.

Bals
18/7/20
Superintendent
BBMC&H, Balangir



15. The payment will be made after delivery of Stationary, Sanitary & Miscellaneous articles as per supply order and submission of GST bill duly certified by the Store in-charge.
16. The tender documents should be numbered and arranged as per the check list specified at Annexure-VI
17. If the selected firm fails to execute the agreement, the performance security will be forfeited and the firm will be debarred from supplying materials to BBMC&H, Balangir for three years.
18. Any legal dispute arising out of this, said matter will be confined to jurisdiction of Balangir district only.
19. Bidders / their representative may remain present during the opening of tender at time 11.30 A.M. on Date. **10.08.2026** in case the day will be a Govt. Holiday the tender will be opened in the next working day at time 11.30 A.M. at mentioned venue. No request for change of time, date or venue will be entertained on any ground from bidders. Even if no bidder or their representative remains present in the scheduled time, the Bid will be opened & no complain / objection will be entertained.

Handwritten signature
18/7/26

Superintendent
BBMC&H, Balangir



Firm Name: - _____

ANNEXURE-I

CHECK LIST

Sl. No.	Name of document	Submitted (Yes / No)	Page No.
1	Tender / bid Processing Fees in shape of Demand Draft		
2	EMD in shape of Demand Draft		
3	Self-attested copy of GST Registration certificate		
4	Self-attested copy of PAN Card		
5	Firm/bidder Shop address :- Valid Business License or GST Registration Certificate for presence(Self-attested)		
6	Financial Bid should be as per price format at Annexure-II in sealed envelope		
7	Proof copy of past experience as per Annexure-III (Self-attested)		
8	Undertaking / Declaration Annexure-IV		
9	Bid Security Declaration as per Format Annexure-V		
10	Self-attested Copy of Income Tax Return of last Assessment years (2023-24, 2024-25, & 2025-26)		
11	Self-attested copy of up to date GST Return for regular dealer April-May-Jun-2026 and for composition dealer last two quarter (Self-attested)		

Seal with Signature of the Bidder

Contact No. _____

Bhima
18/7/26
Superintendent
BBMC&H, Balangir



Procurement List of Supply of Stationary, Sanitary & Miscellaneous Articles for BBMC&H, Balangir

Sanitary Articles			
Sl. No.	Name of Items Sanitary Items	Specification	Accounting Unit
1	Hand Wash	200 ml	Per Bottle
2	Hand Wash Pouch	750ml	Per Pouch
3	Phenyl	1 Liter	Per Bottle
4	Room Freshener	200 ml	Per Bottle
5	Surf	1 Kg	Per Packet
6	Dettol	100 ml	Per Bottle
7	Odonil	48 Gm	Per Packet
8	Colin	1 Liter	Per Bottle
9	White Naphthalene Ball	1 Kg	Per Packet
10	Plastic Bucket Big	20 Liters	Per Piece
11	Plastic Bucket Medium	16 Liters	Per Piece
12	Plastic Mug	Big Size	Per Piece
13	Papoch (Big)	6 Feet	Per Piece
14	Papoch (Medium)	4 Feet	Per Piece
15	Papoch (Small)	3 Feet	Per Piece
16	Mosquito Liquid	50 ml	Per Piece
17	Mosquito Hit Spray	120 ml	Per Bottle
18	Mopper Dry Big	2 Feet	Per Piece
19	Mopper Dry Medium	1.5 Feet	Per Piece
20	Mopper wet	1.5 Feet	Per Piece
21	Phula Jhadu	Steel Handle	Per Piece
22	Slipper	(Size No.06,07,08,09 & 10)	Per Piece
23	Turkish Towel	Normal Size	Per Piece
24	Napkin	Normal Size	Per Piece
25	Toilet Cleaner	500 ml	Per Bottle
26	Basin Brush	Normal Size	Per Piece
27	Steel Drum	(50 Liters)	Per Piece
28	Khadika Jhadu	(1 m) Normal Size	Per Piece
29	Wiper	(1.2 m) Normal Size	Per Piece
30	Toilet Brush	Normal Size	Per Piece
31	Foot Pedal Dustbin Small	30 Liter	Per Piece
32	Foot Pedal Dustbin Big	60 Liter	Per Piece
33	Dustbin Big Size (Without Foot Pedal)	60 Liters	Per Piece
34	Dustbin Small Size (Without Foot Pedal)	30 Liters	Per Piece
35	Plastic Tray	Big Size	Per Piece
36	Plastic Tray	Small Size	Per Piece
37	Jala Jhadu	Normal Size	Per Piece
38	Acid Bottle	1 Liter	Per Bottle
39	Black Phenyl	1 Liter	Per Bottle
40	Steel Bucket	18 Liter	Per Piece
41	Mosquito Liquid with Machine	45 ml	Per Piece
42	Mosquito Coil	10 Coils per Packet	Per Packet
43	Dish Washing Liquid	500 ml	Per Bottle
44	Plastic Spray Bottle	1 Liter	Per Piece
45	Glass Jar for Post-Mortem Centre	2000 ml	Per Bottle
46	Lyzol	1 Liter	Per Bottle
47	Raw Phenyl	01 Ltr.	Per Jar/Bottle
48	Colour Naphthalene Ball	01 Pkt.	Per Pkt.



49	Multipurpose Liquid	01 Ltr.	Per Jar/Bottle
50	Reusable Hand Gloves	01 Pair	Per Pair
51	Dusting Cloth	01 Piece	Per Piece
52	Plastic Tub	40 Liter	Per Piece
53	Bleaching Powder	01 Kg	Per Kg
54	Floor Cleaner Liquid	05 Liter	Per Bottle/Jar
55	Sponges for Cleaning	05" inch	Per Piece
56	Scrubbing Brush Hard	10 cm length	Per Piece
57	Kata Brush	10 cm length	Per Piece
58	Nylon Scrubber	05" inch length	Per Piece
59	Glass Wiper	Small Handle	Per Piece
60	Glass Wiper	Long Handle	Per Piece
61	Kentucky Mop	Cotton Head, Steel Handle	Per Piece
62	Disinfectant Floor Cleaner Liquid	01 Liter	Per Bottle
63	Scrub Pad	6x4 inch, 600-800 GSM	Per Piece
64	Dust Pan	Plastic	Per Piece
65	Fan Cleaner	Long Handle	Per Piece

Stationary Items

Sl. No.	Name of Items (Each item)	Specification	Accounting Unit
1	Use & Throw Dot Pen		Per Piece
2	Bound Register No.06	120 Pages	Per Piece
3	Bound Register No.08	160 Pages	Per Piece
4	Bound Register No.12	240 Pages	Per Piece
5	Bound Register No.14	280 Pages	Per Piece
6	Bound Register No.16	320 Pages	Per Piece
7	Bound Register No.18	360 Pages	Per Piece
8	Bound Register No.20	400 Pages	Per Piece
9	Bound Register No.22	440 Pages	Per Piece
10	Bound Register No.24	480 Pages	Per Piece
11	Bound Register No.28	560 Pages	Per Piece
12	Bound Register No.30	600 Pages	Per Piece
13	Bound Register No.40	800 Pages	Per Piece
14	Bright Tag File	Different Color	Per Piece
15	Tag	Fifty Nos.	Per Bundle
16	Fly Leaf	Brown Colour	Per Piece
17	Cover File (Four Fold File)	38.1L x 27.9W x 22.9	Per Piece
18	Flat File	Size- 14"x10"	Per Piece
19	Voucher Guard file with clip	Big	Per Piece
20	Alpin	100gm	Per Packet
21	Stapler Machine Big Size (24/6)	Big Size (24/6)	Per Piece
22	Stapler Machine Small Size (N-10)	Small Size (N-10)	Per Piece
23	Single Punching Machine	Paper Punching	Per Piece
24	Double Punching Machine	Paper Punching	Per Piece
25	Stapler Pin N-10	N-10	Per Packet
26	Stapler Pin 24/6	Size-24/6	Per Packet
27	A4 Paper	70 GSM	Per Packet
28	A3 Paper	75 GSM	Per Packet
29	Legal Paper	70 GSM	Per Packet
30	Pencil Eraser	Rubber	Per Piece
31	Whitener (Eraser)	Tube	Per Tube
32	Highlighter Pen	Different Colour	Per Piece
33	Envelope A4 Size	A4 Size	Per Piece



OFFICE OF THE SUPERINTENDENT BHIMA BHOI MEDICAL COLLEGE & HOSPITAL, BALANGIR
At/PO/Dist – Balangir, PIN – 767002 (Odisha)
E-mail: gmchospitalbalangir1@gmail.com



34	Envelope Legal Size	Brown/Yellow	Per Piece
35	Envelope Med Size	11cm x 27cm	Per Piece
36	Pencil	Soft	Per Piece
37	Plastic File Folder	310x220mm	Per Piece
38	Marker Pen (White Board Marker)	Black /Blue	Per Piece
39	Permanent Marker Pen	Black / Blue	Per Piece
40	White Board Duster	Plastic Made	Per Piece
41	Clip Pin	100 nos.	Per Packet
42	Stamp Pad (Big)	Size 15.7 x 9.6 cm	Per Piece
43	Stamp Pad Ink	100ml	Per Bottle
44	Paper Cutting Scissor	08" inch	Per Piece
45	Attendance Register (for Govt. Office)	Brown Colour	Per Piece
46	Issue Register (for Govt. Office)	Length 32cmX21cm	Per Piece
47	Receive Register (for Govt. Office)	Length 32cmX21cm	Per Piece
48	Peon Book (for Govt. Office)	Length 21cmX16.5cm	Per Piece
49	Bill Book Register (for Govt. Office)	Length 43.5cmX28cm (50Sheet Paper or 100 Pages)	Per Piece
50	Index Register (for Govt. Office)	Length 32cmX21cm	Per Piece
51	Log Book Register (for Govt. Office)	Length 32cmX21cm	Per Piece
52	Custom Patient Plastic File		Per Piece
53	Notice Board (Big)	6 ft.x4 ft.	Per Piece
54	Notice Board (Small)	2 ft.x3 ft.	Per Piece
55	Calculator	12 Digit/150 steps Check	Per Piece
56	AC Battery	AAA	Per Piece
57	Watch Battery	AA	Per Piece
58	Glucometer Battery	CR2032 (3V)	Per Piece
59	Adhesive Gum	200 ml	Per Piece
60	Carbon Paper	A4 Size	Per Packet
61	Phodani (Bodkin)	Plastic Handle with Iron Needle	Per Piece
62	Paper Weight	Plastic 6x6 cm	Per Piece
63	Extension Board	4 Universal Sockets, 3 Meter Long Cord, 1500 Watts, 6 Amp	Per Piece
64	Lock & Key Med Size	Round 40mm	Per Piece
65	Lock & Key Big Size	Round 65mm	Per Piece
66	Wall Clock	14" inch Analog	Per Piece
67	Plain Rough Register	400 Pages	Per Piece
68	Torch Light	LED, 3500-4000 lux	Per Piece
69	Cello Tape	2" inch	Per Roll
70	Cello Tape	1" inch	Per Roll
71	Double Added Tape	1" inch	Per Roll
72	Examination Board	Wooden Board	Per Piece
73	Guard File	Voucher Pasting File	Per Piece
74	Office Pen Stand	Material-Acrylic	Per Piece
75	Match Box	30 nos. of Stick	Per Packet
76	File Flake (Colourful)	120 pages	Per Packet
77	Stick File	Different Colour	Per Piece
78	L. Folder	Different Colour	Per Piece
79	Notepad (Big Size)	40 Pages	Per Piece
80	Notepad (Small Size)	20 Pages	Per Piece
81	Steel Scale	30 cm	Per Piece
82	Yellow A4 Paper	70 GSM	Per Packet
83	Name Plate (Plastic)	Size-2x8 inch Acrylic	Per Piece



OFFICE OF THE SUPERINTENDENT BHIMA BHOI MEDICAL COLLEGE & HOSPITAL, BALANGIR
At/PO/Dist – Balangir, PIN – 767002 (Odisha)
E-mail: gmchospitalbalangir1@gmail.com



84	Kobra File	RP 1000 DLX	Per Piece
85	Self Adhesive Sticker	A4 Size (30 Sticker/Sheet) 39x47.5 mm	Per Packet
86	Metal Calling Bell	Made-Stainless Steel	Per Piece
87	Wireless Calling Bell	Electric or Battery operated	Per Piece
88	Arch File for Officer Record	36x36 cm	Per Piece
89	Cash Book No.30	600 pages	Per Piece
90	Cash Book No.18	360 pages	Per Piece
91	Cash Book	Leather Binding	Per Piece
92	Ball Pen	Stainless Steel Tip Ink	Per Piece
93	Table Cloth	Cotton Mix	Per Meter
94	Vehicle Log Book	Hard Bound-21x17 cm, 40, 75 GSM	Per Piece
95	Rechargeable Battery	AA and AAA	Per Piece
96	Charging Adaptor for Rechargeable Battery	Compatible with AA and AAA type Battery	Per Piece
97	Cover Roll	Book/Notebook Binding Cover Plastic Roll 355mm x 7 Mtr. Thick Quality Packing Roll Orange Colour	Per Roll
98	Binder Clip	51 mm	Per Piece
99	Binder Clip	25 mm	Per Piece
100	Binder Clip	25 mm	Per Piece
101	Gel Pen	Stainless Steel Tip Ink with Waterproof Ink	Per Piece
102	Notice Board Pin	50 nos.	Per Packet
103	Pencil Sharpener	Make-Plastic/PVC	Per Piece
104	Rubber Band	500 gm	Per Box
105	Water Bottle	01 Liter	Per Bottle
106	Sutuli	Jute Rope	Per Kg
107	Rigid Box File	Box outside coated Strong Embossed Marble Paper, With metal clip & plastic button, or plastic clip & plastic button.	Per Piece
108	White Flat Lace Rope	White wide Lace	Per Meter
109	Araldite Gum	Araldite Standard 90g (R 50g, H 40g)	Per Pkt.
110	Jumbo Permanent Marker Pen	Big Nib	Per Piece
111	Ear Cleaning Cotton Buds	Biodegradable Wooden Cotton Earbuds	Per Pkt.
112	Rechargeable Torch Light	2W Torch, Powered by BIS Certified Li-ion Battery	Per Piece
113	Hyper Battery	C Size 1.5Volt	Per Piece
114	Fevicol Gum	500gm	Per Piece
115	Fevistick Gum	15gm	Per Piece
116	Plastic Box	8x5inch(555)	Per Piece
117	Plastic Box	9x6inch(666)	Per Piece
118	Plastic Box	8 ½ x5inch	Per Piece
119	Desk Name Plate	Plastic Acrylic V Shaped 2 Sided Display Stand Name Plate Name Plate (Clear)	Per Piece
120	A4 Sticker Paper	Self-Adhesive Glossy Photo	Per Pkt.



		Paper A4 Size 120 GSM	
121	Attendance Register	Hard Cover (96 Pages)	Per Piece
122	Measuring Tape (50cm/60inch)	Soft Dual Scale Tape	Per Piece
Miscellaneous Item			
Sl. No.	Name of Items (Each item)	Specification	Accounting Unit
1	Daa (Sickle)	Iron	Per Piece
2	Sabal (Soil Digging Rod) Big	Iron, 4-5 foot	Per Piece
3	Sabal (Soil Digging Rod) Med	Iron, 3 foot	Per Piece
4	Rafa (Hoe)	Long Handle	Per Piece
5	Danti Rafa (Rake)	Iron	Per Piece
6	Tangiaa (Axe)	Iron	Per Piece
7	Branch Cutter Small (Pruners)	Made-Stainless Steel	Per Piece
8	Branch Cutter Big (Lawn Shear)	Made-Stainless Steel	Per Piece
9	Grass Cutting Sword	Made-Stainless Steel	Per Piece
10	Plastic Ghamela	Plastic	Per Piece
11	Gaenti Small (Mattock)	Iron	Per Piece
12	Gum Boot		Per Piece
13	Washable Gloves		Per Piece
14	Plastic Plant Pot	Plastic	Per Piece
15	Garden Spade (Belcha)	Square Shape, Mild Steel	Per Piece
16	Garden Digging Fork	Stainless Steel, 6" inch	Per Piece
17	Iron Ghamela	Made-Iron	Per Piece
18	Metal Drain Openers	Made-Iron	Per Piece
19	Feather Duster	Long Handle	Per Piece
20	Silicon Rubber Autoclave Gasket	Round- 05 mm to 30 mm	Per Piece
21	Slipper Stand	3 self	Per Piece
22	PVC Pipe (3/4 inch)	Diameter-1" inch	Per Foot
23	Ranchi Pana	Size -10" 250mm	Per Piece
24	Ultrasound Jelly	5 Liter Bottle	Per Bottle
25	Ultrasound Jelly	250 ml Bottle	Per Bottle
26	ECG Paper Roll	(210mmx20mm)	Per Roll
27	ECG Paper Roll	(110mmx20mm)	Per Roll
28	ECG Paper Roll	(50mmx20mm)	Per Roll
29	ECG Paper Sheet	210x140mmx150 Sheet	Per Packet
30	Steel Chain	4-6 Foot	Per Piece
31	CSSD Roll Paper (Autoclave Indicative Roll)	19mm x 50 Meter	Per Roll
32	Tailoring Scissor	Brass Handle	Per Piece
33	Colour Brush	4 inch Length	Per Piece
34	Distiled Water	5Ltr Jar	Per Jar/Bottle
35	Complain/Suggestion Box	Size: 12"X10" inch, Make-Metal Sheet	Per Piece
36	Plant Fertilizer Urea, Potash Etc.		Per Kg
37	Plant Fertilizer Natural/Compost		Per Kg
38	Plant Pesticides		Per Kg/Ltr.



Annexure-II

FORM-A: FINANCIAL BID
Financial Bid for supply of Stationary, Sanitary & Miscellaneous Items

Sanitary Items						
Sl. No.	Name of Items Sanitary Items	Brand Name	Specification	Accounting Units	MRP written in the product	Unit price (Including GST) quoted
1	Hand Wash		200 ml	Per Bottle		
2	Hand Wash Pouch		750ml	Per Pouch		
3	Phenyl		1 Liter	Per Bottle		
4	Room Freshener		200 ml	Per Bottle		
5	Surf		1 Kg	Per Packet		
6	Dettol		100 ml	Per Bottle		
7	Odonil		48 Gm	Per Packet		
8	Colin		1 Liter	Per Bottle		
9	White Naphthalene Ball		1 Kg	Per Packet		
10	Plastic Bucket Big		20 Liters	Per Piece		
11	Plastic Bucket Medium		16 Liters	Per Piece		
12	Plastic Mug		Big Size	Per Piece		
13	Papoch (Big)		6 Feet	Per Piece		
14	Papoch (Medium)		4 Feet	Per Piece		
15	Papoch (Small)		3 Feet	Per Piece		
16	Mosquito Liquid		50 ml	Per Piece		
17	Mosquito Hit Spray		120 ml	Per Bottle		
18	Mopper Dry Big		2 Feet	Per Piece		
19	Mopper Dry Medium		1.5 Feet	Per Piece		
20	Mopper wet		1.5 Feet	Per Piece		
21	Phula Jhadu		Steel Handle	Per Piece		
22	Slipper		(Size No.06,07,08,09 & 10)	Per Piece		
23	Turkish Towel		Normal Size	Per Piece		
24	Napkin		Normal Size	Per Piece		
25	Toilet Cleaner		500 ml	Per Bottle		
26	Basin Brush		Normal Size	Per Piece		
27	Steel Drum		(50 Liters)	Per Piece		
28	Khadika Jhadu		(1 m) Normal Size	Per Piece		
29	Wiper		(1.2 m) Normal Size	Per Piece		
30	Toilet Brush		Normal Size	Per Piece		
31	Foot Pedal Dustbin Small		30 Liter	Per Piece		
32	Foot Pedal Dustbin Big		60 Liter	Per Piece		
33	Dustbin Big Size (Without Foot Pedal)		60 Liters	Per Piece		
34	Dustbin Small Size (Without Foot Pedal)		30 Liters	Per Piece		
35	Plastic Tray		Big Size	Per Piece		
36	Plastic Tray		Small Size	Per Piece		
37	Jala Jhadu		Normal Size	Per Piece		
38	Acid Bottle		1 Liter	Per Bottle		
39	Black Phenyl		1 Liter	Per Bottle		
40	Steel Bucket		18 Liter	Per Piece		
41	Mosquito Liquid with Machine		45 ml	Per Piece		



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42	Mosquito Coil		10 Coils per Packet	Per Packet		
43	Dish Washing Liquid		500 ml	Per Bottle		
44	Plastic Spray Bottle		1 Liter	Per Piece		
45	Glass Jar for Post-Mortem Centre		2000 ml	Per Bottle		
46	Lyzol		1 Liter	Per Bottle		
47	Raw Phenyl		01 Ltr.	Per Jar/Bottle		
48	Colour Naphthalene Ball		01 Pkt.	Per Pkt.		
49	Multipurpose Liquid		01 Ltr.	Per Jar/Bottle		
50	Reusable Hand Gloves		01 Pair	Per Pair		
51	Dusting Cloth		01 Piece	Per Piece		
52	Plastic Tub		40 Liter	Per Piece		
53	Bleaching Powder		01 Kg	Per Kg		
54	Floor Cleaner Liquid		05 Liter	Per Bottle/Jar		
55	Sponges for Cleaning		05" inch	Per Piece		
56	Scrubbing Brush Hard		10 cm length	Per Piece		
57	Kata Brush		10 cm length	Per Piece		
58	Nylon Scrubber		05" inch length	Per Piece		
59	Glass Wiper		Small Handle	Per Piece		
60	Glass Wiper		Long Handle	Per Piece		
61	Kentucky Mop		Cotton Head, Steel Handle	Per Piece		
62	Disinfectant Floor Cleaner Liquid		01 Liter	Per Bottle		
63	Scrub Pad		6x4 inch, 600-800 GSM	Per Piece		
64	Dust Pan		Plastic	Per Piece		
65	Fan Cleaner			Per Piece		

Stationary Items

Sl. No.	Name of Items (Each item)	Brand Name	Specification	Accounting Units	MRP written in the product	Unit price (Including GST) quoted
1	Use & Throw Dot Pen			Per Piece		
2	Bound Register No.06		120 Pages	Per Piece		
3	Bound Register No.08		160 Pages	Per Piece		
4	Bound Register No.12		240 Pages	Per Piece		
5	Bound Register No.14		280 Pages	Per Piece		
6	Bound Register No.16		320 Pages	Per Piece		
7	Bound Register No.18		360 Pages	Per Piece		
8	Bound Register No.20		400 Pages	Per Piece		
9	Bound Register No.22		440 Pages	Per Piece		
10	Bound Register No.24		480 Pages	Per Piece		
11	Bound Register No.28		560 Pages	Per Piece		
12	Bound Register No.30		600 Pages	Per Piece		
13	Bound Register No.40		800 Pages	Per Piece		
14	Bright Tag File		Different Color	Per Piece		
15	Tag		Fifty Nos.	Per Bundle		
16	Fly Leaf		Brown Colour	Per Piece		
17	Cover File (Four Fold File)		38.1L x 27.9W x 22.9	Per Piece		
18	Flat File		Size- 14"x10"	Per Piece		
19	Voucher Guard file with clip		Big	Per Piece		
20	Alpin		100gm	Per Packet		
21	Stapler Machine Big Size (24/6)		Big Size (24/6)	Per Piece		
22	Stapler Machine Small Size (N-10)		Small Size (N-	Per Piece		



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		10)			
23	Single Punching Machine	Paper Punching	Per Piece		
24	Double Punching Machine	Paper Punching	Per Piece		
25	Stapler Pin N-10	N-10	Per Packet		
26	Stapler Pin 24/6	Size-24/6	Per Packet		
27	A4 Paper	70 GSM	Per Packet		
28	A3 Paper	75 GSM	Per Packet		
29	Legal Paper	70 GSM	Per Packet		
30	Pencil Eraser	Rubber	Per Piece		
31	Whitener (Eraser)	Tube	Per Tube		
32	Highlighter Pen	Different Colour	Per Piece		
33	Envelope A4 Size	A4 Size	Per Piece		
34	Envelope Legal Size	Brown/Yellow	Per Piece		
35	Envelope Med Size	11cm x 27cm	Per Piece		
36	Pencil	Soft	Per Piece		
37	Plastic File Folder	310x220mm	Per Piece		
38	Marker Pen (White Board Marker)	Black /Blue	Per Piece		
39	Permanent Marker Pen	Black / Blue	Per Piece		
40	White Board Duster	Plastic Made	Per Piece		
41	Clip Pin	100 nos.	Per Packet		
42	Stamp Pad (Big)	Size 15.7 x 9.6 cm	Per Piece		
43	Stamp Pad Ink	100ml	Per Bottle		
44	Paper Cutting Scissor	08" inch	Per Piece		
45	Attendance Register (for Govt. Office)	Brown Colour	Per Piece		
46	Issue Register (for Govt. Office)	Length 32cmX21cm	Per Piece		
47	Receive Register (for Govt. Office)	Length 32cmX21cm	Per Piece		
48	Peon Book (for Govt. Office)	Length 21cmX16.5cm	Per Piece		
49	Bill Book Register (for Govt. Office)	Length 43.5cmX28cm (50 Sheet Paper or 100 Pages)	Per Piece		
50	Index Register (for Govt. Office)	Length 32cmX21cm	Per Piece		
51	Log Book Register (for Govt. Office)	Length 32cmX21cm	Per Piece		
52	Custom Patient Plastic File		Per Piece		
53	Notice Board (Big)	6 ft.x4 ft.	Per Piece		
54	Notice Board (Small)	2 ft.x3 ft.	Per Piece		
55	Calculator	12 Digit/150 steps Check	Per Piece		
56	AC Battery	AAA	Per Piece		
57	Watch Battery	AA	Per Piece		
58	Glucometer Battery	CR2032 (3V)	Per Piece		
59	Adhesive Gum	200 ml	Per Piece		
60	Carbon Paper	A4 Size	Per Packet		
61	Phodani (Bodkin)	Plastic Handle with Iron Needle	Per Piece		
62	Paper Weight	Plastic 6x6 cm	Per Piece		
63	Extension Board	4 Universal Sockets, 3 Meter Long Cord, 1500 Watts, 6 Amp	Per Piece		
64	Lock & Key Med Size	Round 40mm	Per Piece		
65	Lock & Key Big Size	Round 65mm	Per Piece		
66	Wall Clock	14" inch Analog	Per Piece		

Bahar
18/7/26



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67	Plain Rough Register		400 Pages	Per Piece		
68	Torch Light		LED, 3500-4000 lux	Per Piece		
69	Cello Tape		2" inch	Per Roll		
70	Cello Tape		1" inch	Per Roll		
71	Double Added Tape		1" inch	Per Roll		
72	Examination Board		Wooden Board	Per Piece		
73	Guard File		Voucher Pasting File	Per Piece		
74	Office Pen Stand		Material-Acrylic	Per Piece		
75	Match Box		30 nos. of Stick	Per Packet		
76	File Flake (Colourful)		120 pages	Per Packet		
77	Stick File		Different Colour	Per Piece		
78	L. Folder		Different Colour	Per Piece		
79	Notepad (Big Size)		40 Pages	Per Piece		
80	Notepad (Small Size)		20 Pages	Per Piece		
81	Steel Scale		30 cm	Per Piece		
82	Yellow A4 Paper		70 GSM	Per Packet		
83	Name Plate (Plastic)		Size-2x8 inch Acrylic	Per Piece		
84	Kobra File		RP 1000 DLX	Per Piece		
85	Self Adhesive Sticker		A4 Size (30 Sticker/Sheet) 39x47.5 mm	Per Packet		
86	Metal Calling Bell		Made-Stainless Steel	Per Piece		
87	Wireless Calling Bell		Electric or Battery operated	Per Piece		
88	Arch File for Officer Record		36x36 cm	Per Piece		
89	Cash Book No.30		600 pages	Per Piece		
90	Cash Book No.18		360 pages	Per Piece		
91	Cash Book		Leather Binding	Per Piece		
92	Ball Pen		Stainless Steel Tip Ink	Per Piece		
93	Table Cloth		Cotton Mix	Per Meter		
94	Vehicle Log Book		Hard Bound- 21x17 cm, 40, 75 GSM	Per Piece		
95	Rechargeable Battery		AA and AAA	Per Piece		
96	Charging Adaptor for Rechargeable Battery		Compatible with AA and AAA type Battery	Per Piece		
97	Cover Roll		Book/Notebook Binding Cover Plastic Roll 355mm x 7 Mtr. Thick Quality Packing Roll Orange Colour	Per Roll		
98	Binder Clip		51 mm	Per Piece		
99	Binder Clip		25 mm	Per Piece		
100	Binder Clip		15 mm	Per Piece		
101	Gel Pen		Stainless Steel Tip Ink with Waterproof Ink	Per Piece		
102	Notice Board Pin		50 nos.	Per Packet		
103	Pencil Sharpener		Make- Plastic/PVC	Per Piece		
104	Rubber Band		500 gm	Per Box		



105	Water Bottle		01 Liter	Per Bottle		
106	Sutuli		Jute Rope	Per Kg		
107	Rigid Box File		Box outside coated Strong Embossed Marble Paper, With metal clip & plastic button, or plastic clip & plastic button.	Per Piece		
108	White Flat Lace Rope		White wide Lace	Per Meter		
109	Araldite Gum		Araldite Standard 90g (R 50g, H 40g)	Per Pkt.		
110	Jumbo Permanent Marker Pen		Big Nib	Per Piece		
111	Ear Cleaning Cotton Buds		Biodegradable Wooden Cotton Earbuds	Per Pkt.		
112	Rechargeable Torch Light		2W Torch, Powered by BIS Certified Li-ion Battery	Per Piece		
113	Hyper Battery		C Size 1.5Volt	Per Piece		
114	Fevicol Gum		500gm	Per Piece		
115	Fevistick Gum		15gm	Per Piece		
116	Plastic Box		8x5inch(555)	Per Piece		
117	Plastic Box		9x6inch(666)	Per Piece		
118	Plastic Box		8 ½ x5inch	Per Piece		
119	Desk Name Plate		Plastic Acrylic V Shaped 2 Sided Display Stand Name Plate Name Plate (Clear)	Per Piece		
120	A4 Sticker Paper		Self-Adhesive Glossy Photo Paper A4 Size 120 GSM	Per Pkt.		
121	Attendance Register		Hard Cover (96 Pages)	Per Piece		
122	Measuring Tape (50cm/60inch)		Soft Dual Scale Tape	Per Piece		

Miscellaneous Items

Sl. No.	Name of Items (Each item)	Specification	Accounting Units	MRP written in the product	Unit price (Including GST) quoted
1	Daa (Sickle)	Iron	Per Piece		
2	Sabal (Soil Digging Rod) Big	Iron, 4-5 foot	Per Piece		
3	Sabal (Soil Digging Rod) Med	Iron, 3 foot	Per Piece		
4	Rafa (Hoe)	Long Handle	Per Piece		
5	Danti Rafa (Rake)	Iron	Per Piece		
6	Tangiaa (Axe)	Iron	Per Piece		
7	Branch Cutter Small (Pruners)	Made-Stainless Steel	Per Piece		
8	Branch Cutter Big (Lawn Shear)	Made-Stainless Steel	Per Piece		
9	Grass Cutting Sword	Made-Stainless	Per Piece		



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			Steel		
10	Plastic Ghamela		Plastic	Per Piece	
11	Gaenti Small (Mattock)		Iron	Per Piece	
12	Gum Boot			Per Piece	
13	Washable Gloves			Per Piece	
14	Plastic Plant Pot		Plastic	Per Piece	
15	Garden Spade (Belcha)		Square Shape, Mild Steel	Per Piece	
16	Garden Digging Fork		Stainless Steel, 6" inch	Per Piece	
17	Iron Ghamela		Made-Iron	Per Piece	
18	Metal Drain Openers		Made-Iron	Per Piece	
19	Feather Duster		Long Handle	Per Piece	
20	Silicon Rubber Autoclave Gasket		Round- 05 mm to 30 mm	Per Piece	
21	Slipper Stand		3 self	Per Piece	
22	PVC Pipe (3/4 inch)		Diameter-1" inch	Per Foot	
23	Ranchi Pana		Size -10" 250mm	Per Piece	
24	Ultrasound Jelly		5 Liter Bottle	Per Bottle	
25	Ultrasound Jelly		250 ml Bottle	Per Bottle	
26	ECG Paper Roll		(210mmx20mm)	Per Roll	
	ECG Paper Roll		(110mmx20mm)	Per Roll	
28	ECG Paper Roll		(50mmx20mm)	Per Roll	
29	ECG Paper Sheet		210x140mmx150 Sheet	Per Packet	
30	Steel Chain		4-6 Foot	Per Piece	
31	CSSD Roll Paper (Autoclave Indicative Roll)		19mm x 50 Meter	Per Roll	
32	Tailoring Scissor		Brass Handle	Per Piece	
33	Colour Brush		4 inch Length	Per Piece	
34	Distiled Water		5Ltr Jar	Per Jar/Bottle	
35	Complain/Suggestion Box		Size: 12"X10" inch, Make-Metal Sheet	Per Piece	
36	Plant Fertilizer Urea, Potash Etc.			Per Kg	
37	Plant Fertilizer Natural/Compost			Per Kg	
38	Plant Pesticides			Per Kg/Ltr.	

Date:

Place:

Signature of the Bidder
Name & Business address:

- In case of discrepancy between unit price and total price, unit price shall prevail.
- We agree to supply the above items in accordance with the specification for total cost as mentioned above within a period of 07 days from the receipt of final proof.

Date:

Place:

Signature of the chief
Executive of the Agency

Bidder
18/7/28
Superintendent
BBMC&H, Balangir



Annexure-III

FORMAT FOR SUBMISSION OF PAST PERFORMANCE

Sl. No.	Year	Order No. & Date	Order value (Rs.)	Name of the organization	Order copy page Ref. No.
1					
2					
3					
4					
5					
6					

Date:

Place:

Signature of the Bidder
Name & Business address:

BBS
18/7/26
Superintendent
BBMC&H, Balangir



ANNEXURE- IV

UNDERTAKING / DECLARATION FORM

(On Letter Head of the Bidder)

I / We having my / our office at Do declare that I/We have carefully read all the terms & conditions of tender of the Superintendent, Bhima Bhoi Medical College & Hospital, Balangir for supply of Stationary, Sanitary & Miscellaneous Items. The approved rate will remain valid for a period of **One year** from the date of approval. I will abide with all the terms & conditions set forth in the Tender reference No. _____ date _____ / _____ / 2026.

I do hereby declare I/We have not been de-recognized/ black listed by any state Govt. / Union Territory/ Govt. of India/ Govt. organization / Govt. Health Institutions for supply of inferior quality materials/ non-supply.

I/We agree that the Tender inviting Authority can forfeit the Earnest money deposit and or performance security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the tender terms & conditions.

I/ We do hereby declare that I/ we will supply the Stationary, Sanitary & Miscellaneous items to Superintendent, BBMC&H, Balangir as per the specifications as well as Terms & conditions of the above Tender document.

Date:

Seal with signature of the bidder

Place

B. Jay
18/7/26
Superintendent
BBMC&H, Balangir



ANNEXURE-V

Bid Security Declaration Format

(On Letter Head of the Bidder)

This is to inform you that M/S. _____ (Agency name) shall not withdraw or modify its bid till the validity period of 90 days as mentioned in tender notice advertisement No. _____ dated _____. We may be debarred from being considered/ to participate in future for a period of 3 years at "Superintendent, Bhima Bhoi Medical College & Hospital, Balangir" from the date of debarred notice in the following circumstances: (a) If withdraw the bid during the bid validity period of 90 days. (b). If do not respond to request for clarification of the bid submitted by us. (c) if fail to cooperate in bid evaluation process and in case being successful bidder, if fails to sign the agreement in time to furnished performance security/ guarantee.

Name of the Authorized signatory: - _____

Designation: _____

Official seal: _____

Seal & signature of the Bidder

Bala
18/7/26
Superintendent
BBMC&H, Balangir